

**SLV Community Corrections
November 24, 2015**

Members Present: Alonzo Payne, Jerry Gallegos, Richard Pacheco and Fernando Martinez

Members Excused: Harry Larsen

Staff Present: Robert Pacheco and Dondi Bowman

1. Roll Call/Declaration of Quorum.

2. Approval of Agenda

It was M/S by Richard Pacheco and Fernando Martinez to approve the agenda as presented. Motion carried.

3. Approval of Minutes

It was M/S by Jerry Gallegos and Richard Pacheco to approve the minutes as presented. Motion carried.

4. Financial Statements

Robert presented the financial statement for the month ending October 31, 2015.

Total Operating Revenue	\$233,049
Total Expenditures	\$244,092
Net Revenue over Expenditures	(\$11,042)

The personnel line item is over budget because the overtime staff worked preparing for the audit. The office supplies line item is over budget but we had to purchase drums for the printers. We have ordered extra and should be good for awhile.

We will be doing an energy audit to see how we can cut cost. Two of the water heaters are water logged and they can't keep the pressure up. We will investigate the replacement cost and will bring a recommendation to replace the water heaters.

It was M/S by Fernando Martinez and Richard Pacheco accepted the financial statements as presented. Motion carried.

5. PRIA Audit

Phil explained that we hired a coordinator to help us prepare for the PRIA Audit. The audit monitors the assaults within the facility. We have to be compliant by August 2016. We are waiting for the results on paper and we have 6 months to become compliant but if we follow through with their recommendations we should be 100% compliant. All mental health staff is required to have the same training that community corrections staff have including our maintenance personnel. The auditor will train the staff.

6. Other Business

Community Partnerships – Phil explained that we know have open dialog with Sheriff Jackson and the Chief of Police Oaks. The both serve on the Community Corrections

board and the screening committee. Since a couple members retired and the new Sheriff and Chief are now part of the screening committee, things run a lot smoother. The potato warehouse purchased a bus and it comes everyday and picks up 10 to 14 clients and takes them to work. This is working out really well for us.

Parole – Went to a 180-210 day for a better success rate. They have to progress in the 180-210 days for a MRD to move on to the next level. State is trying to short term Mandatory Parole-more successful if they stay longer. We are losing them fast because parole was pulling them out fast. Phil has been in the community long enough to have built up very good relationships. Fernando gave Phil kudos for his hard work in this matter.

7. Next Meeting

The next meeting will be on January 26, 2016 at 4:00 pm.

8. Adjournment

The meeting adjourned at 4:45 pm.