



Teacher/Librarian

Mater Christi College, Belgrave is a Catholic School established by the Sisters of the Good Samaritan of the Order of St Benedict in 1963. The College is a company limited by guarantee and owned by Good Samaritan Education. Mater Christi is a proud leader in educational innovation and strives to educate young women to be Informed, Compassionate and Creative. This role description is written in light of the Mission and Vision statements of the College and the associated School Improvement goals set each year.

Position Overview

The Teacher-Librarian (TL) at Mater Christi College is required to demonstrate understanding of and commitment to the College Mission and Vision. The TL will work in partnership with Learning Commons colleagues, Learning Leaders, teachers and students, to support student learning and wellbeing. The TL will be an adaptable and collaborative team member, focused on inclusion and growth for all staff and students. The TL reports to the Learning Commons Leader (LCL).

Commitment to Mission

All staff in a Good Samaritan School have an indispensable role to play in furthering the mission of Good Samaritan Education and of the Church as a whole. It is expected of all employed at Mater Christi College that they:

- Familiarise themselves with and accept the Good Samaritan Educational Philosophy of the school within the wider context of Catholic Education.
- Develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their work.
- Avoid, whether by word, action or public lifestyle, influence upon students that is contrary to the teaching and values of the Church community in whose name they act.

Mater Christi College is a Child Safe School

Mater Christi College holds the care, safety and wellbeing of its students to be at the core of all we do. The College is resolutely committed to ensuring that all staff of the College act in a manner that promotes the inherent dignity of each of our students and their fundamental right to be respected and nurtured in a safe school environment. This commitment includes regular and appropriate learning opportunities in relation to child safety and young people's protection and wellbeing. We also commit to listening to, and taking seriously all concerns voiced by students, staff, parents and caregivers, volunteers, contractors and members of the community. We commit to continuously reviewing and improving our systems to protect children from abuse. Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the Gospel.

Attributes and Competencies

It is expected that all staff will

- Show a lively and practical support of the Catholic, Good Samaritan and Benedictine nature of the College.
- Have a firm belief in, and commitment to, the mission and vision of the College and an ability to articulate and promote these.
- Have a clear focus on student learning and wellbeing in and beyond the classroom.
- Actively support and demonstrate loyalty to the leadership of the College and show practical understanding of the nature of confidentiality as required.
- Exhibit ongoing professional growth on a personal level and for the benefit of the College community.
- Demonstrate a high level of ability to articulate issues and perspectives relevant to their role in communication with colleagues and others, particularly in public forums.
- Demonstrate an understanding of key priorities of the legal requirements surrounding Child Safety.
- Display initiative, exercise creativity and adaptability; be able to work autonomously and as part of a team.

Key accountabilities and specific duties	
Mission and Identity	<ul style="list-style-type: none"> • Actively support the Principal and College Executive to develop the Good Samaritan Benedictine identity of the College.
Working Relationships	<ul style="list-style-type: none"> • Deputy Principal Staff & Students • Deputy Principal Teaching & Learning • All Teaching staff • Library Commons staff
Responsibilities	<ul style="list-style-type: none"> • Teaching & Learning <ul style="list-style-type: none"> - Collaborate with classroom teachers to integrate information literacy skills across the curriculum - Teach the appropriate, relevant and ethical use of ICTs and information resources - Develop and deliver information literacy programs that promote digital citizenship and ethical use of information • Library Services <ul style="list-style-type: none"> - Ensure programs and events are in keeping with the Catholic Benedictine Good Samaritan identity of the College - Foster a safe and inclusive environment for all students, ensuring that the library is welcoming and accessible to everyone - Support and promote reading for pleasure through book clubs, reading challenges and other programs - Develop and implement lunchtime activities within the Learning Commons, in response to the needs and interests of the school community - Demonstrate an active interest in contemporary YA fiction and reading trends - Reporting to the Learning Commons Leader, provide support for the school's library services, collections, and programs - Develop and implement subject LibGuides in response to teacher requests and identified areas of need

	<ul style="list-style-type: none">- Reporting to the Learning Commons Leader, assist with managing and maintaining the library's physical and digital collections, ensuring that they are relevant and up-to-date- Assist with displays, special events and activities to encourage and support student learning- Develop and maintain strong rapport with all members of the school community including staff, students, parents and the wider community
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Professional Growth and Appraisal	<ul style="list-style-type: none"> • Be willing to participate in professional learning and growth opportunities
Policies, professional standards, and legislative requirements	<ul style="list-style-type: none"> • Inspired by the Rule of St Benedict and guided by College policies, uphold professional standards and legislative requirements as expected of all staff • Comply with College Policies and the Employee Code of Conduct and College Charter.
Commitment to Child Safety	<ul style="list-style-type: none"> • All employees, including those with positions of leadership should demonstrate an ongoing understanding of child safety requirements, including understanding appropriate behaviors when engaging with young people in and beyond the classroom. This commitment should extend beyond the legal obligations relating to child safety (such as mandatory reporting, Ministerial Order 1359) and include flourishing of the whole person.
Other duties	<ul style="list-style-type: none"> • As directed by the Principal, Deputy Principal Learning or VCE Learning Leader

Eligibility Criteria

Essential

- Current teaching qualifications and Victorian Institute of Teaching (VIT) registration.
- Hold or be willing to undertake ALIA-accredited qualifications in Library and Information Services
- Demonstrated experience and confidence in a range of ICT platforms

Desirable - other

- Accreditation to teach in a Catholic school (or be working towards such accreditation)

As part of your application for employment, please provide your CV, including the names and contact details of at least two referees, and a statement addressed to the Principal of 500 words or less on how you meet the role requirements and why you believe you are the best person for this role.