

**SLV Community Corrections
February 23, 2016**

Members Present: Alonzo Payne, Jerry Gallegos, Harry Larsen, Richard Pacheco and Fernando Martinez

Members Excused: none

Staff Present: Robert Pacheco, Kristina Daniel and Dawn Loch

1. Roll Call/Declaration of Quorum.

2. Approval of Agenda

It was M/S by Harry Larsen and Richard Pacheco to approve the agenda as presented. Motion carried.

3. Approval of Minutes

It was M/S by Harry Larsen and Richard Pacheco to approve the minutes as presented. Motion carried.

4. Financial Statements

Robert presented the financial statement for the month ending January 31, 2016.

Total Operating Revenue	\$226,607
Total Expenditures	\$201,051
Net Revenue over Expenditures	\$25,556

It was M/S by Richard Pacheco and Harry Larsen to accept the financial statements as presented. Motion carried.

5. RFP Update

Fernando hand delivered the RFP on February 8, 2016. We are requesting a total of 36 male beds and 12 female beds for a grand total of 48 beds. It is our understanding that 16 new beds will be added to the overall state capacity. The footnote will protect us for 36 beds.

6. Electronic Record Update

We had invested in an Electronic Health Record system and this vendor has upgraded the software package. This new system will help with audits and is friendlier for staff.

7. Other Business

Corrections hired a new IRT Supervisor who came to us from Crossroads. Denise will go back to the position of Deputy Director. Phil and Denise will cover the meetings around the state and we will have a better presence in the coalition.

8. Next Meeting

The next meeting will be on March 29, 2016 at 4:00 pm.

8. Adjournment

The meeting adjourned at 4:55 pm.