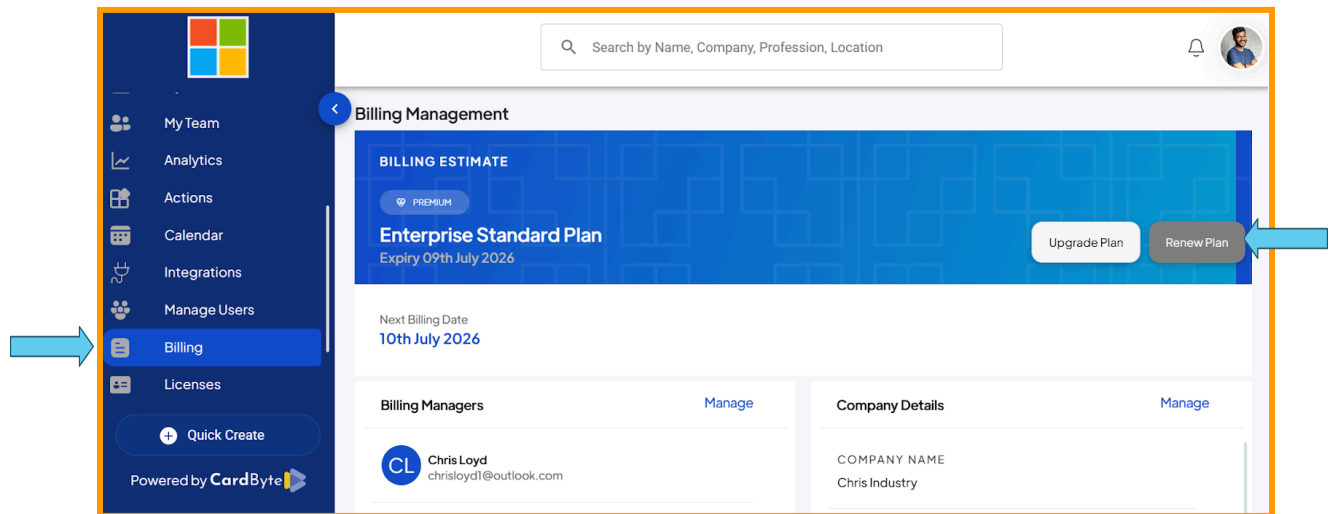


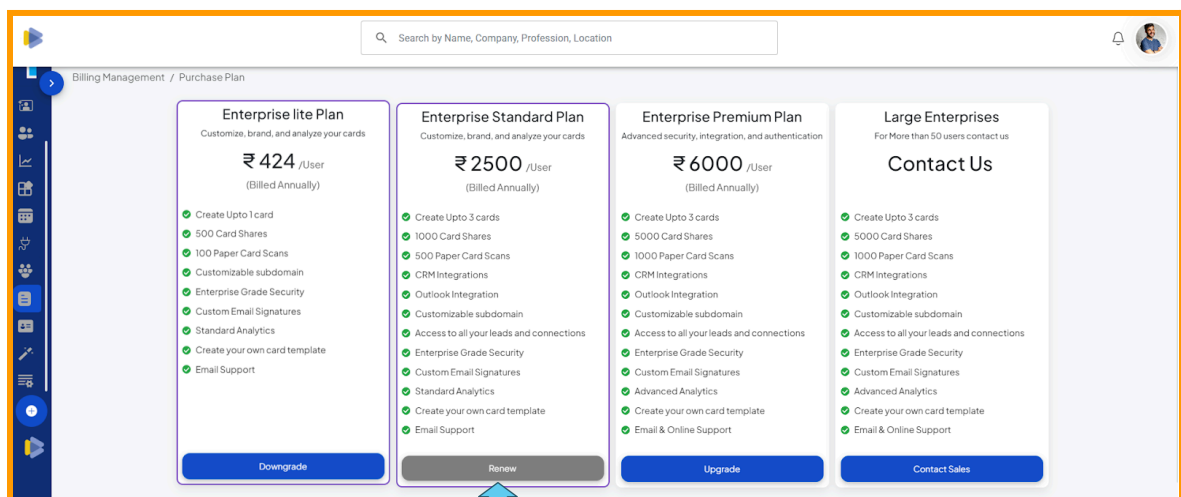
# How to Renew Your CardByte Subscription

Follow these steps to upgrade your Cardbyte plan

- Open the **CardByte Web App**.  
<https://enterprise.cardbyte.ai/login>
- Sign in using your admin credentials.
- Click on “**Billing**” to see information about your expired plan.
- Click on “**Renew Plan**”



- You will see a list of all our existing plans along with the features included in each plan. Click on “**Renew Plan**” once your existing plan has ended.



- The admin will have the option to upgrade their plan 30 days before the expiration of their current plan.
- Once the plan has been finalized, the admin will be taken to the billing page. Fill in all the necessary billing information and complete the payment.

The screenshot displays a web application interface for managing billing. On the left is a dark blue sidebar with a logo at the top and a list of menu items: Analytics, Actions, Calendar, Integrations, Manage Users, Billing, Licenses, Card Settings, and App Preferences. Below the menu is a 'Quick Create' button and a 'Powered by CardByte' logo. The main content area has a light gray background. At the top, there is a search bar with the placeholder text 'Search by Name, Company, Profession, Location' and a user profile icon. Below the search bar is a breadcrumb trail: 'Billing Management / Purchase Plan / Payment'. The main form is divided into two sections. The 'Billing Information' section on the left contains several input fields: 'Company Name \*', 'Address Line 1 \*', 'Address Line 2 (optional)', 'City \*', 'State/Region/Province \*', 'Zip/Postal Code \*', and 'Country \*' (with 'India' selected). There is also a 'VAT/GST Number' field. The 'Billing Summary' section on the right shows the current plan as 'Enterprise Premium Plan' and the number of users as '1'. It lists the total before tax as ₹ 6000, the tax (18%) as ₹ 1080, and the total including tax as ₹ 7080. A 'PAY ₹ 7080' button is located at the bottom of the summary section.

Search by Name, Company, Profession, Location

Billing Management / Purchase Plan / Payment

**Billing Information**

Company Name \*

Address Line 1 \*

Address Line 2 (optional)

City \*

State/Region/Province \*

Zip/Postal Code \*

Country \*

India

VAT/GST Number

**Billing Summary**

Plan: **Enterprise Premium Plan**

Number of Users: 1

Total (before Tax): ₹ 6000

Tax (18%): ₹ 1080

**Total (incl. Tax): ₹ 7080**

PAY ₹ 7080

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