

Aric J. Kaskey

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47 Judy Ann Ct

Winchester, KY 40391

Critical thinking professional with seven years of public relations experience as well as experience with county government level finance and IT support. Demonstrates an eagerness to improve systems that are already in place and a willingness to explore new innovative methods that will allow processes to operate more efficiently. Utilizes strong communication and interpersonal skills to cultivate relationships with coworkers and lead teams.

- Accounts Payable
- IT Support
- Budgeting
- Detail Oriented
- Strong Interpersonal Skills
- Customer Service
- Able to adapt to unforeseen events
- Process Improvements
- Website Management

Education

BA in Political Science, Ohio University, Athens OH

Work Experience

Clark County Fiscal Court, Winchester, KY

Finance Officer/IT Coordinator , June 2021- January 2023

- Received all county claims, then prepared a master claims list to present to the fiscal court.
- Reconciled the appropriation ledger with the treasurer's appropriation ledger at least once a month.
- Maintained inventory records for all items owned by the county, including property, vehicles, and items.
- Assisted with other financial duties along with the County Treasurer to ensure that duties were segregated amongst different positions within our office.
- Spearheaded the effort to install safety and security systems within the courthouse, including new panic buttons for employees, a firewall that protects county computers, and began the process for implementation of a full building wide security system.
- Led the effort to modernize county technology, including updating WI-FI throughout the courthouse, implementing a new phone system, and eliminating unneeded old technology from utility bills.
- Provided basic IT troubleshooting for all county departments.
- Sole website administrator for the county website, worked to keep it up to date and helped to implement the roll out of the new website when it launched in the fall of 2021.

Kentucky Department of Agriculture, Frankfort, KY

Executive Assistant to the Commissioner, February 2020- January 2021

- Duties included scheduling events for the Commissioner and working out itineraries for meetings and lodging across the state in multiple time zones.
- Assisted the Communications Director with monitoring social media for potential problems that the department may have to contend with.
- Responsible for working independently on special projects for the department on tight deadlines and coordinating multiple parties involved for meetings to finish said projects.
- Completed all other office related tasks as assigned by my superior.

Republican Party of Kentucky, Frankfort, KY

Northern Kentucky Field Director, July 2019- January 2020

- Coordinated and organized political gatherings, including fundraisers, for local and state officials and ensured that all proper election and federal laws were followed.
- Organized volunteers for various political activities including the distribution and design of various mailings that were sent to hundreds of individuals.
- Responsible for daily data entry and ensuring that the proper paperwork was sent to the correct parties at the end of each day.
- Ensured that my volunteers and interns were practicing proper social media standards that did not disparage individuals or groups and that reflected well on the groups they were helping.

Kim Banta for State Representative, Ft. Wright, KY

General Consultant, August 2019 – November 2019

- Helped to craft campaign strategy for the grassroots aspect of the campaign, including the high priority precincts that needed to be knocked the most.
- Worked directly with the candidate to advise her on the best methods for voter contact and how to utilize volunteers to their fullest.
- Consulted with the Republican Party of Kentucky and the rest of the campaign team on how the day-to-day operations were going. Ohio House Republican Organizational Caucus, Columbus, OH

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Campaign Manager, July 2018- November 2018

- Ran Representative Tim Ginter's reelection campaign for the Ohio House District 5.
- Responsible for running his social media, communicated with my superiors about opponent's activity and providing feedback to Representative Ginter about campaign strategy.
- Oversaw the grassroots aspect of the campaign by going door-to-door, phone banking and helped to craft successful messaging for mailers and TV ads.

Rob Portman for U.S Senate, Athens, OH

Southeast Ohio Field Director, June 2016- November 2016

- Ran our Athens office and coordinated phone calls and door to doors to contact voters.
- Responsible for keeping in contact with all our representatives in the 20 counties I was tasked with and keeping them updated on the campaign.
- Organized events in Athens and in different counties for multiple VIP's, including Senator Portman and his wife.
- Successfully won 19 of the 20 counties in my region