

Kay Merry

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EDUCATION

Liberty University (Lynchburg, VA)

2018-2021

Bachelor of Science

Major: Government: Politics and Policy

Minor: Spanish

GPA: 3.9/4.0

Study Abroad: **Quito, Ecuador** (January 2021-May 2021)

Experience

- **Aequor Healthcare Services** - *Virtual* Recruitment Manager (March 2023 - Present)
 - Recruitment of school-based professionals for contracted positions
 - Develop relationships with candidates and clients
- **Sunbelt Staffing/Blazerworks**- National Hiring Manager (Feb 2022 - March 2023)
 - Recruit professionals of various specialties for school contracts
 - Develop relationships with candidates and clients
 - 26 active headcount (Feb 2023) - Rolling Gross: 100,760
 - 60 outbound calls a day
- **North Carolina General Assembly** - Summer Clerk (May 2021-August 2021)
 - Speaker of the House - Tim Moore's office
 - Assisted NC legislators and staff on policy concerns, took notes on various committee meetings, assisted with all communications of the NC Speaker of the House
- **T.J. Maxx Companies** - Sales Associate (February 2016 - November 2020)
 - Created a positive work and shopping environment by valuing customer-service and kindness in the retail workplace

Community Involvement

- **Student Government Association of Liberty University** - Junior Class President (September 2019-May 2020)
 - Worked alongside campus administrative branches to facilitate communication between students and departments
 - Collaborated with student leadership to execute campus wide events to better the community and relationships of Liberty University
- **The International Network for Bamboo and Rattan** - Intern (February 2021-April 2021)
 - Conducted Spanish to English translation for broad array of marketing efforts
 - Social media posting, creation of an English promotional video for Bamboo as a renewable energy resource
- **Turning Point USA** - Vice President of University Chapter (August 2020-December 2020)
 - Planned and executed meetings to educate and promote political activism for college students
- **Dan Forest for NC Governor Campaign** - Intern (April 2020-November 2020)
 - Facilitated social media posts, campaign advertisement, and grassroots activism for Dan Forest Gubernatorial campaign
 - Utilized parlor, canva, and excel to implement campaign strategy efforts
- **Denver Riggleman for United States House of Representatives Campaign** - Volunteer (August 2019-November 2019)
 - Phone calling, voter mobilization efforts
- **David Perdue and Kelly Loeffler for United States Senate Campaign** - Field Operative (December 2020)
 - Door knocking and voter mobilization initiatives
- **Life Line Pro-Life Club** - Club Member (August 2018-December 2021)
- **Concerned Women for America** - Club Member (August 2018-December 2021)

Skills

- Conversational Spanish - 5 years
- Customer Service - 5 years
- Sales - 2 years
- Google (Docs, Slides, Sheets)
- Microsoft (Word, Powerpoint, Excel)
- Quick learner, easily adapts to new situations