

San Luis Valley Behavioral Health Group
November 25, 2014

Members Present: Richard Pacheco, Jerry Gallegos, Laurie Rivera, Brenda Vialpando, Louise Sanchez, Harry Larsen, Pat Stanford, Fernando Martinez and Alonzo Payne by telephone.

Members Excused: Marcella Garcia

Staff Present: Kristina Daniel, Jessica Perez and Dawn Loch

1. Roll Call/Declaration of Quorum

2. Approval of Agenda

Richard Pacheco asked to add Bonus under other business as 12a. and Executive Session under other business as 12b. It was M/S by Louise Sanchez and Pat Stanford to approve the agenda with the additions. Motion carried.

3. Approval of Minutes:

Brenda explained that a correction needs to be done to item #6. Harry Larsen made the motion not Brenda Vialpando as she was absent. It was M/S by Pat Stanford and Brenda Vialpando to approve the minutes with the corrections. Motion carried.

4. Correspondence Review

Richard Pacheco reviewed the correspondence for the month.

5. Financial Committee Report

The finance committee met and reviewed the Statement of Expenditures and Revenues for the month ending October 31, 2014. It was M/S by Brenda Vialpando and Harry Larsen to file the financial statements for audit. Motion carried.

6. Share the Magic 2014

It was M/S by Louise Sanchez and Pat Stanford to support the event at the Platinum level of \$5000. Motion carried. Harry Larsen opposed and Alonzo Payne abstained. It was M/S by Laurie Rivera and Brenda Vialpando to support the Dr. Svaldi Legacy fund in the amount of \$500. Motion carried. Alonzo Payne abstained.

7. Review of Minutes – SLV Asset Management

Laurie explained that the board met on December 8, 2014 and approved transferring \$50,000 from the operating account to the CD at Alamosa State Bank.
Eight staff members from Emergency Services have moved into the Main Street Building.

8. Review of Minutes – SLV Community Corrections Board

9. SyCare

Jerry reported that the meeting was cancelled because of the weather.

10. CEO Report

Community Corrections – The Community Corrections Board has agreed to continue operating the program indefinitely. Fernando will supervise the program so that Kristina can concentrate on the deliverables for CHP, Crisis Contract and several other smaller contracts. The loss of 12 IRT beds will require the closing of the female IRT program. The total bed capacity in IRT after closing of the female program will be 24 beds.

Fernando contacted Glen Tapia to inform him that we will keep the program and he advised us to write a letter indicating our intentions. The letter will allow him to release funds that he had put on hold for the new fiscal year.

Fernando has been contacted by the administrator for Alamosa County asking if we would consider housing females that are housed at the jail. He identified the individuals as low risk. Fernando will meet with him to investigate the possibility.

CBHC – Fernando provided the CBHC Standing Committee Meeting Highlights.

Business Office – With the addition of Cindy Lopez, who filled the vacant position of controller position, we will be reviewing our practice in this department. She brings 18 experiences in the finance world of mental health non-profit. The goal is to bring our agency to the next level of proficiency with what Ron Farmer described as continued progress. The controller position will allow the CFO to concentrate on bigger picture issues for the center. We are in the need of financial analysis at a level much higher than our recent history has required. The internal review is already underway.

Crisis Program – We have submitted our first billing and will see if there are adjustments to be made given that this is a new process for all out partners. The Crisis living room model is 2 weeks away from opening. It has been furnished and staff hired. We are still in the process of understanding the scope of work and our response capability. This will come as calls and referrals begin to arrive at our door.

Distribution Model – As you know there has been concern expressed by me that the distribution model at SyCare is limited in its considerations, thus the model is unbalanced. Because we do not have a director for SyCare none of the four partners can produce a proposed model without a conflict being declared. Tina will interview the partners and develop some models that we can then discuss.

ICHP – There continues to be a grid lock in how to proceed and prepare for the next RFP. Donna is struggling to provide leadership to the group, although is doing well in the internal operations. The issue has come down to VO being a partner and also being the administrator for claims. It has become very clear that the issue around risk is secondary to the VO issue. This dilemma will have to be dealt with soon, even though there will be a one year extension.

11. Other Business

a. Bonus – Laurie reported that the finance committee is bringing a recommendation to the full board to give staff a \$500 bonus. If staff has been employed for less than a year they will receive a prorated amount. It was M/S by Alonzo Payne and Louise Sanchez to accept the recommendation of the finance committee regarding giving staff a bonus of \$500 and a prorated amount if they were employed less than a year. Motion carried.

b. Executive Session

The board went into Executive Session at 7:00

The board resumed its regular meeting at 7:30.

A committee was developed with Richard, Brenda, Louise, Pat and Jerry to start exploring the idea of a Deputy CEO.

12. Next Meeting

The next meeting will be December 12, 2014 at the Grill at 6:00 pm

13. Adjournment

The meeting adjourned at 7:10 p.m.