



TO ALL KNOWN CREDITORS

15 December 2025

Dear Sirs

Handoverwork Ltd - In Liquidation ("the Company")

Notice under rule 6.15 of the Insolvency (England and Wales) Rules 2016

Company name:	Handoverwork Ltd
Registered number:	11885331
Liquidator's name:	Molly Monks
Liquidator's address:	Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE
Liquidator's contact details:	info@parkerwalsh.co.uk and 0161 546 8143
Liquidator's date of appointment:	9 December 2025

As you can see from the above, I have been appointed Liquidator of the Company. I enclose the following documents for your information:

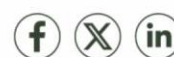
- A record of decisions made by the deemed consent procedure
- A copy of the Certificate of Appointment
- Information to Creditors on opting out
- Notice of use of website to deliver future documents
- Proof of debt form
- Fee Approval Report
- Notice of Decision by Correspondence
- Notice of Invitation to form a Liquidation Committee

T: 0161 546 8143
E: info@parkerwalsh.co.uk
W: parkerwalsh.co.uk

Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE

Parker Walsh is the trading name of Parker Walsh Corporate Recovery Limited, incorporated and registered in England and Wales under Company Registration Number: 13430485. Please note that Molly Monks is licensed to act as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association and bound by the Insolvency Code of Ethics.

Parker Walsh uses personal information in order to fulfil the legal obligations of Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping creditors and others informed about the insolvency proceedings. You can find more information contained within the Privacy Notice which is available at www.parkerwalsh.co.uk



If you do not wish to receive any future documents regarding the insolvency proceedings, you may elect to become an opted-out Creditor at any time by notifying me in writing that you wish to opt out of future documents. Once you have opted out, you will remain as such unless, or until, you revoke your notice to opt out in writing. Please note that I am still required to notify you of certain aspects of the insolvency proceedings, in particular regarding dividends. Further information regarding opting out is enclosed.

As part of my statutory duties, it is my responsibility to report on the conduct of the Directors of the Company and also to consider any areas requiring investigation with a view to making asset recoveries. I should be pleased to receive from you any information that you have about the way that the Company's business was conducted or potential asset recoveries that you consider will assist me.

If you have not already submitted proof of your debt, please complete the enclosed form and return it to me, together with the relevant supporting documentation. However, it should be noted that on the basis of information provided to my firm, there is no prospect of a dividend payment to unsecured Creditors. It is expected that if any funds are realised it will be allocated for defraying the expenses of the liquidation, if approval is sought and received. For this reason, Creditor claims will neither be acknowledged nor adjudicated upon.

Further information about Creditors' rights can be obtained by visiting the Creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at www.creditorinsolvencyguide.co.uk. Details about how the Liquidator's fee may be approved for each case type are available in a series of Guidance Notes issued with Statement of Insolvency Practice 9, and they can be accessed at our Resource Page at www.parkerwalsh.co.uk. There are different versions of these Guidance Notes, and in this case please refer to the most recent version. Please note that I have also provided further information about a Liquidator's remuneration and expenses in our practice fee recovery sheet, which is enclosed.

As an Insolvency Practitioner, I am bound by the Insolvency Code of Ethics and the regulations of my professional body when carrying out all professional work relating to an insolvency appointment. I can confirm that I have not identified any threats to the ethical fundamental principles in respect of this case.

To comply with the Provision of Services Regulations, some general information about Parker Walsh, including about our complaints policy and Professional Indemnity Insurance, can be found at our Resource Page at www.parkerwalsh.co.uk.

Parker Walsh uses personal information in order to fulfil the legal obligations of our Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping Creditors and others informed about the insolvency proceedings. You can find our Privacy Notice which provides more information on how Parker Walsh uses your personal information on our website at www.parkerwalsh.co.uk.

If you have any queries regarding this letter, you should contact my office by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Molly Monks', written over a horizontal line.

Molly Monks M.I.P.A
Liquidator

INFORMATION TO CREDITORS ON OPTING OUT

HANDOVERWORK LTD

COMPANY NUMBER 11885331

Notice is given by Molly Monks to the Creditors of Handoverwork Ltd that Creditors have the right to elect to opt out of receiving further communication about the insolvency procedure under rule 1.39 of The Insolvency (England and Wales) Rules 2016.

