



RAINBOW RANGITAHI DAY 2025

Health, Safety and Risk Plan

**Rainbow Games
Tāmaki Makaurau Auckland**

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1. Key Details

Event Organiser: Rainbow Games Pacific Trust (RG)	
Event Name: Rainbow Rangatahi Day 2025	
Postal Address: 28/183 Karangahape Road Auckland CBD 1010	
Contact Number: +64 211578597	Email: tom.leonard@rainbowgames.co.nz
Contact Number: +64 274 204 227	Email: Teresa.platt@rainbowgames.co.nz
Event Description: Rainbow Rangatahi Day 2025 is hosted by the Pacific Rainbow Games Trust in partnership with Sport Waitākere, School Sport NZ, Aktive Auckland and various students and NGOs for a day of sport and movement.	
Location: AUT Sport and Fitness Centre, 90 Akoranga Drive, Northcote Auckland	
Start Date: Friday 4 April 2025	Finish Date: Friday 4 April 2025
Anticipated Participants: 200	
Person in Charge of Event: Teresa Platt – Programme Director +64 274 204 227	
Risk Assessment Completed by: Teresa Platt	Contact Number: +64 274 204 227
Venue Warden Site Supervisor: Teresa Platt And TBA	Contact Number: +64 274 204 227 TBA

1.1 Emergency, Medical & Security Services Contact

AUT Security	0800 288 7233
Medical Service – trained personnel on AUT staff who will be available.	09 921 9999 ext 7243
White Cross Northmed – 8am – 5pm	3 Akoranga Drive, Northcote, Auckland 0627 (2.7km from AUT)
North Shore Hospital	124 Shakespeare Road, Takapuna, Auckland 0620 (2.9km from AUT)

Rainbow Games (RG) recognise its responsibility to protect the health, safety, and wellbeing of all people directly associated with the event including members of the public.

RG is committed to taking all reasonably practicable steps to provide a safe environment for everyone.

Objectives

- To assign specific responsibilities to designated event crew
- To identify hazards, assess the risk and implement control measures to either eliminate or minimise the risk to levels as low as reasonably practicable
- To clearly communicate the content of this plan to stakeholders
- To record all incidents (accidents and near misses) in an incident register and to report serious incidents to Teresa Platt – RG Programme Director.
- To convene with event crew after the event for the purpose of analysing the event and implementing improvements in health and safety practices for future events

1.2 Key Contacts and Responsibilities

Responsibility	Contact Person	Contact Number	Organisation
Programme Director	Teresa Platt	+64 27 420 4227	RG
School Sport	Casey Redman	+64 21 802 827	School Sport NZ
Sport Delivery	Teresa Platt	+64 27 420 4227	RG
AUT Venue Manager	Teresa Platt	+64 27 420 4227	RG

2. Communication

- All RG staff will be aware of their responsibility to read and implement measures as detailed throughout this Risk Management Plan.

- All contractors to the event will be emailed a copy of the Risk Management Plan and informed of their responsibility to comply.
- Prior to the event, all volunteers will be given clear instructions and a safety briefing to discuss safety requirements throughout the event
- All participants have agreed to the Terms and Conditions of participating in the event.

2.1 Event Communication

During the event the following methods will be used:

- Mobile phone
- WhatsApp
- Social Media – Facebook/instagram
- Rainbow Games website
- Speakers/Microphones at event

3. Found & Lost Children

This Rangatahi Day is for youth aged 13 - 17. All attending are required to be accompanied by a teacher or caregiver.

Other children may attend to support whanau and friends. To assist in prevention of lost children RG will:

- Have wristbands available at the registration desk for caregivers to write mobile number on and attach to wrist of child in case of being lost throughout the event. This will enable easy phoning of the caregiver to reunite with child.

PA systems will be available to assist in locating lost children with the RG registration desk as the central meeting point.

4. Site Maps – AUT Health and Fitness Centre



5. Event Risk Management

RG have created an event specific 'Risk Register', recognising risks that all event attendees could be exposed to as part of their participation in the games. This includes employees, participating teams and wider coach and management staff, event contractors, spectators and members of the public.

RG recognise that new hazards/risk could arise at any time throughout the event and understand that we have a responsibility to ensure that these are either eliminated (in the first instance) or controlled to tolerable levels. This enables us to update our risk register, by assessing the risk, controlling the risk communicating and monitoring the risk.

Below is the risk matrix that RG has used to assess the risk level associated with each identified hazard.

