



Mater Christi
College

Excellence in all-girls education

MUSIC TUITION 2026



ENROLMENT INFORMATION

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Music Tuition Policy Document

Please read carefully and keep for your records

MUSIC TUITION

Enrolment is for the duration of the full school year on the same instrument, with lessons to be conducted on school grounds, during term time only. Enrolment for instrumental or vocal lessons at Mater Christi includes both the lesson and ensemble experiences. As there are important skills to learn & develop through both individual and group tuition, it is expected that all students receiving Instrumental and vocal lessons are also involved in an appropriate ensemble as soon as they are ready.

For new enrolments received after the start of a school term, lessons will commence as soon as the Enrolment Form has been received and pro-rated payment for the term has been made via Mater Shop.

Please note that written notice (via email) must be given by **Week 2 of the term before** lessons will cease – e.g. Lessons will be cancelled from Term 2 onwards with written notice received by the end of Week 2, Term 1. Students receiving Instrumental Tuition during Term 4 will be automatically re-enrolled for tuition the following year, unless written notice of discontinuation is received from parents by the **end of Week 2, Term 4**. In the absence of adequate notice, full fees for the following term will be payable.

FEE INFORMATION

Parents are charged for 8 lessons per term (a total of 32 lessons for the year). This must be paid by Week 2 of each term via Mater Shop. Failure to make this payment may result in lessons being cancelled. At the end of each semester the total number of lessons provided will be confirmed by the Music Administrator, and adjustments made to subsequent terms' invoices if required, or additional make-up lessons offered in the subsequent semester.

Additional fees may also be charged including:

- AMEB Exam Enrolment fee (prices range according to the AMEB schedule)
- Additional lessons for exam preparation
- Sheet music, books and instrumental consumables if the student is unable to source them

If necessary, a final payment may be required in December to clear any outstanding balance.

All enquiries regarding finance should be directed to the Music Administrator or Assistant Business Manager at the College.

2026 FEES

Years of Playing Experience	Recommended Lesson Duration	Fee Per Lesson	Fee Per Term
0 - 3	30 minutes	\$51.50	\$412
3 - 5	45 minutes	\$77.50	\$620
5 +	60 minutes	\$103	\$824

TUITION SCHEDULE

Lessons are timetabled on a rotating basis during class time so that students do not miss the same class each week. If necessary, and where possible, lessons for VCE students are scheduled for lessons outside of class times. This may be before or after school, at lunchtime, or during timetabled free periods.

As well as a termly display on the Music Centre Notice Board, lessons are posted as a Class Pass in SIMON by the Music Administrator on a weekly basis. Students should check SIMON each week to ensure that a change has not been made to the time they would have expected their lesson to be owing to unforeseen circumstances.

ATTENDANCE / ABSENCE

Student Attendance:

Students are expected to remember their lesson time is each week and make their own way to the class with their instrument and books. They should sign in and out on the iPad at the Music Centre. If they do not arrive without prior notification the tutor may ring the school office to make an announcement, but they will only do this once per term.

Student Absence:

Students and/or parents are required to notify their Instrument Tutor and the Music Administrator if they are unable to attend their lesson for ANY reason (i.e., illness, school commitment, or a planned absence from school).

- A minimum of 24 hours' notice of absence is required to reschedule a make-up lesson. Whilst this is inconvenient and unfortunate for students who wake up unwell on the day of their lesson, the tutor may not be able to reschedule other students to fill the space in their schedule and this represents lost income for them.
- Please provide a minimum of one week's notice for a known school commitment such as an incursion/excursion, sports event, or class assessment.
- Please do not assume that the Music Administrator is aware of all excursions, sporting events and other College activities. It is parents' responsibility to provide adequate notice of absence so that the lesson may be rescheduled.
- **Lessons missed to due family holidays taken during school term-time will not be rescheduled**, and the fees for these lessons will not be refunded.
- **Make-up lessons are not offered for lessons missed due to a forgotten instrument.** The student should attend their lesson, and the tutor deliver a lesson focusing on aural training, theory or other suitable work.

STUDENT AND PARENT AGREEMENT

FOR INFORMATION ONLY

Please provide your response on this [online form](#) on the Music page of the College website.

- ☐ I have read and agree to the conditions of the Music Lesson Enrolment Information as outlined in the sections above
- ☐ I understand that my child will be automatically re-enrolled for the same tuition each year until written notice of discontinuation is received
- ☐ I understand the notice periods that I must provide to the College to cancel lessons
- ☐ I agree to pay Music Lesson Fees by Week 2 of each term
- ☐ I understand that the number of lessons delivered will reconciled at the end of each semester.
- ☐ I understand that to qualify for a make-up lesson a minimum of 24 hours' notice must be given, regardless of the circumstances
- ☐ I understand that parents or students should always notify the instrumental teacher and Music Administrator of ANY absence, even if it is a school-organised event such as sport, excursions and incursions