Any Creditor may elect to become an opted-out Creditor at any time, by delivering a dated notice of the request in writing to me.

A Creditor becomes an opted-out Creditor when the notice is delivered to me.

Any Creditor who elects to opt-out remains as such for the duration of the proceedings unless the opt out is revoked by a further notice in writing, dated and delivered to me.

A Creditor ceases to be an opted-out Creditor when the notice is received by me.

The opt out will not apply to the following:

- (i) a notice which the Insolvency Act 1986 requires to be delivered to all Creditors without expressly excluding opted-out Creditors;
- (ii) a notice of a change in the office-holder or a notice of a change in my contact details, or
- (iii) a notice of a dividend or proposed dividend or a notice which the court orders to be sent to all Creditors or all Creditors of a particular category to which the Creditor belongs;

Opting-out will not affect a Creditor's entitlement to receive dividends should any be paid to Creditors.

Opting-out will not affect Creditors' rights to vote in a decision procedure or to participate in a deemed consent procedure, although any Creditor who opts-out will not receive notice of it.

Any Creditor who opts out will be treated as having opted out in respect of consecutive insolvency proceedings of a different kind in respect of the same company.

Creditors requiring further information regarding the above, should contact my office by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

Signed  _____

Molly Monks, Liquidator

Dated 15 December 2025

**NOTICE TO OFFICE HOLDER TO OPT OUT OF FURTHER
CORRESPONDENCE**

Name of Creditor:

I, the above named, give notice that I elect to become an opted-out Creditor and no longer wish to receive communications relating to the insolvency proceedings of Handoverwork Ltd.

Signature of Creditor:

Date:

NOTICE OF USE OF WEBSITE TO DELIVER FUTURE DOCUMENTS

HANDOVERWORK LTD (“THE COMPANY”)

Notice is given by Molly Monks to the Creditors and Members of the Company that under Rule 1.50 of The Insolvency (England and Wales) Rules 2016, future documentation from the date of this notice relating to the insolvency of the above will be made available on a website.

1. Future documentation will be made available for viewing and downloading at www.parkerwalsh.co.uk/secure/23cyl248han using password Qu9@TaZjVS (both are **case-sensitive**).
2. The Liquidator is not obliged to deliver any particular document to any person unless it is specifically requested.
3. Hard copies of all documents currently available on the website and all future documents which may be made available on the website can be requested in writing at Suite C, Victoria House, 19-21 Ack Lane East, Bramhall, Cheshire, SK7 2BE, or by email at info@parkerwalsh.co.uk, or by telephone on 0161 546 8143.
4. This notice does not apply to any of the following circumstances:
 - i) Documents where personal delivery is required.
 - i) A notice of intention to declare a dividend.
 - ii) Documents that are not being delivered generally, i.e. where they are only being sent to one or a small number of a particular class of members or Creditors.

Creditors requiring further information regarding the above, should contact my office by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

Signed  _____

Molly Monks, Liquidator

Dated 15 December 2025 _____

Proof of Debt – General Form

Name of Company in Liquidation: Handoverwork Ltd

Company Registration Number: 11885331

Date of Liquidation: 9th December 2025

1 Name of Creditor
(If a company, please also provide the company registration number)

2 Correspondence address of Creditor
(including any email address)

3 Total amount of claim (£)
(include any VAT)

4 If amount in 3 above includes outstanding uncapitalised interest, state amount (£)

5 Details of how and when the debt was incurred
(If you need more space, attach a continuation sheet to this form)

6 Details of any security held, the value of the security and the date it was given

7 Details of any reservation of title claimed in respect of goods supplied to which the debt relates

8 Details of any document by reference to which the debt can be substantiated

9 Signature of Creditor
(or person authorised to act on the Creditor's behalf)

10 Address of person signing if different from 2 above

11 Name in BLOCK LETTERS

12 Position with, or relation to, Creditor

13 Date of signature

Admitted to vote for

Admitted for dividend for

Amount (£)

Amount (£)

Date

Date

Molly Monks
Parker Walsh

Notes:

1. There is no need to attach them now but the Office Holder may ask you to produce any document or other evidence which is considered necessary to substantiate the whole or any part of the claim, as may the Chairman or Convener of any qualifying decision procedure.

2. This form can be authenticated for submission by email by entering your name in block capitals and sending the form as an attachment from an email address which clearly identifies you or has been previously notified to the Office Holder. If completing on behalf of a company, please state your relationship to the company.