5.1 Risk Register – Rangatahi Day Sports and Activities

Attached as Appendix 1

6. Covid Policy

The following plan outlines the procedures and protocols that RG will undertake to ensure that the Rainbow Rangatahi Day 25 is a safe event for all involved, including:

- The steps that will be taken if the COVID-19 status in New Zealand changes at any stage of the event.
- Ensuring appropriate health, hygiene and safety measures are in place to protect players, participants, staff and the public from the Covid-19 virus.

RG ask all those attending RG to protect themselves, their family and community. It is important that all players and participants read and understand the information in this document.

This document has been developed using Government guidelines and in consultation with medical advice.

Further iterations will include the New Zealand Government, Auckland Council, the RG event venues and other key suppliers.

During attendance at the RG, all players and participants must comply with direction given by RG staff, venues and any guidance given by the New Zealand Government in relation to Covid-19.

Players and participants must acknowledge there remains an unquantifiable risk of transmission of viral illness, including COVID-19 at RG. Players and participants must have considered that risk and their own personal circumstances, including:

- Any health condition or vulnerability that they may have or that of persons whom they will be in close contact with may have following attendance at RG
- For a small number of people, COVID-19 has very serious health consequences

- By attending RG, players, participants and any persons who attend with them, acknowledge and accept these risks.

OUR COVID COMMITMENT:

Continual Assessment of Covid:

RG will continuously monitor the situation in respect of the possible impacts of Covid 19 and will provide participants with a refund if in circumstances where

- Rangatahi Day is cancelled due to COVID-19
- Rangatahi Day is postponed, and you are unable to attend the games on the revised dates

Rangatahi Day Time Protocol

Below are the steps RG will take to ensure everyone is as safe as possible during the Rangatahi day. Many of these steps are relevant to any contagious illnesses and will remain in place regardless of the Covid status in New Zealand.

Hygiene:

- Promoting regular and thorough hand washing by staff, players and participants
- Hand sanitiser will be available and at every sports venue in multiple accessible and high use locations. Monitoring and refilling to take place regularly.
- A regular cleaning schedule will be in place for 'high touch' objects and surfaces that are used by many people — for example food and drink areas, EFTPOS machines and bathroom facilities
- Ensure sports and function venues have stringent cleaning and hygiene practices as instructed by Government health guidelines.
- Ensure that bathrooms are regularly checked for soap and paper towels.
- Covering a sneeze or cough with an elbow or a tissue rather than hands.
- Providing bins and encouraging used tissues to be disposed in the bin straight away and regular waste disposal
- Avoiding close contact with people who are unwell
- No spitting or clearing nasal/respiratory secretions on greens, turf or in other sport settings

Sanitising:

- Hand sanitizer readily available.
- COVID-19 prevention supplies available at venues such as, tissues, cleaning products and disinfectant.

Personal Protective Equipment (PPE)

- Retain additional PPE supplies for use if a player, participant or staff at RG becomes unwell, including:
 - Facemasks
 - Disposable gloves

Testing:

- Testing protocols for possible infection of players, participants or staff can be carried out at any time. Testing may include the following:
- Any symptomatic participant will require to undergo relevant testing and follow isolation procedures as required by the New Zealand Government if returning a positive test
- Any other relevant testing as requested by health professionals.

Management of Unwell Players and Participants:

- Players and participants returning a positive Covid-19 test should be provided a face mask and isolate immediately following New Zealand Government requirements.

OTHER INFORMATION:

Vaccinations:

RG do not require players, participants, or staff to be fully vaccinated against Covid-19.

