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**APPROVED – 4/10/2026**

**Minutes of the CASE Board of Directors Meeting of February 13, 2026**

**Board Members in Attendance:**

- |   |                                  |
|---|----------------------------------|
| Brad Crozier, Sudbury - <i>Chairperson</i>              | Parry Graham, Lincoln            |
| Peter Light, Acton-Boxborough – <i>Vice Chairperson</i> | Kelly Clenchy, Littleton         |
| Cliff Chuang, Bedford (arr. 12:41pm)                    | Andrew Stephens, Lincoln-Sudbury |
| Laurie Hunter, Concord, Concord-Carlisle                | Brian Haas, Maynard              |
| Linda Dwight, Harvard (arr. 12:32pm)                    |                                  |

**Also in Attendance:**

- |                   |                               |
|-------------------|-------------------------------|
| Sanchita Banerjee | Members of the CASE Community |
| Mike Bergeron     |                               |

**MINUTES:**

At 12:30pm, Brad Crozier called the board meeting to order. The Meeting was held at CASE’s Central Office located at the Ripley School, 120 Meriam Street, Concord, MA.

Sanchita Banerjee, Executive Director, introduced the students and teacher, Haley DellaLucca, of the new Learning for Life/Empower class located in the Lincoln Public Schools. Under Haley’s direction, the students shared with the Board some of the daily activities and the various academic and functional instruction they have learned.

Parry Graham moved to approve the Consent Agenda, which was seconded by Brian Haas. All in favor, the Consent Agenda—consisting of the December 12, 2025 Board of Directors Meeting Minutes and the Personnel Report—was approved.

There were no public comments.

Mike Bergeron, Director of Finance and Operations, introduced a representative from Fritz Deguglielmo LLC, Dan Schaffner-CPA. At CASE’s request, Mr. Schaffner made a presentation to the Board to seek their consideration and approval to hire Fritz Deguglielmo LLC as CASE’s new auditing firm. After a brief discussion and questions by the Board, a motion was made by Kelly Clenchy to approve Fritz Deguglielmo LLC for the new auditor effective with the FY26 audit. The motion was seconded by Parry Graham. All in favor, the motion was approved.

The Executive Director’s General Update was presented by Sanchita Banerjee. Highlights of the update included CASE Programs, Transportation, and Consulting Services to Districts.

Mike Bergeron presented the Quarter 2 Financial Analysis report and answered the Board’s questions.

The Treasurer’s Cash Report was presented by Mike Bergeron. There were no questions or comments.

Sanchita Banerjee and Mike Bergeron presented the second reading of the FY27 CASE Program, ESY and Transportation Budgets which included the tuition rates and consultation services rates. A presentation of the budget highlights was reviewed with the Board members.

A motion was made by Andrew Stephens to approve the FY27 CASE Budget for \$17,949,316 which includes the Program Budget of \$10,323,314, the FY27 CASE ESY Budget of \$702,008, and the FY27 CASE Transportation Budget of \$6,923,995, as presented. The motion was seconded by Kelly Clenchy. All in

favor, the motion was approved. The approved FY27 Budget incorporates Maynard Public Schools rejoining CASE Transportation.

A motion was made by Parry Graham to approve the FY27 Program Tuition Rates and the FY27 Consultative Rates as presented. The motion was seconded by Brian Haas. The motion was unanimously approved.

CASE COLLABORATIVE FY27 RATE SHEET (MEMBER)				CASE COLLABORATIVE FY27 RATE SHEET (NON-MEMBER)			
PROGRAM RATES	LFL (DD-INT)	EMPOWER (ASD)	TIP (SE)	PROGRAM RATES	LFL (DD-INT)	EMPOWER (ASD)	TIP (SE)
Tuition Rate	\$84,050	\$81,949	\$68,291	Tuition Rate	\$98,849	\$96,725	\$81,510
Daily Rate*	\$466.94	\$455.27	\$379.39	Daily Rate*	\$549.16	\$537.36	\$452.83
Summer Program	\$7,211	\$7,211	\$7,211	Summer Program	\$8,532	\$8,532	\$8,532

  