FEE APPROVAL REPORT

DECISION DATE: 19 JANUARY 2026

It has now become appropriate to seek a decision by correspondence to fix the basis of my fees for acting as Liquidator, as detailed in the report below. I am seeking my remuneration be approved on a fixed fee basis of £15,000 plus VAT for all categories of work. Please note that I must receive at least one vote by the Decision Date, or the decision will not be made. I would therefore urge you to respond promptly prior to the Decision Date.

You are also invited to determine whether to form a Liquidation Committee. If a Committee is appointed, it will fall to the Committee to fix the basis of my fees. To enable you to make an informed decision as to whether you wish to either seek to form a Committee, or to nominate yourself to serve on a Committee, further information about the role of the Committee and what might be expected from its members has been prepared by R3 and can be found at www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides. If you require a hard copy of the booklet please contact 0161 546 8143 or by email at info@parkerwalsh.co.uk. In the absence of a Liquidation Committee it will fall to the Creditors to fix the basis of my fees for acting as Liquidator, as detailed below, I am seeking a decision by correspondence.

Should any Creditor or group of Creditors wish to request a physical meeting of Creditors, they must do so within 5 business days of the delivery of the notice that accompanies this report. Such requests must be supported by proof of their debt, if not already lodged. I will convene a meeting if Creditors requesting a meeting represent a minimum of 10% in value or 10% in number of Creditors or simply 10 Creditors, where "Creditors" means "all Creditors."

ASSETS

The fundamental duty of the Liquidator is that of the recovery and realisation of the Company's assets, my powers are designed to ensure the effective execution of this duty. I must recover the assets of the Company for the benefit of the Creditors and ultimately the Members and must realise the same to affect the best possible distribution.

According to the Director's estimated Statement of Affairs, the Company has the following assets:

Cash at Bank

The Director has estimated that the credit balance of the Company's bank account is approximately £700. Efforts will be made to realise the credit balance into the liquidation estate.

INVESTIGATION

I will, as required by the Statement of Insolvency Practice/SIP, undertake an initial investigation into the Company's affairs to establish whether there are any potential asset recoveries or conduct matters that justify further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved.

As previously reported, it will be my duty as Liquidator to consider the appropriateness of the Bounce Back Loan obtained of £34,000, which was utilised on wages and operational costs

REMUNERATION

A sum of £2,000 plus VAT has been paid by the Company to Parker Walsh in respect of the instructions given to prepare a Statement of Affairs, and a sum of £2,000 plus VAT in respect of seeking a decision from the Creditors on the appointment of a Liquidator.

There are certain tasks that are required by statute or regulatory guidance or are necessary for the orderly conduct of the proceedings, and while they do not produce any direct benefit for Creditors, they still have to be carried out. In summary, since I was appointed Liquidator, I have submitted relevant documents at Companies House, placed formal notices regarding the case in the Gazette, and maintained records relating to the case. There will be further work that I intend to carry out and I have provided more information about the routine work below.

I am seeking to be remunerated on a fixed fee basis with respect to the work my staff and I undertake with respect to the following categories of work, namely: Administration; Realisation of Assets; Creditors and Investigations. **I am seeking a fixed fee of £15,000 plus VAT with respect to this work.** Until the Liquidation has progressed and assets have been realised, I am unable to confirm how much of this fee I will be able to take.

I am seeking to be remunerated on a fixed fee basis with respect to the work I intend to undertake with respect to the following categories of work:

Administration: This represents the work that I have to undertake with respect to the routine administrative functions of the case, including preparing, reviewing and issuing statutory reports. Such work does not give direct financial benefit to the Creditors, but I have to undertake it in order to meet my obligations under the insolvency legislation and the SIP, which set out required practice that I must follow.

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to staff to undertake the work on the case.
- Setting up electronic case file.
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to Creditors and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond (this is insurance required by statute that every insolvency office holder must obtain for each insolvency appointment).
- Convening a decision procedure to seek a decision from Creditors to approve the basis of remuneration.
- Dealing with all routine correspondence and emails relating to the case.
- Opening, maintaining and managing the estate bank account.
- Creating, maintaining and managing a cashbook.
- Undertaking regular bank reconciliations of the estate bank account.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to Creditors and Members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing and filing Corporation Tax returns.

Realisation of assets: This represents the work I have undertaken to realise the Company's assets. I will first use the proceeds to meet the costs and expenses of the case and then distribute any balance to the Creditors in the statutory order of priority, if applicable.

- Liaising with the bank regarding the closure of the account and remitting the credit balance to the Liquidation estate.

Claims of Creditors: I need to maintain up to date records of the names and addresses of Creditors, together with the amounts of their claims as part of my management of the case, and to ensure that I have accurate information about who to send notices and reports to. I will also have to deal with correspondence and queries received from Creditors regarding their claims and dividend prospects as they are received. I am required to undertake this work as part of my statutory functions.

- Dealing with Creditor correspondence, emails and telephone conversations regarding their claims.
- Maintaining up to date Creditor information on the case management system.

Investigations: The insolvency legislation gives me powers to take recovery action with respect to what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency procedure and also with respect to matters such as misfeasance and wrongful trading. I am required by the SIP to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of Creditors. I am also required by legislation to report to the Secretary of State on the conduct of the Director. I have to undertake this work to enable me to comply with this statutory obligation, which is of no direct benefit to the Creditors, although it may identify potential recovery actions.

- Recovering the books and records for the case.
- Listing the books and records recovered.
- Submitting an online return on the conduct of the Directors as required by the Company Directors Disqualification Act.
- Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.
- Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of Creditors

This is expected to be a routine case as highlighted by the information provided above. I consider that after considering the nature and value of the assets involved, this demonstrates why the fixed fee is expected to produce a fair and reasonable reflection of the work that I anticipate will be necessarily and properly undertaken.

Further information about Creditors' rights can be obtained by visiting the Creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at www.creditorinsolvencyguide.co.uk. Details about how an office holder's fees may be approved for each case type are available in a series of Guidance Notes issued with SIP 9, and they can be accessed on our Resource Page at www.parkerwalsh.co.uk. There are different versions of these Guidance Notes, and in this case please refer to the most recent version. Please note that I have also provided further information about an office holder's remuneration and expenses in our Practice Fee Recovery Sheet, which is attached.

LIQUIDATOR'S EXPENSES

As I have only just been appointed, there have been no receipts or payments and therefore I have not enclosed my Receipts & Payments Account.

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a Creditor or a Member. Expenses also includes disbursements. Disbursements are payments which are first met by the Liquidator and then reimbursed to the Liquidator from the estate. Expenses are split into:

- category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and
- category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

My category 1 expenses incurred to date amount to £279.40 in total, being the bordereau and statutory advertising. I am obliged to maintain an insurance bond with respect to the estimated value of the assets under my control, the cost incurred to date is £40. I have incurred costs of £239.40 for Statutory Advertising relating to the appointment of the Liquidator.

I will not pay any expenses to associates or pay expenses where there is an element of shared costs, which are known as category 2 expenses, and therefore I have not sought a decision from Creditors to enable me to pay such expenses.

LIABILITIES

Secured Creditors

There are provisions of the insolvency legislation that require a Liquidator to set aside a percentage of a company's assets for the benefit of the unsecured Creditors in cases where the company gave a "qualifying floating charge" over its assets to a lender on or after 15 September 2003. This is known as the "prescribed part of the net property."

A company's net property is that left after paying the preferential Creditors, but before paying the lender who holds a floating charge. If the Company's net property >£10,000, then, unless a Court order has been obtained to the effect that the cost of making a distribution of the prescribed part would be disproportionate to the benefits, a Liquidator must make a distribution of 50% of the first £10,000, then 20% of £10,001 to a maximum of £600,000 (£800,000 for floating charges created on or after 6 April 2020) to the floating charge Creditor, after either paying or making provision for preferential claims and the prescribed part and deducting any approved litigation expenses.

An examination of the Company's mortgage register held by the Registrar of Companies showed that the Company has not granted a fixed and floating charge.

Preferential Creditors

As at the date of this report, the Company does not employ any staff. Therefore, no preferential claims are expected to be received against the Company.

