AFTER

RIVERSIDE COUNTY, CALIFORNIA

Ordering a death certificate **in Riverside County**

Three ways to request a certified copy through the County Clerk-Recorder — online, in person, or by mail. Here's what each one takes.



BEFORE YOU START

What you'll need, and **what to know first**

Riverside County takes orders three ways — online, in person, or by mail — all through the Assessor-County Clerk-Recorder, the ACR. Certified copies, which the county calls "Authorized," require identity verification. Skip it or fail it and you'll need a notarized sworn statement instead.

COST

$26 per certified copy

COPY TYPES

Authorized (certified) or Informational

Have these ready before you begin — most of the process is just entering this.

- ✓ A government-issued photo ID
- ✓ Your loved one's full legal name and date of death
- ✓ Your relationship to your loved one, for an Authorized copy
- ✓ A credit or debit card online — or card, check, money order, or cash in person
- ✓ A notarized application, for mail and drop box orders only

Good to know: if the death happened this year or last year, you may be able to order faster through Public Health's Office of Vital Records at evitals.rivcovitalrecords.org. Fees apply either way, even if no record is found — you'll get a Certificate of No Record instead.

HOW TO ORDER

Three ways **to apply**

Option A — **Online**

1 **Start your application**

Choose whether you need an Authorized (certified) or Informational copy.

evitalsonline.rivcoacr.org/Death.aspx

2 **Complete identity verification**

Required for Authorized copies. If you skip it or it doesn't go through, you'll submit a notarized sworn statement afterward before the order can be processed.

3 **Pay by credit or debit card**

A 2.15% card fee applies, and two-day domestic shipping is optional at checkout. Save your order number (SST) — you can track the order at acrtrackorder.rivcoacr.org.

Option B — **In person**

1 **Complete the online application first**

Keep your SST or order number — you'll need it at your appointment.

2 **Schedule an appointment**

Recommended, not required. Book online using your SST or order number.

3 **Visit an ACR office**

Bring a photo ID for Authorized copies, plus payment — card, check, money order, and cash are all accepted in person.

RIVERSIDE – GATEWAY

2724 Gateway Dr., Riverside, CA 92507

Option C — **By mail or drop box**

1. **Download, complete, and notarize the application**

   It has to be signed in front of a notary public.

2. **Pay by check or money order**

   Make it payable to "Riverside County Assessor-County Clerk-Recorder." No cash, no temporary checks, no third-party checks.

3. **Mail it in, or use a drop box**

   Drop boxes at any ACR office take a notarized application and payment, including the Gateway office at 2724 Gateway Dr.

   MAIL TO

   Riverside County Assessor-County Clerk-Recorder
   P.O. Box 751, Riverside, CA 92502-0751

AFTER YOU ORDER

What to expect **from here**

- ✓ Same-day service is available if you go to an office in person
- ✓ Online and mail orders take about four to six weeks, depending on volume
- ✓ A very recent death may not be in the system yet — the record is registered first
- ✓ If no record is found, you're still charged and get a Certificate of No Record

COMMON QUESTIONS

Any questions? **We've got answers**

I don't know the exact date or details of the death.

Reach out to your Care Specialist at After — we can look that up and provide it for you.

What if there's an error on the certificate itself?

Corrections happen at the state level, through the California Department of Public Health. Reach out to your Care Specialist — we can help you request an Amendment to the Death Record.

What if online identity verification doesn't work for me?

You'll complete a notarized sworn statement before the order can be processed — the same requirement as a mail order.

Do I need a certified copy at all?

If it's just for your records, an Informational copy works and doesn't require ID verification. It isn't valid for legal purposes, though — banks, insurers, and Social Security will want an Authorized copy.

We're here if **you need us**

Ordering paperwork while you're grieving is hard. You don't have to figure it out alone — call any time, day or night.

844-905-2639 care@after.com after.com