Aboriginal Peak Organisations
NORTHERN TERRITORY

Application Form

Aboriginal Capacity Building and Sector Strengthening Grants

Application information

The Aboriginal Capacity Building and Sector Strengthening Grants support Aboriginal community controlled organisations across the Northern Territory to strengthen capability, governance, sustainability and readiness. Applicants should use this form to provide the information needed for APONT to assess eligibility, understand the proposed grant activity and consider the application against the assessment criteria.

Saving and submitting your application

Please save a copy of your application and keep records of any attachments submitted with this form. Only one person should edit the application at a time to reduce the risk of information being lost.

Closing Date/Time

This grant opportunity is open and non-competitive. Eligible applicants may apply at any time during the financial year, or until available funding has been fully allocated.

Grant Opportunity Guidelines

Read all information in the Grant Opportunity Documents before completing this Application Form. The Grant Opportunity Documents are available on the APONT website. Applications will be assessed using the process outlined in the Grant Opportunity Guidelines.

Note: Applicants will be notified of the grant funding outcome on completion of the assessment process.

Application support

Information about the Application process is available on the APONT Website.

Applicants should submit any questions relating to the Program or this Application process in writing to grants@apont.org.au. A response should be provided within five business days.

Applicants may direct any general enquiries, requests for technical help or support in using and/or submitting the Application Form by:

- Phone on 08 7936 8620
- Email to grants@apont.org.au

Privacy and use of information

Information provided in this application will be used to assess eligibility, assess the application against the grant criteria, negotiate and manage any grant agreement, support program monitoring and evaluation, and meet APONT's governance, reporting and probity requirements. Applicants should ensure they have permission to provide any personal information included in the application.

Application form

Section 1 – Applicant details

1.1 Applicant legal name

1.2 Registered business name, if different

1.3 ABN

1.4 Entity type

☐ Aboriginal and Torres Strait Islander Corporation (under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*)
☐ Company (under the *Corporations Act 2001*)
☐ Registered charity or not-for-profit organisation
☐ Incorporated association
☐ Other:

1.5 GST registered?

☐ GST registered ☐ not GST registered

1.6 Not-for-profit status

☐ for profit ☐ not-for-profit

1.7 Applicant address

Street Address:

State/Territory: Postcode:

Postal address:

State/Territory: Postcode:

1.8 Primary authorised contact

Name:		Position:	
Phone:		Email:	

1.9 Alternate authorised contact

Name:		Position:	
Phone:		Email:	

1.10 Has the applicant previously applied for, received or managed a grant through APONT?

☐ Yes ☐ No

1.11 Has the applicant been approved for funding within the last two years which is for the purpose of capacity building.

☐ Yes ☐ No

If yes, please describe:

Section 2 – Eligibility criteria

2.1 Aboriginal Community Controlled Organisation

Please confirm the applicant is an Aboriginal Community Controlled Organisation and meets each of the following elements:

- ☐ incorporated under relevant legislation and not-for-profit
- ☐ controlled and operated by Aboriginal and/or Torres Strait Islander people
- ☐ connected to the community, or communities, in which they deliver the services
- ☐ governed by a majority Aboriginal and/or Torres Strait Islander governing body

2.2 Geographic Requirement

Does the applicant provide services, or intend to provide services, to a remote Aboriginal community in the Northern Territory?

☐ Yes ☐ No

Please list the remote Aboriginal communities currently supported by the applicant.

2.3 Financial Requirements

Please confirm that the applicant has an account in its name, which it controls, with an Australian financial institution.

☐ Yes ☐ No

Please confirm that the applicant has the financial and technical ability to deliver the proposed grant activity.

☐ Yes ☐ No

2.4 Ineligible Activities

Please declare whether any ineligible circumstances apply to the applicant:

- ☐ a previous debt or outstanding acquittal of any APONT delivered grant.
- ☐ insolvent or declared bankruptcy.
- ☐ are not compliant with their incorporating legislation or other applicable laws and regulations (both your organisation/business and key personnel).
- ☐ have been found to have deliberately provided false information in an application to APONT for grant funding.
- ☐ Commonwealth, State/Territory and local government bodies or agencies.

Section 3 – Proposed grant activity

3.1 Short title of proposed activity

3.2 Brief plain-English summary of the proposed activity

3.3 Grant stream

Please select the grant stream which you would like to apply for. Descriptions of each can be found in the grant opportunity guidelines.

- ☐ Stream 1 – Foundations
- ☐ Stream 2 – Strengthen
- ☐ Stream 3 – Grow and transition
- ☐ Stream 4 – Maintain

3.4 Program objective areas addressed

Please select the objective/s which the application is targeted at furthering.

- ☐ Governance and leadership
- ☐ Financial management
- ☐ Workforce capability and stability
- ☐ Service systems and quality
- ☐ Data, reporting and learning
- ☐ Strategic and operational planning
- ☐ External relationships and funding access

3.5 Planned activity dates

Start date	Click or tap to enter a date.
End date	Click or tap to enter a date.

