**Commitment Letter for Technology Developer**

**Commitment to Partnership with [Host Site Name] for [Project Name]**

To Whom It May Concern,

This letter formalizes [**Technology Developer’s Company Name**]'s commitment to partnering with [**Host Site Name**] on [**Project Name**] as part of the Department of Energy Industrial Technology Office’s Industrial Technology Validation program.   We understand that the success of this partnership requires significant time and effort from the technology developer, and we are committed to fulfilling those expectations. As a technology developer for the [**Project Name**] project, [**Technology Developer Name**] commits to the following key responsibilities:

* Contributing dedicated team members, including [**Insert Team Members Names**], who will actively participate throughout the duration of the project and ensure access to relevant personnel, data, and other resources required for the successful execution of the project.
* Appointing a primary point of contact, **[Insert Point of Contact Name],** who will allocate approximately [**specify time**] to project coordination and communication.
* Ensuring the availability of team members and other key personnel for scheduled meetings, data collection, and other project-related activities as mutually agreed upon.
* Providing project support for its anticipated duration of [**up to 24 months]**.

[**Technology Developer’s Company Name**] understands that this project involves the installation and utilization of our [**Description of Technology**] in [**Host Site Name’s**] facility to assess its performance relative to baseline operations, and that as technology developer, we are responsible for supporting this installation, including:

* Providing and deploying the necessary technology components (e.g., equipment, sensors, software, data platforms) in good working order and before agreed-upon deadlines.
* Providing clear documentation and guidance for the installation, operation, and maintenance of our technology
* Working with [**Host Site Name**] to ensure that the technology is properly installed and configured in a timely fashion and properly maintained throughout the project duration.
* Working closely with [**Host Site Name**] to understand their existing infrastructure, networks, or systems to facilitate seamless integration.
* Offering technical support and troubleshooting assistance to [**Host Site Name**]'s team members as needed.
* Promptly reporting any technical challenges or concerns that arise during the integration process promptly and effectively.

[**Technology Developer’s Company Name**] understands the importance of accurate and complete data for the success of the [**Project Name**] project. [**Technology Developer Name**] further understands that data will be objectively analyzed by LBNL to assess technology performance, and this analysis will be the subject of a publicly available report. We commit to:

* Ensuring the timely and accurate provision of data relevant to the project, including pre-installation and post-installation data on system performance.
* Adhering to all agreed-upon data sharing agreements and privacy policies established for the project.

[**Technology Developer’s Company Name**] acknowledges that this project involves collaboration with a designated National Laboratory. We commit to:

* Maintaining active communication and providing local support and assistance as needed to Lawrence Berkeley National Laboratory (LBNL) - as well as to [**Host Site Name**]'s team members and ITO.
* Working cooperatively to coordinate schedules, access, and resources to support joint activities involving LBNL.
* Understanding and adhering to any specific protocols or requirements set by LBNL relevant to their involvement in the project.
* Allowing project data and analysis results to be published in reports by LBNL or the DOE
* Cooperating with reasonable requests for information or review related to such publications.

[**Technology Developer Name**] confirms that we have thoroughly read, understood, and agreed to the expectations outlined in the official application for the [**Project Name**] project, have contributed to its development, and approve of its submission. [**Technology Developer Name**] understands that financial awards require a partial cost share, as specified in the Opportunity Announcement. We commit to funding our portion of the cost share, as identified in the submitted budget template.

We believe this partnership will be mutually beneficial and look forward to a productive collaboration.

**Sincerely,**

[**Your Name**]   
[**Your Title**]   
[**Your Organization Name**]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please sign to acknowledge your understanding and agreement to this commitment letter.*