

Approved 5.22.2026

Minutes of CASE Board of Directors Meeting of April 10, 2026

Board Members in Attendance:

Brad Crozier, Sudbury - <i>Chairperson</i>	Linda Dwight, Harvard
James O'Shea, Carlisle	Kelly Clenchy, Littleton
Laurie Hunter, Concord, Concord / Carlisle	Brian Haas, Maynard

Also in Attendance:

Sanchita Banerjee	Allison Letizi, CASE Treasurer
Michael Bergeron	Members of the CASE Community

MINUTES:

The Chairperson and the Board thanked the students from Colebrook School for the delicious pizza, the broccoli cheddar soup, and the fruit cups that were prepared for the meeting. Cara Morine, a CASE counselor, introduced the students who participate in CASE's culinary class. The food was prepared under the direction of CASE's Culinary Specialist, Brian Sway, who was not present.

At 12:39pm, Brad Crozier called the board meeting to order. The Meeting was held at CASE's Central Office located at the Ripley School, 120 Meriam Street, Concord, MA.

Kelly Clenchy moved to approve the minutes in the Consent Agenda, which was seconded by Brian Haas. Linda Dwight moved to approve the personnel report, which was seconded by Laurie Hunter. All in favor, the Consent Agenda—consisting of the February 13, 2026 minutes and the Personnel Report—was approved.

There were no public comments.

The Executive Director's General Update was presented by Sanchita Banerjee. Highlights of the update included:

- CASE Programs Update
- Transportation Update
- Consulting Services Update
- Weston Public Schools Rejoining CASE Collaborative
- Capital Plan Revision Notice to School Committees

The Quarter 3 Financial Analysis was presented by Michael Bergeron, and questions regarding the analysis addressed.

The Treasurer's Cash Report was presented by CASE Treasurer, Allison Letizi. The Board had no questions on this report.

Sanchita Banerjee provided the Board with a draft evaluation that the Board could use as a reference point in evaluating our Treasurer, Allison Letizi. Sanchita noted that Allison is an asset to CASE and works closely with the Finance Director and Central Office staff to ensure we continue to function in a stable financial position. There were no questions from the Board. Allison was thanked for her efforts. A motion was made by Kelly Clenchy and seconded by Jim O'Shea to authorize the Board Chairperson to sign the Treasurer's evaluation on behalf of the Board. All in favor, the motion passed.

A conversation took place on the amount of money to transfer into the OPEB Trust Fund for FY26. The conversation concluded with Kelly Clenchy making a motion to Transfer \$40,000 to the FY26 OPEB Trust. The motion was seconded by Brian Haas. All in favor, the motion was approved.

CASE Board of Directors Meeting Minutes

April 10, 2026

Page Two

Sanchita Banerjee and Michael Bergeron presented the Board with a memo for each Board member to give to their respective School Committee. This memo contains CASE's approved FY27 Budget and the FY27 rates (per the 2nd reading of the budget from the February 13, 2026 Board Meeting). This memo will satisfy the requirement of 603 CMR 50.04.

Sanchita Banerjee and Michael Bergeron provided the Board with an update on the CASE Program Space Expansion, which included a proposed timeline.

At 1:41pm, Brad Crozier asked for a motion to be made to enter into Executive Session, and not return to Open Session. The purpose of the Executive Session was to discuss strategy with respect to collective bargaining with the CASE Education Association if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (CASE Professional Association – Unit A), and to discuss strategy sessions in preparations with non-union personnel and to conduct contract negotiations with non-union personnel (Executive Director). The motion was made by Jim O'Shea and seconded by Brian Haas. The motion was unanimously approved by roll call vote: Crozier, aye; Hunter, aye; Dwight, aye; Haas, aye; Clenchy, aye; O'Shea, aye.