



SOCKEYE PRIVATE EVENT INFORMATION

ALEHOUSE ROTUNDA

Thank you for your interest in Sockeye for your event. The management at Sockeye has established minimum requirements for reservation of this facility:

- No more than 150 guests may attend the event in the rotunda.
- A valid Credit/Debit Card is required to reserve the space.
- A \$1000 Plus tax Rental charge is required for events. The rental charge will show up as a separate transaction at the time of the booking.
- Happy Hour and other discounted pricing Does Not Apply During events.
- Events will have a 3-hour time frame. Each additional hour is an additional \$100 an hour.
- Cancellations must be made at least 30 days prior to the reservation date. Without proper notification, the rental charge is NON- Refundable.
- All food must be pre-ordered from our event menu, with a \$500 minimum for food and beverages.
- All food choices must be submitted no later than two weeks prior to the event.
- Store bought desserts. No home-made desserts, per health code regulations.

\$20 cake cutting fee will be added to the final bill

- Separate Drink tabs are available. The Server must be informed at the beginning of the event that this is desired and must be made aware of who will be on each tab Any unpaid tabs will be charged to the renter's credit card on file.
- Glasses of wine, pints and pitchers of beer and nonalcoholic drinks are available for purchase for the events
Self-service alcoholic drink options are not available.
- 20% auto gratuity will be added to all checks before tax to go to the server.
- The use of Staples, Confetti or Glitter for decorating is prohibited. A cleaning fee of \$300 will be charged to the credit card on file if these items are used.
- It is unlawful for persons under the age of 21 to consume alcohol at Sockeye; all guests wishing to purchase alcohol must have proper I.D.
- Sockeye Brewing will provide the following for the event: Staff, linens as needed, set up and break down, plate ware and flatware for your event.



SOCKEYE PRIVATE EVENT AGREEMENT & CONTRACT

Sockeye respects every individual's right to personal privacy. All information recorded here is confidential.

First & Last Name	
Business Name *if applicable*	
Contact Phone	
Email Address	

_____ Please initial here that you have received a copy of the Sockeye Events Information. By initialing here, you acknowledge that you have read and agree to the terms and charges set forth by Sockeye Brewing for the Alehouse Turn Banquet Room and Patio.

PRIVATE EVENT RESERVATION DATES & DETAILS

Date of Event	
Time Requested	
How many people do you anticipate at your event?	
Will there be separate checks? Or all on one?	
Event Type	
Catering Food Choice	

BILLING INFORMATION

Credit Card # to be left on-file	
Name as it appears on card	
Billing Address	
Credit Card Expiration Date	
CVV Number	

I HAVE READ AND FULLY UNDERSTAND THE TERMS AND PROVISIONS OF THIS AGREEMENT, AUTHORITY TO SIGN THIS AGREEMENT AND AGREE TO ITS TERMS.

Signature:

Date: