

Transportation Safety Program

Checklist

PROTECTING MOBILE WORKERS

VEHICLE SAFETY

- Pre-trip inspection procedures established
- Regular maintenance schedules followed
- Tire pressure and tread depth checked monthly
- Emergency equipment (first aid, reflectors, flashlight) in each vehicle
- Vehicle registration and insurance current

DRIVER QUALIFICATIONS

- Motor Vehicle Record (MVR) checks completed annually
- Driver's license validity verified
- Commercial Driver's License (CDL) current if required
- Driver safety training completed
- Defensive driving courses provided

SAFETY POLICIES

- Mobile device use policy clearly defined and enforced
- Seatbelt use mandatory and monitored
- Speed limit compliance enforced
- Alcohol and drug policy communicated
- Fatigue management procedures established
- Weather-related driving restrictions defined

INCIDENT RESPONSE

- Accident reporting procedures posted in vehicles
- Emergency contact cards in each vehicle
- OCC Virtual Triage contact readily available
- Insurance claim procedures documented
- Post-accident drug testing protocols established



WHEN TO USE OCC

- Any workplace injury requiring immediate assessment
- Uncertainty about severity of injury
- Need for expert occupational medicine guidance
- OSHA recordability questions
- Return-to-work evaluations