

Alden Drackley

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Education

- Florida State University – 2021-2022 (Bachelor's Degree in Political Science)
600 W College Ave, Tallahassee, FL 32306
- Seminole State College – 2019-2021 (Associates Degree in Political Science/Pre-Law)
850 S State Rd 434, Altamonte Springs, FL 32714

Experience

- Political Advocacy Coordinator - February 2023-Present
 - Recruiting, managing, and training interested & impacted stakeholders into a broad coalition and equipping stakeholders to engage in public advocacy efforts.
 - Meeting and exceeding daily, weekly, and monthly goals including stakeholder recruitment attempts, stakeholder recruitment results, and stakeholder mobilization productivity.
 - Preparing materials and trainings for thorough stakeholder trainings and activities.
 - Adhering to a strict daily reporting schedule.
- Legal Assistant for Morgan & Morgan - August 2022-March 2023
 - Perform administrative duties, such as scheduling calendar hearings and deadlines, organizing case files, and managing logistics.
 - Maintain pleadings and discovery indexes.
 - Organize exhibits, documents, evidence, briefs, and appendices.
 - Implement and improve upon administrative processes for more efficient workflow.
 - Collect, examine, and organize evidence and other legal documents for attorney review and case preparation.
 - Draft and proofread correspondence and legal documents, such as pleadings and contracts.
 - Research regulations, laws, and legal articles to assist with the preparation of reports, case files, and legal advice.
 - Manage client billing by preparing, finalizing, and sending out bills, as well as resolving billing issues in cooperation with the billing attorney.
 - Communicate with clients and witnesses to schedule meetings, interviews, and depositions.
 - Manage, organize, and maintain documents in paper or electronic filing systems.
 - Provide general administrative assistance, such as maintaining the attorney's calendar and making travel arrangements.
- 74th Senate Student Senator – November 2021-Present
 - Elected by the students of the College of Social Sciences & Public Policy to represent the College.
 - Works on legislation that aids the student body and constituents of the College of Social Sciences & Public Policy.
 - Liaison to the Mental Health Council.
 - Works with Student Organizations that may need funding for a variety of reasons.
- 74th Summer Student Senate Pro Tempore – May 2022-Present
 - Assists the Senate President and presides over the Senate meetings in their absence.

- Chairs the Rules & Calendar Committee.
- Records and manages attendance as well as voting records of the Senate.
- Canvasser for the Florida Democratic Party – March 2022-May 2022
 - Engaging with likely Democratic voters to encourage them to register to vote or update their voter registration.
 - Grass roots campaigning including things such as door-to-door canvassing as well as crowd canvassing at areas with high foot traffic.
 - Other duties not listed.
- Executive Secretary for The Florida Senate – January 2022-March 2022
 - Operate sound booth during session, updating the recording system in real time with pertinent details.
 - Assist with preparation and management of legislation prior to each Senate session.
 - Responsible for learning and maintaining a working knowledge of legal terms, phrases, and guidelines necessary to operate as a member of the chamber staff.
 - Prepare meeting materials and assist with document requests.
 - Other necessary administrative duties not listed.
- Legal Assistant/Secretary for Tejes Law – Summer 2021
 - Provided administrative support to one or more lawyers, legal aids, or other staff. Effectively communicated with team members and clients. Conducted thorough statistical/documentary research. Sourced and verified important case intelligence. Produced and filed various legal documents such as appeals, motions, or petitions. Preserved an updated case record system. Maintained and updated inventories of contact details

- Florida State Legislature Messenger/Page – Spring 2017

Recognizable Achievements

- Brought a 2/5 star rated Domino's up to a 5/5 rated location, then transferred to another store to bring their 3/5 star corporate-graded score up and improve the condition of the store and the effectiveness of its employees.
- President of High School's BETA Club.
- Dean's List: Fall 2019, Spring 2020, Summer 2021.
- President's List: Summer 2022.
- Member of Tau Kappa Epsilon Fraternity.
 - Executive Board - Hypophetes/Chaplain: In charge of Academics of the fraternity as well as Brotherhood and Athletic events.
 - Mental Health Chair.
- Undergraduate Research Assistant
 - Government Competency or Government Honesty? A Global Assessment of the Determinants of Public Support for Democracy