Secondary Preferential Creditors

HM Revenue & Customs/HMRC are secondary preferential Creditors for certain specified debts, such as VAT, PAYE, employee National Insurance Contributions (NIC), student loan deductions and Construction Industry Scheme deductions. Secondary preferential debts are payable after all ordinary preferential debts have been paid in full, and before non-preferential unsecured debts. The Statement of Affairs estimated that £6,000 is owed to HMRC with respect to secondary preferential debts as follows:

Liability	Amount
	£
VAT	6,000

Based on the known assets and anticipated Liquidation costs, it is expected that a dividend will not be declared to the secondary preferential Creditors.

Non-preferential unsecured Creditors

The Statement of Affairs included two non-preferential unsecured Creditors with an estimated total liability of £25,800.

Based on the known assets and anticipated Liquidation costs, it is expected that a dividend will not be declared to the non-preferential unsecured Creditors.

I have already commented in this report about the likelihood of a return being made to each class of Creditor of the Company, but also detailed below is an estimated outcome statement. This sets out in numerical form the anticipated realisations that will be made, based on the estimated value of the Company's assets as detailed earlier in my report, together with the estimated payments to be made, based on my proposed remuneration and estimated expenses as detailed above. While every effort has been taken to make this as accurate as possible, Creditors will appreciate that it will be affected by any differences between the amounts actually realised compared with the estimated value of assets, and by any differences between actual expenses incurred and those included in my estimate.

Assets	£
Cash at Bank	700
Costs of Liquidation	
Bordereau	40.00
Statutory Advertising	239.40
Liquidation fee (if approved)	15,000.00
Available to Creditors	Nil

SUMMARY

I am seeking a fixed fee of £15,000 plus VAT with respect of the above work. Please note that I must receive at least one vote by the Decision Date, or the decision will not be made. I would therefore urge you to respond promptly prior to the Decision Date. Creditors must lodge proof of their debt at info@parkerwalsh.co.uk no later than 23:59 on the Decision Date, without which their vote will be invalid.

Further information about Creditors' rights can be obtained by visiting the Creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at www.creditorinsolvencyguide.co.uk. A copy of 'A Creditors Guide to Liquidators' Fees' published by the R3, together with an explanatory note which shows Parker Walsh's Practice Fee Recovery Policy can be found at our Resource Page at www.parkerwalsh.co.uk. Please note that there are different versions of the Guidance Notes, and in this case, you should refer to the most recent version.

To comply with the Provision of Services Regulations, some general information about Parker Walsh, including about our complaints policy, can be found at our Resource Page at www.parkerwalsh.co.uk.

Parker Walsh uses personal information in order to fulfil the legal obligations of our Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping Creditors and others informed about the insolvency proceedings. You can find our Privacy Notice which provides more information on how Parker Walsh uses your personal information can be found at our Resource Page at www.parkerwalsh.co.uk.

If Creditors have any queries regarding the conduct of the Liquidation, or if they require hard copies of any of the documents made available online, they should contact my office on 0161 546 8143, or by email at info@parkerwalsh.co.uk.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Molly Monks', is written over a horizontal line.

Molly Monks M.I.P.A
Liquidator

**NOTICE OF DECISION BY CORRESPONDENCE
HANDOVERWORK LTD ("THE COMPANY")
COMPANY NUMBER: 11885331
DECISION DATE: 19 JANUARY 2026**

NOTICE IS GIVEN by Molly Monks to the Creditors of the Company that the below statement is a decision for your consideration under Rule 18.16 of The Insolvency (England and Wales) Rules 2016. Please complete the voting section below indicating whether you are in favour or against the following decision:

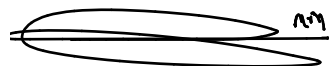
i). That the Liquidator's fee be approved on a fixed fee basis of £15,000 plus VAT for all categories of work, the details of which are set out in the report prepared in connection with fee approval and issued with the notice of this decision procedure.

The final date for votes is 23 January 2026, the Decision Date.

