

San Luis Valley Behavioral Health Group
September 27, 2016

Members Present: Jerry Gallegos, Laurie Rivera, Brenda Vialpando, Louise Sanchez, Harry Larsen, Alonzo Payne, Marcella Garcia, Pat Stanford and Fernando Martinez

Members Excused: Richard Pacheco

Staff Present: Dawn Loch

1. Roll Call/Declaration of Quorum

2. Approval of Agenda

It was M/S by Laurie Rivera and Harry Larsen to approve the agenda as presented.
Motion carried.

3. Approval of Minutes:

Marcella Garcia asked that the minutes from August 30, 2106 under item #6 be corrected to reflect her vote being a nay. It was M/S by Brenda Vialpando and Laurie Rivera to approve the minutes with the correction. Motion carried.

4. Correspondence Review

Jerry Gallegos reviewed the correspondence for the month.

5. Financial Committee Report

Harry Larsen explained that the finance committee met and reviewed the Statement of Expenditures and Revenues for the month ending August 31, 2016. It was M/S by Louise Sanchez and Laurie Rivera to file the financial statements for audit. Motion carried.

Fernando explained that the finance committee recommendation is to retain Ron Farmer as the auditor for next year. It was M/S by Harry Larsen and Pat Stanford to retain Ron Farmer as the auditor for next year. Motion carried. Alonzo Payne opposed.

6. Review of Minutes – SLV Asset Management Corp

Laurie reported that the board met on September 12, 2106 and Robert Pacheco presented the financials. We have three properties that have been sold and will close during the month of September; 404 9th Street, Alamosa, South Fork Property and 3 of the vacant lots in the Salazar addition. The Corp approved to fund a new swamp cooler for the San Luis office, security doors for the main office, tar coverings for the parking lots, a new electronic health record software package and new transportation for the CEO.

7. Review of Minutes – SLV Community Corrections Board

Alonzo explained that the board met earlier today and reviewed the financials. Kristina continues working with the screening committee to provide a more comprehensive review of the applicants on the community side of CC. We are beginning to see a higher number of applicants being accepted. We are preparing for the OBH audit review and have not received the DCJ's results yet. We hope to receive it during the month of

October and we anticipate that the IRT contract will not be terminated. The main focus now is to purchase a new software package which will eliminate the problems we experienced with this audit.

8. SyCare

Louise reported that CEO's met in Breckenridge to finalize the unit costs. SyCare is anticipating receiving the RFP in October and Arnold is already preparing for it.

9. CEO Report

401K Audit – During the course of the audit it was discovered that our original Empowerment document agreement has a box checked that indicated that the plan does not include Roth contributions. Our agency has provided this contribution option for many years. The error has caused a delay in the auditor's finishing. The auditor has requested that we work with Empowerment to amend the original document that would reflect the Roth option. It turns out that this is not as simple as we originally thought. Because the IRS has oversight concerning these matters we had to retrain specialized council to file the amendment and only when the IRS approves the request will the auditor be able to attest that our 401K plan conforms to the industry standard. This particular matter is anticipated to cost our agency anywhere from \$4,000 to \$8,000. We will be asking Empowerment to share in the cost. The overall goal is to have our plan approved by the auditor. Given this issue and other difficulties we have had with Empowerment we are shopping for a new vendor.

Community Corrections – Kristina continues in her capacity as acting Director for the program. We have several applications and will be reviewing the list in the next couple of days. If an applicant is selected Kristina will remain at CC for a long transitioning and mentoring time period.

Kristina reports that she is making changes to the curriculum and is reviewing documents for updates. She is working with the screening committee to provide a more comprehensive review of the applicants on the community side of CC. The referrals have not been coming at the pace we need and thus the revenue picture is not where we need it to be. The good news is that Kristina's efforts have paid off and there are now a higher number of applicants being accepted. Because we have had staff turn over the overall revenue shortfall has been offset by savings in personnel. The offset did not cover the total loss, but has given us a smaller target to chase.

We are preparing for the OBH audit review and have not received the DCJ's findings yet. We anticipate that the IRT contract will not be terminated. If this is the case then we move to address the findings of the audit. We have learned that Glen Tapia has suffered an injury and will not return for a period of three months. Kristina is working with DCJ management as she responds to findings from the first audit.

We continue to the quest to market the sale of CC.

SyCare – We have had a positive experience with the introduction of the new EHR software. There are some individual center issues that are being worked out, but Fernando reports that Sandy has done an outstanding job to sort out the various circumstances that have surfaced during the implementation process. She is sponsoring the Latino Chamber Candidate Forum this Friday and Fernando plans to attend. She has worked hard to introduce the SyCare brand in the partnership regions. We are having to

meet more often as we move closer to the looming RFP release, which will be sometime in October.

ICHP – Chris will be traveling to the valley in the next two weeks to introduce her new staff. She is excited to have this type of support and hope it will get her closer to helping with the daily work load. She continues to struggle with our contract and VO and has been very critical of Myron in his capacity as a board member and his involvement with the operating agreement with VO. She is struggling with moving to getting the budget approved for the balance of the year and is having similar difficulties with the strategic plan. We have agreed to not meet monthly as a board and have delegated this to the Executive Committee.

10. Other Business

Dawn reminded the board of the Staff Recognition Luncheon next Thursday October 6th at ASU from 11:30 – 1:00. Please join us to celebrate staff milestones.

11. Next Meeting

It was M/S by Harry Larsen and Laurie Rivera to move October board meeting to November 15th. Motion carried. Alonzo Payne opposed.

12. Adjournment

The meeting adjourned at 7:30 p.m.