

## **KIDS / STUDENT MINISTRIES INTERN**

### **CPC Vision**

At CPC we want to be a people and a church open to how the Gospel moves.

### **Overview**

CPC's paid school year internship (fall or spring semester) offers a unique experience in a relational & programmatic ministry setting. The Kids or Student Ministries Intern will lead ministerially and relationally, and they will be a part of the either the Kids Ministries or Student Ministries team on a regular basis. This role requires a passion for kids and/or students, a teachable and collaborative spirit, and heart for ministry.

As our interns pour out by serving the church and community, we are committed to intentionally pouring into them. Interns grow as leaders as they engage in spiritual, personal, and professional development time intentionally built into their internship.

### **Responsibilities**

- Encourage and support the vision of CPC, to be open to how the Gospel is moving in and through Kids and Student Ministries
- Provide support in preparation for weekly programming in and through attending meetings, teaching, preparing lessons & games, etc.
- Actively build relationships with kids, students, families & volunteers
- Come to work prepared and ready to contribute to CPC's staff team
- Serve in Kids or Student Ministries while also being open to learning about other ministry departments in the church
- Collaborate with your team to plan and prepare for services, projects, programs, retreats, events, and other ministry-related activities
- Perform necessary administrative and logistical tasks
- Professionally communicate and interact with congregation, staff, volunteers, visitors, and vendors
- Participate in, lead and help facilitate major holiday worship services, depending on assigned department
- Identify growth opportunities at the beginning of the semester and commit to pursuing goals throughout the internship
- Meet weekly with the Director/Pastor of assigned ministry area for development, encouragement, feedback, and accountability
- Meet with Director for HR & Operations development throughout internship
- Actively participate in and attend weekly Kids or Student Ministries meetings as needed
- Attend CPC staff meetings and other staff events/retreats as determined by supervisor

### **Minimum Requirements**

- Actively pursuing a relationship with Jesus Christ
- Commitment to engage in CPC's faith community



- Alignment with [CPC mission, values, and statement of faith](#) and [ECO Essential Tenets](#)
- Adherence to CPC's Staff Code of Conduct
- Highly teachable with a desire to be mentored and to grow in leadership
- A working knowledge of Scripture and an active prayer life
- Experience working with kids and/or students
- Ability to engage people in authentic, relational ways
- Collaborative working style and team mentality
- One year post high school graduation up to age 24

### **Preferred Requirements**

- Leadership experience
- Self-starter with a strong work ethic
- Creative and flexible mindset
- Strong organization, detail-orientation, and multi-tasking skills
- Basic understanding of vocational ministry with a desire to learn more

### **Physical Requirements**

- Ability to sit, walk, and/or stand for extended times
- Ability to occasionally lift, carry, and/or move 10-25 pounds
- Ability to perform tasks involving keyboard and computer monitor, requiring ability to grasp and utilize finger dexterity and visual acuity

**Position Reporting:** School Year Kids/Student Intern reports to the Director of HR & Operations (for intern program development) and the Director/Pastor of assigned ministry area (for departmental supervisory & day-to-day management)

**Hours:** This is a seasonal, temporary, part-time position, approximately 12-20 hours per week. The work schedule will include some evening and weekend hours, specifically Wednesday afternoons/evenings & Sunday mornings. Assigned workweek is determined based on Kids/Student ministry needs and the intern's individual schedule. Depending on the season, there may be some additional weekend and evening hours.

**Dates & Travel:** Internships are offered during fall & spring semesters. This position may require overnight travel depending on the season.

**Compensation:** School Year Worship Intern receives a semester stipend ranging from \$2000-\$4000 based on the number of hours and other factors such as experience, skillset, education, and role requirements. The stipend is paid out over the course of the internship.

**Application Details:** To apply to be a School Year Intern, please contact us via email at [employment@cpcedina.org](mailto:employment@cpcedina.org). Provide a cover letter and a current resume outlining your experience and relevant qualifications.

*This job description describes the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested.*