1. In order for their votes to be counted, Creditors must submit to me their completed voting form so that it is received at Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE or info@parkerwalsh.co.uk no later than 23:59 hours on the Decision Date. It must be accompanied by proof of their debt (if not already lodged). Failure to do so will lead to their vote(s) being disregarded.
2. Creditors must lodge proof of their debt (if not already lodged) at the offices of Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE by no later than 23:59 on the Decision Date, without which their vote will be invalid.
3. Creditors with claims of £1,000 or less must have lodged proof of their debt for their vote to be valid.
4. Any Creditors who have previously opted out from receiving documents with respect to the insolvency proceedings are entitled to vote on the decision(s) provided they have lodged proof of their debt.
5. Creditors may, within 5 business days of delivery of this notice to them, request a physical meeting of Creditors be held to determine the outcome of the decision(s) above. Any request for a physical meeting must be accompanied by valid proof of their debt (if not already lodged). A meeting will be convened if Creditors requesting a meeting represent a minimum of 10% in value of claims or 10% in number of Creditors or simply 10 Creditors, where "Creditors" means "all Creditors."
6. Creditors have the right to appeal a decision of the convener made under Chapter 8 of Part 15 of The Insolvency (England and Wales) Rules 2016 about Creditors' Voting Rights and Majorities, by applying to court under Rule 15.35 of The Insolvency (England and Wales) Rules 2016 within 21 days of the Decision Date.

Creditors requiring further information regarding the above, should contact my office by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

DATED THIS 15TH DAY OF DECEMBER 2025



**MOLLY MONKS
LIQUIDATOR**

DECISION BY CORRESPONDENCE VOTING FORM

HANDOVERWORK LTD (“THE COMPANY”)

COMPANY NUMBER: 11885331

DECISION DATE: 19 JANUARY 2026

Voting on Decision:

i). That the Liquidator’s fee be approved on a fixed fee basis of £15,000 plus VAT for all categories of work, the details of which are set out in the report prepared in connection with fee approval and issued with the notice of this decision procedure.

For / Against

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM:

Name of Creditor:

Signature of Creditor:

(Complete the following if signing on behalf of Creditor, e.g. Director/Solicitor)

Capacity in which

signing document:

Date:

This form must be delivered to Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE by 23:59 hours on the Decision Date in order to be counted as a vote. It must be accompanied by proof of the debt, unless one has already been submitted. Failure to do so will lead to this vote being invalid.

NOTICE OF INVITATION TO FORM A LIQUIDATION COMMITTEE

HANDOVERWORK LTD (“THE COMPANY”)

COMPANY NUMBER: 11885331

DECISION DATE: 19 JANUARY 2026

NOTICE IS GIVEN by Molly Monks to the Creditors of the Company of an invitation to establish a Liquidation Committee under rule 6.19 of The Insolvency (England and Wales) Rules 2016.

1. In addition to seeking a decision on the matters set out in the accompanying notice, Creditors are also invited to determine by correspondence, at the same time, whether a Liquidation Committee should be established.
2. A Committee may be formed if a minimum of 3 and a maximum of 5 Creditors are willing to become members.
3. Nominations can only be accepted for a Creditor to become a member of the Committee if they are an unsecured Creditor and have lodged a proof of their debt that has not been disallowed for voting or dividend purposes.
4. The specified date for receipt of nominations for Creditors to act as a member of the Committee under rule 6.19 of The Insolvency (England and Wales) Rules 2016 is the Decision Date.
5. Please complete the form sent with this notice and include the name and address of any person you wish to nominate to act as a member of the Committee. The completed document should be returned to info@parkerwalsh.co.uk or Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE so that it is received by no later than 23:59 hours on the Decision Date.

Note: Further information on the rights, duties and the functions of a Committee is available in a booklet published by the Association of Business Recovery Professionals (R3). This booklet can be accessed at www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides. If you require a hard copy of the booklet, please contact Molly Monks of Parker Walsh by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

The final date for votes to establish a Committee is the Decision Date.

1. In order for their votes to be counted Creditors must submit to me their completed voting form so that it is received at info@parkerwalsh.co.uk or Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE by no later than 23:59 hours on the Decision Date. It must be accompanied by proof of their debt, (if not already lodged). Failure to do so will lead to their vote(s) being disregarded.
2. Creditors must lodge proof of their debt (if not already lodged) at the offices of Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE or at info@parkerwalsh.co.uk by no later than 23:59 on the Decision Date, without which their vote will be invalid.
3. Creditors with small debts, that is claims of £1,000 or less, must have lodged proof of their debt for their vote to be valid.

