

**San Luis Valley Behavioral Health Group**  
**January 27, 2015**

**Members Present:** Richard Pacheco, Jerry Gallegos, Laurie Rivera, Brenda Vialpando, Louise Sanchez, Harry Larsen, Pat Stanford, Marcella Garcia and Fernando Martinez

**Members Excused:** none

**Staff Present:** Kristina Daniel, Jessica Perez, Dondi Bowman and Dawn Loch

**1. Roll Call/Declaration of Quorum**

**2. Approval of Agenda**

Richard Pacheco asked to remove #8 from the agenda as it was covered in November. It was M/S by Louise Sanchez and Pat Stanford to approve the agenda with the deletion. Motion carried.

**3. Approval of Minutes:**

It was M/S by Louise Sanchez and Pat Stanford to approve the minutes dated November 25, 2014 and December 12, 2014. Motion carried.

**4. Correspondence Review**

There was no correspondence to review this month.

**5. Financial Committee Report**

The finance committee met and reviewed the Statement of Expenditures and Revenues for the month ending December 31, 2014. It was M/S by Brenda Vialpando and Pat Stanford to file the financial statements for audit. Motion carried.

**6. Review of Minutes – SLV Asset Management**

Laurie explained that the board met on January 12, 2015. The cash available hit 3 million. There is a delay in the build out because the contractor is requesting getting an engineer involved. Fernando will meet with Gigi on January 27<sup>th</sup> to discuss her envisions and procedures.

**7. Review of Minutes – SLV Community Corrections Board**

Alonzo explained that the board met today and the financial statements are the best they have been in a long time. The loss of 12 beds has forced us to terminate the female IRT program. The Corp agreed to chase beds and agreed to hire a Lobbyist. We are pursuing a request from the County to provide services to the female jail population.

**8. SyCare**

Jerry explained they had Election of Officers and the slate remained the same. The Value Options team gave a presentation on SUDS. Mount Carmel is doing much better and Canon City is doing well. The timelines and costs were provided for the EHR (electronic health record). Alamosa State Bank will finance the \$2.5 million to SyCare for a term of

36 months. SyCare purchased the building west of the existing building. Architect plans were discussed. Tina is currently reviewing each center's distribution.

### **9. CHP Audit Report – Kristina**

Kristina reported that we scored a 98% on the CHP Compliance Audit. We received positive comments on how our policies were written. We prepared and submitted our corrective action plan.

### **10. CEO Report**

**Medical Integration/Construction** – The blue prints have been completed with heating and engineering. Fernando is expecting the plans to be completed in one week. In the meantime subcontractor information has been solicited and the majority of the information has been gathered. Once the total project cost is known it will be presented to the Asset Corp. Board.

Fernando will meet with the Architect Ron Mazzeo next week to work on the last details. We will be meeting with Valley Wide upper management next week to map out the scope of work for operations. There are some timing issues that are of concern to Valley Wide with regards to designating a new service access location. They have to know the completion date within 30 days either way so that they are not penalized if the open date is missed.

**Crisis Living Room** – As part of our obligation under the grant our center choose to provide a respite care environment to individuals who are in need of intervention and support services. The Crisis living room is open for business. The board toured the Crisis Living room and was very pleased with the end result. Ron Mazzeo looked at Trujillo's and other space around the community. His recommendation is to build three buildings on our vacant space that are between 5,000 -6,000 square feet.

**Expansion Needs** – The rented space that we just acquired only met our needs for the short term and it is again important that we seek out additional space. We will be looking for any structure that may have the space we need.

**Community Corrections** – Fernando will be meeting with the CC Board to discuss strategies to recover the 12 IRT beds that we lost this physical year. The loss of the 12 beds has forced us to terminate the female IRT program. There is some interest by the CC Coalition to expand IRT beds, but in the end we will have to go it alone on any expansion for our facility. Fernando has spoken to our legislators and they are interested in helping. The sheriff and Alamosa County Commissioners are interested in the space that is currently occupied by the female IRT beds. They have indicated that the jail is overcrowded and they need a cheaper alternative than transferring to other jails. We are doing research to determine if we can provide services to the female jail population.

**Software Upgrade** – It has been determined that our current Electronic Medical Record is not adequate and will not be able to keep pace with the need of the partnership. We have been conducting an extensive search in the market place and have selected NetSmart. This product will also accommodate our transition into medical integration. The cost of this product is estimated to be about 2.5 million and we will borrow the money. Alamosa State Bank will loan the funds to SyCare who in turn will take loan payments off the top of our cap payments. The debt is owned equally by each of the 4 Mental Health Centers.

## **11. Other Business**

**a. Executive Session** – The board went into Executive Session at 7:25 pm.

It was M/S by Alonzo Payne and Louise Sanchez to resume its regular meeting at 7:51 pm. Motion carried. The board discussed a potential law-suit from an IRT client. The board will allow Fernando to explore bringing on someone to help him with the Administrative duties.

**b. National Conference** – The National Conference is from April 18<sup>th</sup> to April 22<sup>nd</sup> in Orlando, Florida. Please let Dawn know by Wednesday, February 4<sup>th</sup> if you would like to attend.

## **12. Next Meeting**

The next meeting will be February 24, 2015

## **13. Adjournment**

The meeting adjourned at 8:00 p.m.