



THE CORPORATION OF THE CITY OF SARNIA
Corporate Services, Human Resources

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Dear Retiree:

RE: Health Care Spending Account - Purchasing a Private Plan

The Health Care Spending Account may be used to pay premiums for private health services plans including Medical, Dental, Emergency Travel Medical and Hospitalization plans.

Premiums for Life, Long Term Disability, Short Term Disability or Trip Cancellation are not eligible benefits of the Health Care Spending Account.

For reimbursement, plan members can submit their benefit statement to Green Shield showing the amounts paid for premiums paid towards benefits for assessment. Claims must be paid in full, before they are eligible for reimbursement.

The claim can be submitted through Plan Member Online Services or through the GSC app (GSC on the Go), as well as submitted manually. These claims can be submitted monthly, or once per year.

Please refer to the attached pamphlet for further information, or contact Green Shield directly at 1-888-711-1119 providing them with your Green Shield ID number located on the front of your benefit card.