4. Any Creditors who have previously opted out from receiving documents with respect to the insolvency proceedings are entitled to vote on the decision provided they have lodged proof of their debt.
5. Creditors may, within 5 business days of delivery of this notice to them, request a physical meeting of Creditors be held to determine the outcome of the decision above. Any request for a physical meeting must be accompanied by valid proof of their debt (if not already lodged). A meeting will be convened if Creditors requesting a meeting represent a minimum of 10% in value or 10% in number of Creditors or simply 10 Creditors, where "Creditors" means "all Creditors."
6. Creditors have the right to appeal a decision of the convener made under Chapter 8 of Part 15 of The Insolvency (England and Wales) Rules 2016 about Creditors' Voting Rights and Majorities, by applying to court under Rule 15.35 of The Insolvency (England and Wales) Rules 2016 within 21 days of the Decision Date.

Creditors requiring further information regarding the above, should contact my office by email at info@parkerwalsh.co.uk, or by phone on 0161 546 8143.

DATED THIS 15TH DAY OF DECEMBER 2025

A handwritten signature in black ink, appearing to read 'Molly Monks', written over a horizontal line.

**MOLLY MONKS
LIQUIDATOR**

NOTICE OF INVITATION TO FORM A LIQUIDATION COMMITTEE

HANDOVERWORK LTD ("THE COMPANY")

COMPANY NUMBER: 11885331

DECISION DATE: 19 JANUARY 2026

Decision:

1. That a Liquidation Committee should be established.

For / Against

Please note that if Creditors vote to establish a Committee, then unless at least 3 nominations for Creditors to act as Committee members are received at the same time, it will be necessary to convene a further decision procedure to decide which Creditors are to act as Committee members. That will involve incurring additional costs, so if you intend to vote to establish a Committee, please also nominate either yourself or another Creditor to act as a Committee member.

I wish to nominate the following Creditor to act as a member of the Committee:

Name of nominated Creditor _____

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM:

Name of Creditor: _____

Signature of Creditor: _____

(Complete the following if signing on behalf of Creditor, e.g. Director/Solicitor)

Capacity in which signing document: _____

Dated: _____

**RECORD OF DECISIONS OF CREDITORS BY DEEMED CONSENT
PROCEDURE**

**HANDOVERWORK LTD (“the Company”) – IN CREDITORS’ VOLUNTARY
LIQUIDATION**

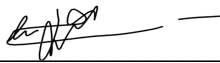
Company Number: 11885331

DECISION DATE: 19 DECEMBER 2025

Convener: Mantas Deltuva (“the Convener”)

The Convener reports as follows:

1. The following decision was put to Creditors using the Deemed Consent procedure:
 - i) That Molly Monks of Parker Walsh be appointed Liquidator of the Company.
2. No objections were received from Creditors and the decision was made.
3. Creditors were invited to object to the decision not to form a Liquidation Committee. A Liquidation Committee was not formed as no objections were received.



Mantas Deltuva
Convener

**Rule 6.20
Insolvency
(England and
Wales) Rules
2016 and
Section 100
Insolvency Act
1986**

Certificate of Appointment of Liquidator at Meeting

**Handoverwork Ltd (“the Company”)
Company Number: 11885331**

This is to certify that Molly Monks (IP No: 19830) of Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE, having provided a written statement that she is qualified to act as an Insolvency Practitioner in relation to the above-named Company under the provisions of the Insolvency Act 1986 and that she consents so to act, was appointed Liquidator of the Company at a general meeting of the Members of the Company held on 9th December 2025.

Date	<u>9 December 2025</u>
Signed	<u></u>
	Chairperson
Name	Mantas Deltuva

If you need to contact the Liquidator regarding this certificate, please contact Molly Monks by telephone on 0161 546 8143, or by email at info@parkerwalsh.co.uk.

**Rule 6.20
Insolvency
(England and
Wales) Rules
2016 and
Section 100
Insolvency Act
1986**

**Certificate of Appointment of Liquidator by Deemed
Consent**

Handoverwork Ltd (“the Company”)

Company Number: 11885331

This is to certify that Molly Monks (IP No: 19830) of Parker Walsh, Suite C, Victoria House, Bramhall, Cheshire, SK7 2BE, having provided a written statement that she is qualified to act as an Insolvency Practitioner in relation to the Company under the provisions of the Insolvency Act 1986 and that consents so to act, was appointed Liquidator of the Company using the Deemed Consent procedure concluding on 9th December 2025, the Decision Date.

Date 9 December 2025

Signed



Convener

Name

Mantas Deltuva

If you need to contact the Liquidator regarding this certificate, please contact Molly Monks by telephone on 0161 546 8143 or by email at info@parkerwalsh.co.uk.