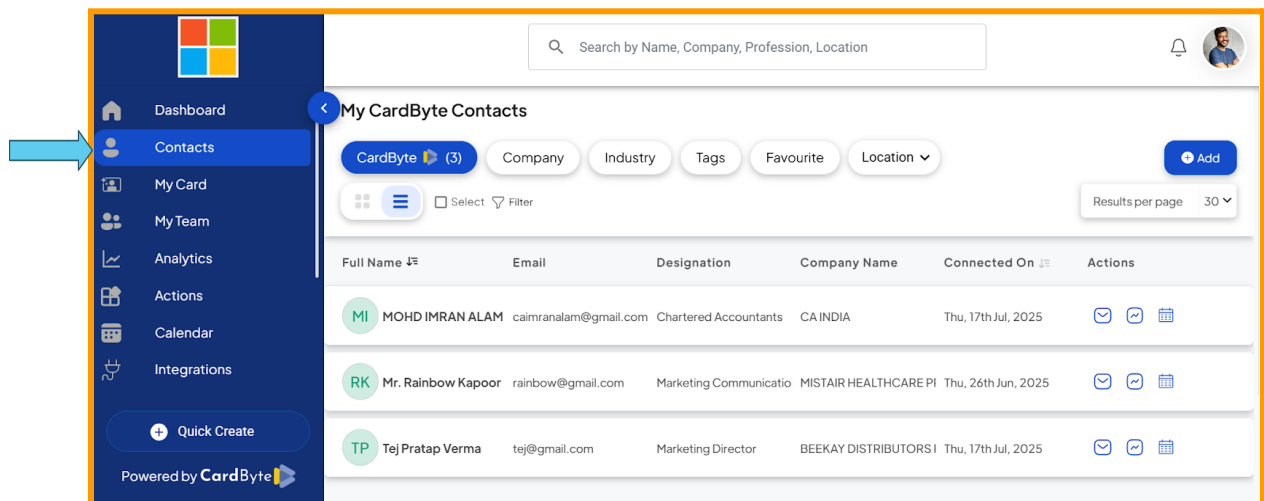


How to add Tags to your contacts in the CardByte Website

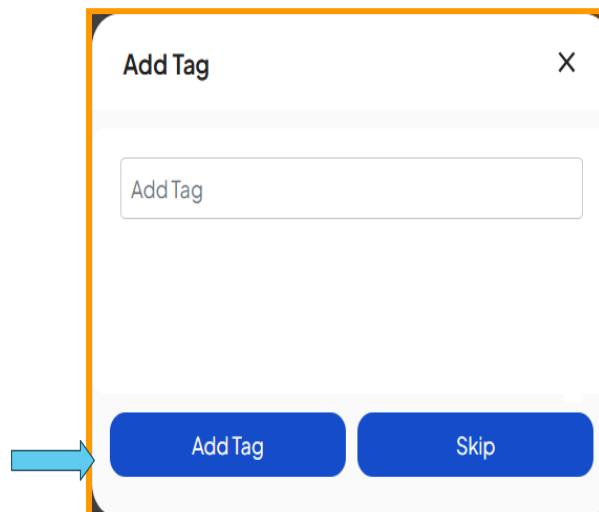
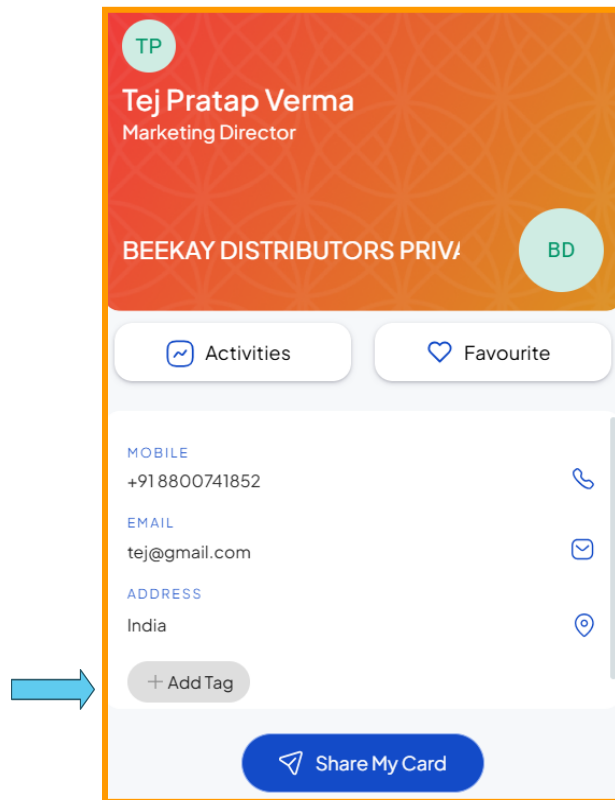
Tags can also be added when scanning the card. A **pop-up will appear**, prompting you to **add tags** when saving the scanned card.

