

Session 3: Everything has a home: workspace and papers



The Lose-It Trickster

This week we are introducing a new trickster: the Lose-It Trickster



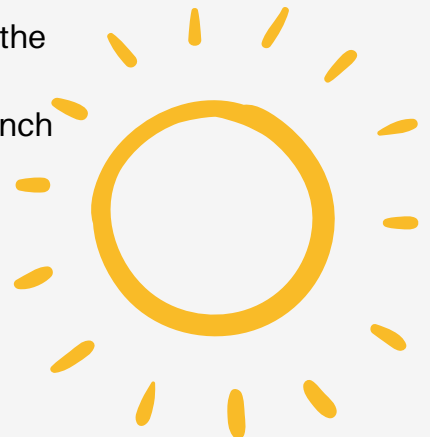
This trickster LOVES to convince people that they don't need to put materials away right away. It also loves to convince kids (and grown ups) that even if they don't put things away they will have no problem finding stuff later.

The good news is: we know some great skills to keep this Trickster from losing our things! Making sure everything we use has a "home" is one effective way of defeating this trickster.

Everything has a home!

Part 1: Prepare Your Workspace

- Prepare your workspace:
 - Create a launch-kit: what do you need to started on your work?
 - Is there a location where you can be checked in on, and that isn't too distracting
 - Create a distraction bucket: what is going to get in the way of you staying on task?
 - Make a list for your home launch kit and school launch kit



Part 2: Even Papers Have Homes

- Prepare your Paper “Homes”
 - Choose either an accordion folder or folders-with-pockets-in-a-binder
 - Take out your papers
 - Write a list of all of the papers that you have and need
 - Create categories in your folder/binder for these papers
 - Sort, label, and put papers in their home

Ideas to Practice

Goals (kids earn points/rewards for):

- Following your homework plan
- Completing your planner every day (parents check every day)
- Transferring long-term assignments to the assignment and test calendar/long-term calendar
- Preparing your workspace (launch kit and distraction bucket)
- Creating a sorting system to put papers in their home