



UTAH  
WINDOW  
WAREHOUSE

# DIY WINDOW QUOTE WORKSHEET

## What You Need:

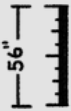
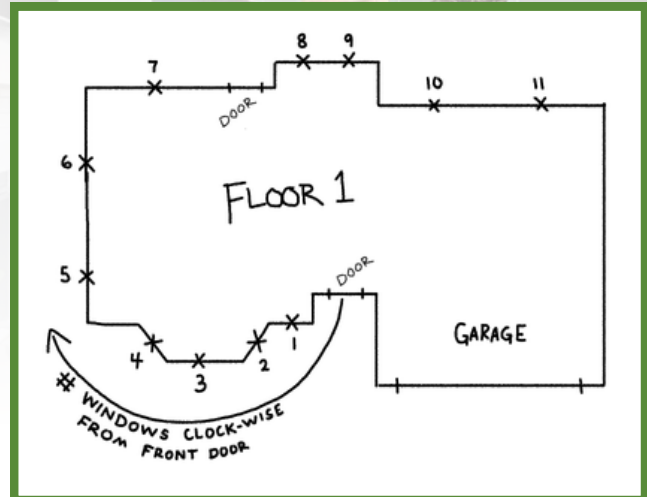
- Tape measure or other measuring device (must measure in inches).
- Paper & something to write with (recommended but not required).



## STEP 1

### preparation

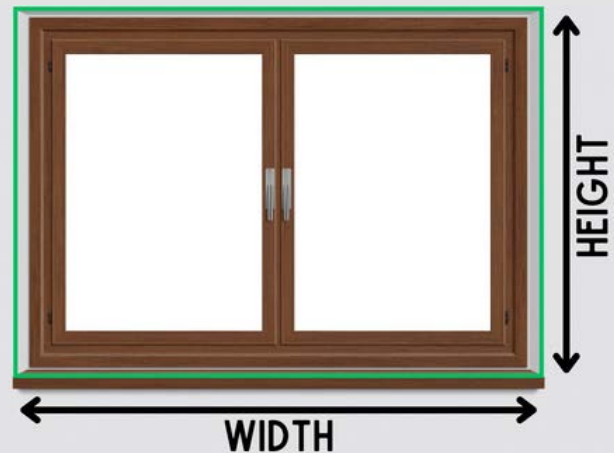
- Draw a quick outline of your home floor plan. Do a separate drawing for each floor level in your home.
- Mark an X where each window is on each level.
- Number each window starting at 1 in a clockwise direction starting at your front door. Each window should have its' own number next to it.



## STEP 2

### measure

- Begin measuring each window in order, entering your measurements in the fields on the next page. For each window, enter a width, height and window type (i.e. casement, vertical hung etc.)
- Repeat the process for each floor in your home where there are windows.



WIDTH

Measure Width  
in inches

HEIGHT

Measure Height  
in inches

WINDOW TYPE

Select Window Type  
You'll select the window type  
from a dropdown.

### Measure using Inches only

*Example: Your window is 3 feet wide & 2 feet tall.  
You'd enter 36 for the width, and 24 for the height.*

### Taking Correct Dimensions

In order to get the most accurate estimate, make sure you are measuring the size of the wall cutout where the window is, not the window or glass itself.



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(385) 503-8574  
utahwindowwarehouse.com

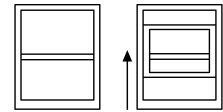
Available Hours:  
Mon-Sat  
9AM - 6PM



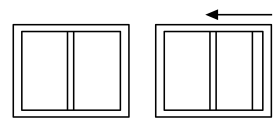
# Window Measuring Worksheet

#	WIDTH	HEIGHT	WINDOW TYPE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

## Examples of Window Types:



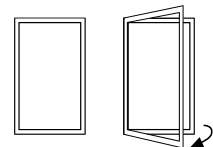
Vertical Hung



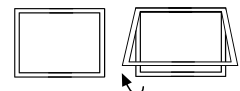
Slider



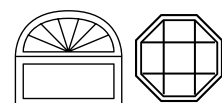
Picture  
(does not open)



Casement



Awning



Specialty





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**FINAL STEP**  
Complete after worksheet is filled out.

## STEP 3

submit your dimensions to Utah Window Warehouse

- Save this PDF and email it to

**[support@info.utahwindowwarehouse.com](mailto:support@info.utahwindowwarehouse.com)**

Upon receiving your pdf, our window professionals will get to work on producing a quote for your home.

- Check your email and wait for a phone call from our office to further discuss your quote and select window and glass packages.
- We will schedule a final measuring, order your windows.
- Once your window order is ready, we will call to schedule your installation date.



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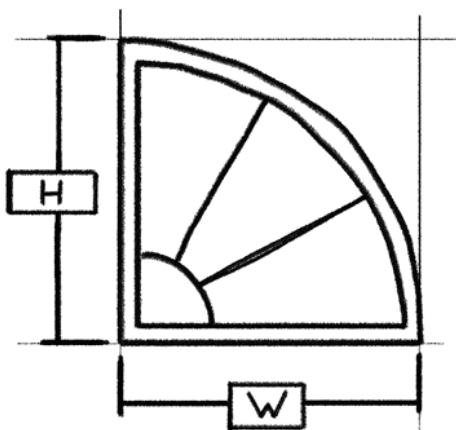
(385) 503-8574  
[utahwindowwarehouse.com](http://utahwindowwarehouse.com)

**Available Hours:**  
Mon-Sat  
9AM - 6PM



### HOW TO MEASURE SPECIALTY WINDOWS

- Specialty windows can be tricky to measure. Do your best to measure the largest width and the largest height. Before installation we will have a professional take final measurements of all windows.



### What if I need help?

Don't worry if you get stuck, just skip it or give us a call. Our window professionals can help answer any questions you might have.

If at any point you'd like someone to come out and measure, give us a call and we can schedule a time to come to your home.

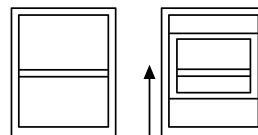
# (385) 503-8574

[support@info.utahwindowwarehouse.com](mailto:support@info.utahwindowwarehouse.com)

### Examples of Window Types:

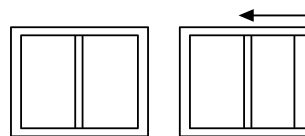
#### Vertical Hung

Can be *single-hung* (one sliding pane) or *double-hung* (both panes slide).



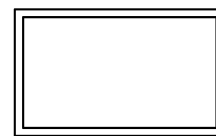
#### Horizontal Slider

Can be *single slider* (one sliding pane) or *double slider* (both panes slide).



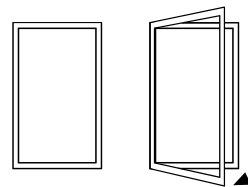
#### Picture

Solid fixed window, does not open.



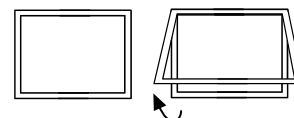
#### Casement

Swings outward on vertical hinge using crank or other mechanism.



#### Awning

Opens outward from the bottom. Usually smaller windows.



#### Specialty

Odd & custom shaped windows