Follow these steps to add Tags to your contacts.

- Open the **CardByte Web App**.
<https://enterprise.cardbyte.ai/login>
- Sign in using your credentials.
- Click on the “**Contacts**” to see all your saved contacts.



- Click on the contact you wish to tag and scroll down till you see the option **Add Tag** option on your contact card.



- A pop-up will appear after clicking on the **Add Tag** button. Add the tag of your choice to customize your contacts and click to Add Tag to update the contact card.

How to add Tags to your contacts in the CardByte Mobile App

Follow these steps to add Tags to your contacts.

- Open the **CardByte Mobile App**.

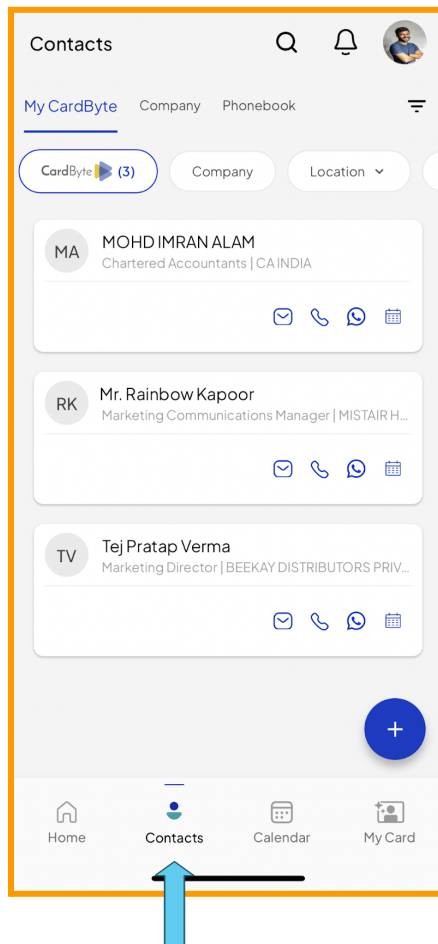
For Android users, click on the link below:

<https://play.google.com/store/apps/details?id=ai.cardbyte.enterprise>

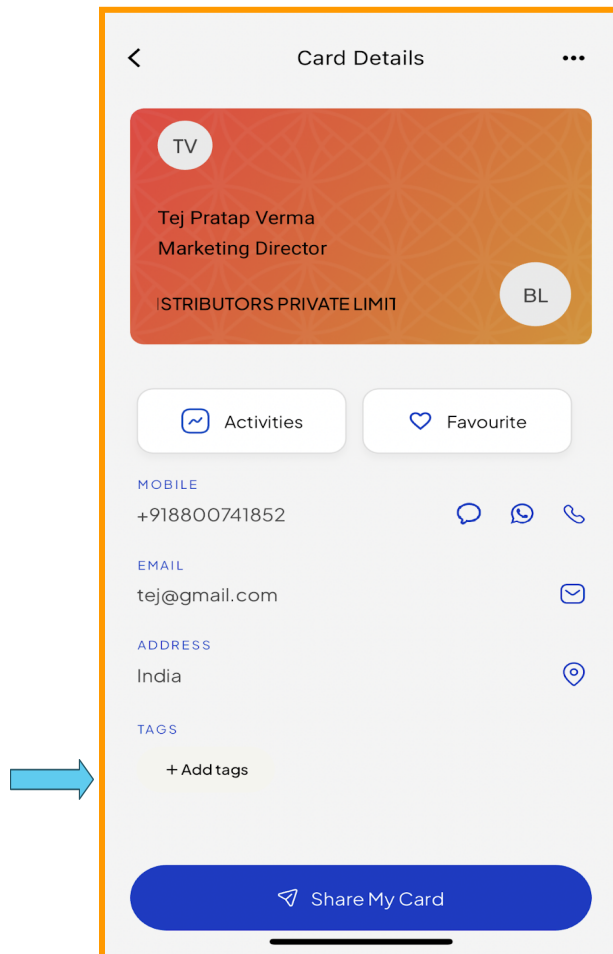
For Apple users, click on the link below:

<https://apps.apple.com/in/app/cardbyte-enterprise/id1670373750>

- **Log in** to the CardByte mobile app.
- Tap on “**Contacts**” to see a list of your saved contacts.



- Click on the contact you wish to tag and click on the **Add Tag** option on your contact card.



TV

Tej Pratap Verma

Marketing Director

BEEKAY DISTRIBUTORS PRI

BL

Activities

Favourite

Add tags

0/50

Friend

Family

Work

Add

- A pop-up will appear after clicking on the **Add Tag** button. You can choose one of the suggested tags or add a customized tag and click “**Add Tag**” to update the contact card.

