

San Luis Valley Behavioral Health Group
April 30, 2019

Members Present: Jerry Gallegos, Laurie Rivera, Marcella Garcia, Louise Sanchez, Brenda Vialpando, Richard Pacheco, Pat Stanford, George Wilkinson, and Fernando Martinez

Members Excused: Olivia Martinez

Staff Present: Jennifer Silva, Cindy Lopez, Toni Martin and Dawn Loch

1. Roll Call/Declaration of Quorum

2. Approval of Agenda

It was M/S by Louise Sanchez and Richard Pacheco to approve the agenda as presented. Motion carried.

3. Approval of Minutes

It was M/S by Louise Sanchez and Richard Pacheco to approve the minutes from March 19, 2019 meeting as presented. Motion carried.

4. Correspondence Review

There was no correspondence for the month.

5. Safe Care Program – Charlotte Valencia

Charlotte explained how her team works with families who have a child five and under and teaches them how to make parenting easier and more enjoyable.

6. Promoting Safe and Stable Families – Bonnie Ortega

Bonnie explained how her team provides family support services to strengthen families through providing home-based family support services in a coordinated approach.

7. Financial Committee Report

Pat Stanford explained that the finance committee met today, Cindy reviewed the Statement of Expenditures, and Revenues for the month ended March 31, 2019. Cindy had a power point presentation on the board financial acumen which included an explanation of accrual accounting. It was M/S by Jerry Gallegos and George Wilkinson to file the financial statements for audit. Motion carried.

8. Staff Recognition – Cindy Lopez

Staff continue to monitor the RVU costs and production weekly. The plan to increase training, upgrade technology and have a second recognition of staff is still on target. The recommendation is to present staff who have been employed longer than 6 months with a \$1500 recognition in May. If the employee is part time or has been employed less than 6 months \$750 will be given. It was M/S by Richard Pacheco and Brenda Vialpando to

accept the recommendation made and provide staff with a recognition by the end of May. Motion carried.

9. 401K Proposal – Toni Martin

Toni Martin made the following recommendations regarding the 401K plan.

To halt funding the “profit sharing” contributions on a per payroll basis.

To remove the “profit sharing portion of our 401K plan and recognize employees outside of the plan.

At 5 and 10-year marks, give a 1% salary increase to employees to recognize their loyalty at the Agency. Employees can then opt to put their increase into their retirement accounts or opt out.

It was M/S by Richard Pacheco and Louise Sanchez to accept the recommendation presented. Motion carried.

Benefits Renewal – Toni recommended retaining the current plan with Cigna and going with the following structure:

Medical: employee only- 20% and 80% employer

3 other tiers – 25% and 75% employer

It was M/S by Louise Sanchez and Pat Stanford to accept the recommendation presented. Motion carried.

10. Review of Minutes – SLV Asset Management Corp

Pat Stanford explained that the board met today and reviewed the cash position that shows total operating cash/investments of \$5,780,088. Which did not include the \$800,000 that was transferred to Raymond James. Our investment is up \$45,910 since March 19, 2019. The cement work has been completed at the Del Norte property. Once we get approval from the Colorado Department of Transportation, we will finish the cement to the road. This spring we will paint the outside of the building and put signage up. We hope to have everything done by the middle of June so we can host an open house late June or early July. We have the need for more group room space and the Monte Vista property has the space to expand the building. Fernando will be working with Ron McClure (a local architect) to at the possibility and cost of expanding the property to including group room space.

11. CEO Report

Del Norte Office – The parking lot is 90% completed. We are waiting for the Department of Transportation to designate the access point for the lot the building is on. In the meantime, we will be working on lot clean up, prepping the outside of the building for painting and façade. Signage will be incorporated once we have been given authorization from the city. The building is fully functional and there are three staff assigned to this location. The services provided at this location is mental health and substance therapy of all ages. We now are providing group sessions and MAT (Medical Assisted Treatment). Our goal is to move as fast as time allows keeping this location very active.

Health Benefits – We have been informed that a 10% increase is being considered which totals \$100,000 to our bottom line. We have an average trend of 80% and I am

challenging the proposed increase. Our broker is handling the push back and we are waiting to see how this turns out.

401K – Toni Martin will be providing an update on the option that we have come up with for recognizing staff who have been employed with the agency for 5 and 10 years. An easy solution will work for the continuation of this type of recognition

Administrative Professional Day – The date was April 24, 2019 and a lunch and a thank you card was included. This provided me an opportunity to say a few words of how critical their support services are to clinical staff. I also provided a big picture presentation on how Health Colorado is evolving.

FY 2019-2020 Budget – We are well into developing the first draft of the new budget, which we will be presenting at the May board meeting. Dawn will be calling on the Finance Committee to hold a meeting before the budget is presented to the board.

RVU – The staff continue to monitor our costs and unit production weekly. The plan to increase training, upgrade technology and have a second recognition of staff is still on target. We will get into more details at the meeting.

Crisis Contract – At this time, Health Colorado will administer the Crisis contract and preliminary work has begun on the structure and related policies. More to come.

On a happier note, we have been awarded the dollars to cover our deficit for this year and are keeping the transportation pilot for another 3 years with adequate funding.

Program Presentation – We are having two program presentations at the beginning of the meeting. Victoria supervises these programs and it is detailed on the agenda. Cindy will give a presentation on the Balance Sheet as well.

12. Other Business

- a. Executive Session – The board went into executive session at 7:55 pm.
The board resumed its regular meeting at 8:15 pm.

13. Next Meeting

The next meeting will be on Tuesday, May 28, 2019

14. Adjournment

The meeting adjourned at 8:20 p.m.