1:1 RATES		ALL STRANDS		1:1 RATES		ALL STRANDS	
1:1 Teaching Assistant (1.0 FTE)		\$180/day		1:1 Teaching Assistant (1.0 FTE)		\$235/day	
1:1 Teaching Assistant (0.5 FTE)		\$90/day		1:1 Teaching Assistant (0.5 FTE)		\$117.50/day	
ABA Tutor (1.0 FTE)		\$200/day		ABA Tutor (1.0 FTE)		\$250/day	
ABA Tutor (0.5 FTE)		\$100/day		ABA Tutor (0.5 FTE)		\$125/day	
ABA Tutor (0.3 FTE)		\$66/day		ABA Tutor (0.3 FTE)		\$82.50/day	

\*Daily rates based on 180 school days

CASE COLLABORATIVE FY27 RATE SHEET (MEMBER)				CASE COLLABORATIVE FY27 RATE SHEET (NON-MEMBER)			
<b>CONSULTATION/EVALUATION RATES</b>				<b>CONSULTATION/EVALUATION RATES</b>			
<b>CONSULTATION RATE</b>		\$160/HR		<b>CONSULTATION RATE</b>		\$190/HR	
<b>EVALUATION RATE</b>		\$160/HR		<b>EVALUATION RATE</b>		\$190/HR	
<b>TRAVEL</b>				<b>TRAVEL</b>		\$150/VISIT (FLAT RATE)	

  

PD RATES*				PD RATES*			
½ DAY	(1- 3 HOURS)	FULL DAY	(3+ HOURS)	½ DAY	(1- 3 HOURS)	FULL DAY	(3+ HOURS)
25 AND LESS	\$800	25 AND LESS	\$1500	25 AND LESS	\$950	25 AND LESS	\$1700
26 - 100	\$950	26 - 100	\$1800	26 - 100	\$1100	26 - 100	\$2000

\*PLUS COST OF MATERIALS

\*PLUS TRAVEL COST \$150 PER VISIT

  

SEMINAR RATES		SEMINAR RATES	
<b>BCBA GROUP</b>	\$250	<b>BCBA GROUP</b>	\$300
<b>JOB-ALIKE GROUPS</b>	\$225	<b>JOB-ALIKE GROUPS</b>	\$275
<b>SEL GRADUATE CERTIFICATE PROGRAM</b>	\$1300	<b>SEL GRADUATE CERTIFICATE PROGRAM</b>	\$1300
<b>RBT COURSE ONLINE (IND)</b>	\$480	<b>RBT COURSE ONLINE (IND)</b>	\$550
<b>RBT COURSE ONLINE (GROUP RATE)</b>	\$455	<b>RBT COURSE ONLINE (GROUP RATE)</b>	\$525

Discussion took place on the revision of the Capital Plan. A motion was made by Cliff Chuang to approve the revision of the Capital Plan as presented. The motion was seconded by Linda Dwight. The motion passed (8-1), with Peter Light abstaining.

Per the Board's directive at the October 10, 2025 meeting, Sanchita Banerjee presented additional information on Weston's request to rejoin CASE Collaborative. After the presentation, a conversation ensued. No vote was taken; it was suggested that Sanchita invite the Superintendent and Special Education Director of Weston Public Schools to attend a future CASE Board meeting.

A motion was made by Peter Light to approve the CASE policies as presented. The motion was seconded by Laurie Hunter. All in favor, the motion was approved.

A motion was made by Cliff Chuang to accept Parry Graham and Andrew Stephens as replacements on the CASE Education Association (Unit A) Negotiations Subcommittee. They will be replacing Kelly Clenchy and Peter Light. The motion was seconded by Laurie Hunter, with all in favor.

At 1:58pm, Brad Crozier asked for a motion to be made to enter into Executive Session, and not return to Open Session, for the purpose to discuss strategy with respect to collective bargaining with the CASE Education Association if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (CASE Professional Association – Unit A), and to discuss strategy sessions in preparations with non-union personnel and to conduct contract negotiations with non-union personnel (Executive Director). The motion was made by Parry Graham and seconded by Brian Haas. The motion was unanimously approved by roll call: Crozier, aye; Light, aye; Hunter, aye; Dwight, aye; Graham, aye; Haas, aye; Stephens, aye; Chuang, aye; Clenchy, aye.

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