7. Appendix 1

Rainbow Games Risk Register for Rainbow Rangatahi Day - 4 April 2025

					Assess Control and Risk Level				Determine Response and Treatment				Monitor Risk
Status	Sport	Risk Description	Risk Owner	Risk Manager	Existing Controls to manage the risk <small>How do we know the risk is going to eventuate, or not?</small>	Risk ratings		Risk Level	Treatment/mitigation to manage the risk <small>Activities that reduce the likelihood</small>	Risk Ratings		Risk Level	Comments & Updates <small>Date & comment</small>
						Likelihood	Consequence			Likelihood	Consequence		
Open	All sports	Player collision	Player	Player	Close contact with others at speed.	4	3	7	Immediate medical response. Substitution if needed. Emphasize player awareness and positioning.	4	3	7	Injury can be unavoidable in sports, but having medical agencies nearby will ensure attention can be obtained quickly. Also, first aiders on hand at AUT
Open	All sports	Weather		Venue, RG	Weather	3	2	2	Keep updated on adverse weather. Provide shade, water stations, sunblock, adjust playing schedules if needed	3	1	2	Contingency or indoor space available at most venues
Open	All sports	Player Injury	Player	Player	Close contact with other people at speed, jumping, running, activities increase chances of injury	4	3	7	Having trained personnel onsite, stocked well with medical supplies strapping and injury prevention in place. Protective equipment worn e.g. mouthguard	4	3	7	Injury can be unavoidable in sports, but having medical agencies nearby will ensure attention can be obtained quickly. Also, first aiders on hand at AUT
Open	All sports	Player Overexertion	Player	Player	Physical activity	2	3	5	Implement regular breaks. Emphasize player fitness. Provide water stations. Medical professionals onsite	2	1	4	
Open	All sports	Medical Support Delay	Venue	RG	Volume of people and venues	3	4	7	Have onsite trained AUT staff to deal with issues and emergencies	2	4	5	
Open	All sports	Spectator Interaction	Player	Venue	Numbers of people trying to watch a game	3	2	5	Clearly mark spectator boundaries. Provide security personnel. Provide seating	2	1	3	
Open	All Sports	Court Flooring issues	Venue	Venue	General use	3	3	6	Regularly inspect flooring, keep floor dry	2	1	3	Daily checklist to include all playing surfaces
Open	All sports	Equipment issues	Venue	Venue	Use of hoop with slam dunks and contact	2	1	3	Regularly inspect and maintain equipment. Quick replacement service.	2	1	3	Checklist includes all equipment check
Open	All sports	Pitch conditions	Venue	Venue	Weather, use of pitch	3	3	6	Regularly inspect and maintain the pitch. Address issues promptly.	2	1	3	

Risk probability

The probability is the potential for a risk to occur over the life cycle of the Games.

Probability	Rating	Description
Almost Certain	5	The risk is almost certain to occur
Likely	4	The risk is likely to occur
Even Chance	3	There is an even chance that the risk will occur
Unlikely	2	It is unlikely that the risk will occur
Rare	1	It is very unlikely that the risk will occur

Risk impact

The impact of a risk refers to the degree of loss or damage which may result from its occurrence.

Impact	Rating	Public Safety (OH&S)	Customer Service/ Business Continuity	Human Resources	Financial	Legal	Reputation and Image
Extreme	5	Death or permanent impairment	Disruption to the event leading to its cancellation	Unexpected / unplanned resignation of key staff members	Overrun on budget of 15% plus	Major civil law suit and/or criminal charges laid against LOC	Severe difficulties for LOC leading to public inquiry and sustained adverse media coverage, and loss of community participation
Very High	4	Significant impairment requiring rehabilitation over longer term	Disruption to the event leading to postponement for a period in excess of 1 day	Unexpected / unplanned resignation of several management members	Overrun on budget of >10% but <15% plus	Civil lawsuit against the LOC	Embarrassment for LOC, significant media coverage and internal inquiry
High	3	Moderate impairment resolved through repeated medical intervention over short term and requiring rehabilitation	Disruption to the event with moderate impact on player experience	Unexpected / unplanned resignation of several staff	Overrun on budget of > 5% but <10% plus	Significant level of complaints / incidents where there is a high threat of legal action, resolved by management	Some national press mention and senior management required to resolve

Impact	Rating	Public Safety (OH&S)	Customer Service/ Business Continuity	Human Resources	Financial	Legal	Reputation and Image
Medium	2	Minor impairment, resolved through short term medical intervention with no rehabilitation	Disruption to the event with minimal impact on spectator experience	Loss of a senior staff member for a prolonged period	Overrun on budget of < 5%	Isolated complaint / incident where there is a threat of legal action, resolved by management	Some local press mention and senior management required to resolve
Low	1	Minor impairment resolved with no medical intervention	Delay to event for a time period that does not compromise TV or scheduling	Loss of a senior member in the short term	Minimal budget overrun	Minor complaint / incident resolved by management	Some local press mention and senior management required to resolve

Risk rating

Having assessed each risk in terms of its probability and impact, it is then given a risk rating based on the below risk matrix:

		Impact				
		Low	Medium	High	Very High	Extreme
Probability	Almost Certain	6	7	8	9	10
	Likely	5	6	7	8	9
	Even Chance	4	5	6	7	8
	Unlikely	3	4	5	6	7
	Rare	2	3	4	5	6