|  |  |
| --- | --- |
| GRAHAM COUNTY BOARD OF SUPERVISORS  921 THATCHER BLVD  SAFFORD AZ 85546 | BID NUMBER: 25/26-31  BID TITLE: SOUTH CONCESSION 2025 FAIR |

DEAR INTERESTED BIDDER:

The Graham County Board of Supervisors is now accepting bids from local recognized non-profit clubs and organizations for the operation of the Fair South Concession. Booth is to be operated during the 2025 Fair to be held October 9, 10, 11, and 12, 2025. It is acceptable for clubs/organizations to bid on and operate more than one food concession. Bidders must meet all Sanitary Health Standards, for preparation of foods, set by the Graham County Health Department, (928-428-1962). Awarded bidder will be required to obtain a health permit.

The South Concession booth shall be open, at a minimum, the following days, and hours:

Thursday, October 9, 2024, 5:00 p.m. – 10:00 p.m.

Friday, October 10, 2024, 12:00 noon – 10:00 p.m.

Saturday, October 11, 2024, 10:00 a.m. – 10:00 p.m.

Sunday, October 12, 2024\*, 12:00 noon – 5:00 p.m.

\*OPTIONAL

Minimum Bid: $2,500.00

Required Refundable Deposit: $1,000.00

Awarded bidder must remit deposit in full to the Graham County Park no later than Friday, September 19, 2025. Deposit will be refunded at the close of the fair under the following conditions: Booth will be open ALL advertised DAYS and TIMES, failure to open the booth on any of the advertised DAYS and/or TIMES will result in a forfeit of the entire deposit.

Awarded bidder must remit payment in full to the Graham County Park no later than October 18, 2025.

All bids must be marked FAIR SOUTH CONCESSION BID on the outside of the envelope and returned to the Board of Supervisors Office. If you have any questions, contact the Fair Office at (928) 428-7180.

**THE BID MUST BE DELIVERED TO THE BOARD OF SUPERVISORS OFFICE BY: THURSDAY, September 11, 2025, BY 5:00 P.M. THE BIDS WILL BE OPENED AND PUBLICLY READ ALOUD AT 8:00 A.M. ON MONDAY, SEPTEMBER 15, 2025, in the General Assembly Room of the Graham County General Services Building.**

RECEIVED AT THE GRAHAM COUNTY BOARD OF SUPERVISORS

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

---------------------------------------------------------------------------------------------------------------------------------------------------



**SOUTH CONCESSION 2025 FAIR PROPOSAL**

**BID NUMBER: 25/26-31**

Bid Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization/Club Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax ID

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative Signature Title

**ACCEPTED AND AGREED TO BY GRAHAM COUNTY BOARD OF SUPERVISORS**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE DATE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TITLE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PRINT NAME**

**SOUTH CONCESSION 2025 FAIR PROPOSAL**

**BID NUMBER: 25/26-31**

**Information**

Provide a brief description of menu that will be served if bid is awarded, including but not limited to meats, condiments, and side dishes.

ADDENDUM TO FAIR SOUTH CONCESSION BID

1) Operator will be responsible for purchasing all products to be sold.

2) It is permissible for Operator(s) to use existing appliances

3) Graham County will be responsible for costs of utilities if use is reasonable and prudent.

4) No alterations shall be made to the existing facilities unless approved by the Graham County Parks and Recreation Director.

5) Operator(s) shall remain open for the duration of the Graham County Fair as stated in the bid form. Failure to open the advertised days and times will result in a forfeit of entire deposit.

6) Operator(s) shall provide all necessary manpower for the operation of the concession.

7) Graham County will not be responsible for worker’s compensation benefits should a person become injured while working for the operator(s).

8) Operator will confirm available power at concession stand, operator will be required to provide own power source if requirement exceeds power provided by Graham County Fair.

9) STOCKING AND RESTOCKING: All vehicles must be off the fair midway/building area prior to 5:00 p.m. on the Thursday and before 10:00 a.m. on the Friday through Sunday of the Fair. Contact the Fair Office to obtain 2 vehicle permits for stocking purposes all vehicles must enter the OCC Gate located on Old County Club Road. There is **NO PARKING** in the Fair area all vehicles will be parked outside of the gates. ***All unauthorized vehicles in the fairgrounds during business hours will be towed away at the owner’s expense.***