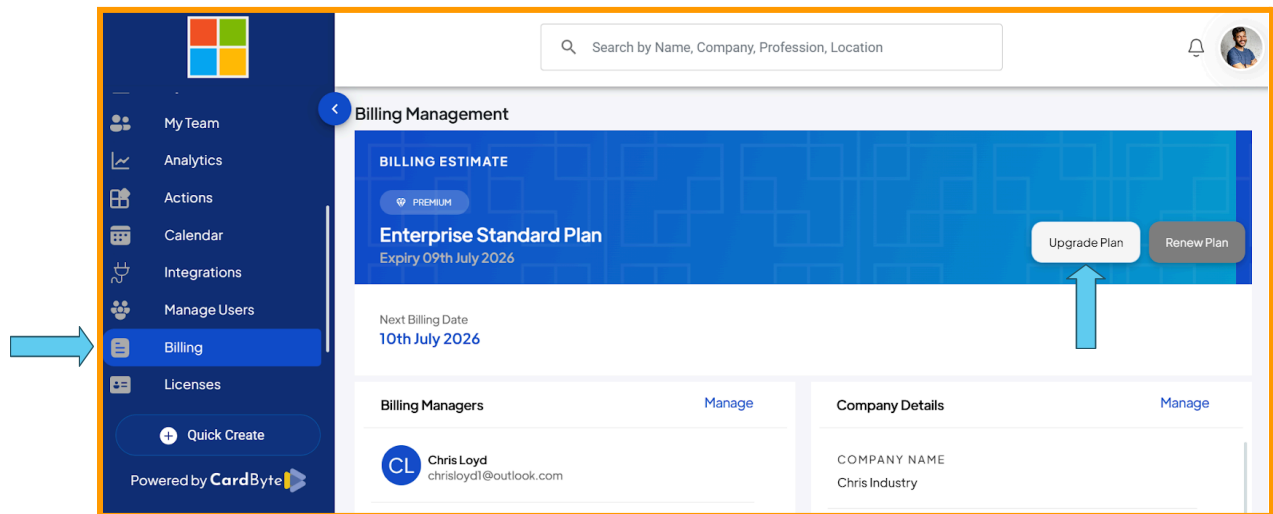


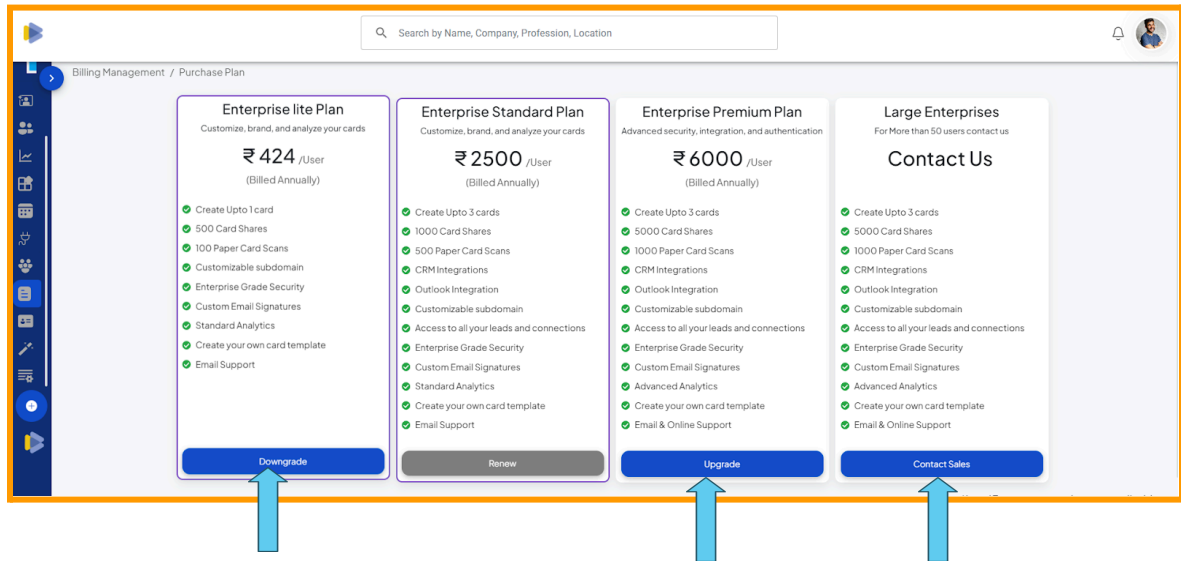
How to Upgrade/Downgrade Your Cardbyte Plan

Follow these steps to upgrade your Cardbyte plan

- Open the **CardByte Web App**.
<https://enterprise.cardbyte.ai/login>
- Sign in using admin credentials.
- Click on “**Billing**” to see information about your existing plan.
- Click on “**Upgrade Plan**”



- You will see a list of all our existing plans along with the features included in each plan. Select the plan that best suits your needs and then select “**Downgrade/Upgrade**” accordingly.
- Click on “**Contact Sales**” for more than 50 users.



- Once the plan has been finalized, the admin will be taken to the billing page. Fill in all the necessary billing information and complete the payment.

The screenshot displays the 'Billing Management / Purchase Plan / Payment' interface. It features a search bar at the top and a sidebar on the left with navigation options like Analytics, Actions, Calendar, Integrations, Manage Users, Billing, Licenses, Card Settings, and App Preferences. The main content area is divided into two sections:

Billing Information

Company Name *

Address Line 1 *

Address Line 2 (optional)

City * State/Region/Province *

Zip/Postal Code * Country * India

VAT/GST Number

Billing Summary

Plan: Enterprise Premium Plan

Number of Users: 1

Total (before Tax): ₹ 6000

Tax (18%): ₹ 1080

Total (incl. Tax): ₹ 7080

PAY ₹ 7080

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