3.6 Funding requested by financial year

Year	Amount (ex GST)
2026–27:	$
2027–28:	$
2028–29:	$
2029–30:	$
Total:	**$**

Budget Notes

3.7 Bank account details for grant payments

Account Name:

BSB: Account Number:

Section 4 – Assessment criteria

4.1 Attachment addressing assessment criteria

Where the application has an existing document or plan that outlines the proposed activity and which addresses the assessment criteria, they may attach the document as part of the application. e.g. an approved plan to transition services. Any criteria not addressed in this document should be addressed as part of the sections below.

Do you wish to attach any documents that addresses the assessment criteria?

☐ Yes ☐ No

4.2 Criterion 1 – Organisational need and impact

Describe the organisational need, current challenges, gaps or constraints the activity will address; how the activity will strengthen capability, governance, sustainability or readiness; how it aligns with the selected objective areas; and the likely impact if funding is not provided. Stream 3 applicants should also explain how the activity supports service expansion or transition to community control.

4.3 Criterion 2 – Community Benefit

Describe the services the organisation delivers or plans to deliver for community; how the proposed activity will strengthen service delivery; the benefits for Aboriginal people and communities, including cultural safety, leadership, local capacity or employment; and any relevant Closing the Gap Priority Reforms or Socio-Economic Outcomes.

4.3 Criterion 3 – Community Priority

Describe how the proposal, or the services it supports, are a priority for community; how community has been engaged in planning and design; and whether the activity aligns with community plans, agreements or expressed priorities. Stream 3 applicants should also explain any link to transition of services to community control and any formal partnership with government.

4.4 Criterion 4 – Value for Money

Outline how the requested funding is reasonable and justified in relation to the proposed outcomes; any delivery risks and how they will be managed; and the proportion and scale of benefit for remote Aboriginal communities in the Northern Territory.

Please list the communities that will benefit from services strengthened as part of this grant:

Will the applicant be receiving funding for a separate source for the same proposed activity:

☐ Yes ☐ No

If yes, please describe how this funding would complement this proposal:

Section 5 – Delivery arrangements and support

5.1 Joint, partnership, auspice or consortium arrangements

Does the applicant plan to deliver the activity as the lead organisation in a joint, partnership, auspice or consortium arrangement?

☐ Yes ☐ No

If yes, provide details and attach letters of support:

5.2 Subcontractors, consultants or other providers

Does the applicant plan to use subcontractors, consultants or other providers to deliver the activity?

☐ Yes ☐ No

If the applicant has answered **yes** please move to question [5.3] if **no** please move to [section 6].

5.3 Supplier panel support

Has the applicant engaged with an APONT supplier panel in planning or delivering this activity?

☐ Yes ☐ No

If not, would the applicant like APONT to connect them with a supplier panel for planning or delivery support?

☐ Yes ☐ No

Provide names and roles of subcontractors (if known), whether arrangements are confirmed and whether these are through or outside the supplier panel.

Section 6 – Governance, risk and additional information

6.1 Relevant persons

Has any senior official, board member or person involved in delivering the activity been subject to relevant governance investigation, bankruptcy, insolvency, litigation, judgement debt, criminal proceeding or formal complaint in the last five years?

☐ Yes ☐ No

If yes, provide details:

6.2 Reportable organisation events

Has the applicant organisation or any related entity been subject to governance investigation, litigation, liquidation, terminated contracts, material contingent liabilities, overdue tax liabilities, significant financial changes or other matters that may affect capacity to deliver this activity?

☐ Yes ☐ No

If yes, provide details:

6.3 Organisational documents

Does the applicant have current versions of the following documents?

☐ Documented organisational and financial policies and procedures
☐ Business plan and/or strategic plan
☐ Risk management plan

6.4 Aboriginal and/or Torres Strait Islander representation/employment

What proportion of the governing body is Aboriginal and/or Torres Strait Islander

%

What proportion of the staff are Aboriginal and/or Torres Strait Islander

%

Section 7 – Declarations and feedback

7.1 Conflicts of interest

Do you have any actual, potential or perceived conflicts of interest related to this application?

☐ Yes ☐ No

If yes, describe the conflict and how it will be managed:

7.2 Authorised officer declaration

I declare that:

- ☐ The information in this application is true and correct.
- ☐ I have read and understood the Grant Opportunity Guidelines.
- ☐ I am authorised to submit this application on behalf of the applicant.
- ☐ I understand that giving false or misleading information may affect the assessment of this application and any future funding relationship.
- ☐ I have attached the attachments as required by this form.

Full name:	
Position:	
Signature:	
Date:	

7.3 Program feedback

How did you hear about this grant opportunity?

☐ APONT website
☐ APONT staff member
☐ Community or sector meeting
☐ Another organisation
☐ Other:

We welcome any additional feedback on the guidelines or application process.