

San Luis Valley Behavioral Health Group

November 28, 2023

SLVBHG Board Room

Member Present: Marcella Garcia, Pat Stanford, Laurie Rivera, George Wilkinson, Jerry Gallegos, and Victoria Romero

Members Excused: Richard DeHerrera, Louise Sanchez

Staff Present: Kyle Turnwall, Leova Villalobos, Jennifer Silva and Angie Gallegos

1. Roll Call/Declaration of Quorum

2. Approval of Agenda

It was M/S by Pat Stanford and Richard DeHerrera to approve the agenda as presented. Motion carried.

3. Approval of Minutes

It was M/S by Pat Stanford and Richard DeHerrera to approve the minutes dated October 31, 2023. Motion carried.

4. Finance Reports

a. Financial Statements-October 2023

Kyle reviewed the Consolidated Balance Sheet, the Consolidated Statement of Operations, and the individual Statement of Operations for the SLV Community Mental Health Center and the SLV Asset Corporation for the month ended October 31, 2023. It was M/S by George Wilkinson and Laurie Rivera to file the financial statements for audit. Motion carried.

b. Cash Report

Kyle Turnwall presented the total operating cash/investments available of \$15,030,140 as of November 20, 2023.

a. Update on Investment-

- The Asset Management Corp investment balance with LPL Financial is \$5,609,467 as of November 20, 2023, which is a decrease of \$145,023 since October 20, 2023.

- The CMHC investment balance with LPL Financial is \$3,032,744, as of November 20, 2023, which is an increase of \$13,050 since October 20, 2023

b. Note Receivable-

- The outstanding loan balance for ATC loan #1 is \$972,667.
- The outstanding loan balance for ATC loan #2 is \$332,864.

c. FY22-23 Single Audit Report

Kyle presented the findings of the single audit, which was an audit of our federal dollars. The audit was completed by Biggs Kofford and attached to our original report. The single audit is in the Board Packet for review.

d. SLV Asset Management Corp Tax Exempt Status

SLV Asset Management Corp lost tax exempt status, unbeknownst to us. It was set up wrong, and Kyle and his team have worked to set it up correctly as a supporting organization. Tax exempt status will be reinstated, effective May 2023, and we should be good to go, moving forward.

5. Bylaws Update Vote

The board voted on section 5.2 of the bylaws, the section concerning board composition. A decision was made at the executive committee meeting to change the language in the bylaws to allow a way for members to stay past their term limits, to make the CEO an active member of the board, and to have the core number of members be 7. It was M/S by Jerry Gallegos and Pat Stanford to accept the changes as presented. Motion carried.

In the BHA rules, a BHE must have 51% of voting members have lived experience with mental health services or at least 2 board members with lived experience and a Member Advisory Council.

Mark Manzanares is excited for the opportunity to join our board and is willing to attend board meetings and fit the needs of the board. The board will invite him to the Board Christmas dinner to meet with him, socially. Then, the board will invite him to the January board meeting so he can observe. The board will vote at the January meeting, and if all agree, he will begin as a full member in February.

6. Strategic Plan

Victoria sent the strategic plan out to the board. The leadership team has started working on initiatives on the plan but we need the board to vote to adopt it. It was M/S by Laurie Rivera and Jerry Gallegos to adopt the strategic plan. Motion carried.

7. Program/Staff Presentation-Sex Offender Treatment Program

Jennifer presented on the Sex Offender Treatment Program, which was recently mentioned in a Valley Courier article. It is a program that we provided as a service to ATC. Based on a survey done on ATC, there were two complaints issues against our program provider. We have hired a third-party auditor to audit our records, and a lawyer to handle the paperwork associated with the complaints.

This program is not a requirement to be a Comprehensive provider or a CCBHC. We are one of only two Mental Health Clinics that do this treatment. We operate the program at a loss and it is high risk. We are leaning towards ending the program, while supporting the community provider who would take over by having our provider keep his license. We want to be thoughtful about transferring our clients, and have a timeline of 3 to 6 months to make the transition complete.

8. Review of Individual Board Members Meeting and KPI Discussion

Victoria met with every board member and is developing a list of KPIs. She wants to have 1-on-1 meetings more frequently with each board member.

9. Executive Committee Report

The notes from the Executive Committee monthly meeting is in the Board Packet for review.

10. CEO Report

The CEO Report is in the Board Packet for review.

11. Correspondence Review

There was no correspondence to review.

12. Other Business

There was no other business to discuss.

13. Next Meeting

The next meeting date is December 15, 2023.



14. Adjournment

The meeting was adjourned at 6:50.