



Associate Provost, Research and Chief Research Officer
Florida Institute of Technology
Position Description

About the Position

Florida Institute of Technology, a private research university on the Space Coast, invites applications and nominations for the position of Associate Provost for Research and Chief Research Officer. This senior academic administrator reports directly to the Provost and serves as a member of the University's leadership team. The Associate Provost is responsible for promoting, supporting, and growing the research enterprise across the university while providing strategic leadership.

Qualifications

The successful candidate must possess an earned doctorate or equivalent terminal degree from an accredited institution with scholarly achievements warranting appointment as a tenured full professor in an academic department at the Florida Institute of Technology. The candidate must also possess a distinguished record of research accomplishments with significant external funding from diverse sources, as well as proven capabilities in department, program-level, or university-level strategic planning and related decision-making.

In addition, the successful candidate will also demonstrate the following preferred qualifications:

- Success in significantly growing research activity and improving research infrastructure,
- A comprehensive understanding of the national research landscape, federal funding agencies, and emerging trends in research and innovation,
- The ability to manage complex budgets, personnel, and operations,
- Communication and interpersonal skills with the ability to articulate the value of research to diverse audiences,
- An understanding of intellectual property management, technology transfer, and research commercialization,
- Experience at a research university with STEM programs,
- A record of successful partnerships with industry and government agencies,
- The ability to foster strong collaborations with deans, administrators, and faculty, as well as government, industry, community constituents, and peer institutions,

- Experience with economic development initiatives through research and innovation, and
- Ability to support research across a wide range of disciplines (beyond their own) and promote interdisciplinary research.

Responsibilities

- Develop and implement a comprehensive strategic plan to enhance the University's research profile and increase external funding,
- Oversee the Office of Sponsored Programs, including pre- and post-award services,
- Administer research compliance functions including IRB, IACUC, and export controls,
- Foster interdisciplinary research initiatives and strategic research partnerships,
- Manage internal research funding initiatives, including faculty research development programs to spur research activity,
- Represent the university in regional, national, and international research forums,
- Manage research-related policies, facilities, and resources,
- Support faculty development in research, scholarship, and creative activity,
- Develop programs to celebrate faculty success in research, and
- Oversee technology transfer and commercialization activities.

Florida Institute of Technology

Florida Tech is a private, fully accredited, coeducational, research-intensive, doctoral-granting university and the only independent technological university in the Southeastern United States. With a strong commitment to academic excellence and innovation, Florida Tech provides a high-quality education in science, engineering, technology, business, psychology, liberal arts, aviation, and related disciplines. Florida Tech offers more than 200 associate, bachelor's, master's and doctoral degree programs, as well as Ed.S. and certificate programs. The university is considered an R2 university (High Research Activity) with annual research expenditures of \$17.8 million, and the largest sources of funding are DOD, NSF, and NASA.

Representing 80-plus countries, students from outside the United States account for about one-fourth of our student population, and U.S. News & World Report continually ranks Florida Tech one of the best national universities for fostering international student experiences in the U.S. The university prepares students to succeed in the global workforce, pursue advanced degrees, and make meaningful contributions to their communities.

Florida Tech's campus is located on 130 subtropical acres in Melbourne, Florida – ranked No. 3 place to live near the beach by the U.S. News & World Report. Just eight minutes from the Atlantic Ocean, the campus enjoys an average daily temperature of 72 degrees and offers a unique blend of small-town charm and innovative energy. The surrounding area, known as Florida's "Space Coast" is home to a vibrant high-tech industry, dynamic art and surf culture, and is just a short drive from the Kennedy Space Center and Orlando attractions. The campus itself features a wide range of academic, athletic, residential, dining, and multiuse facilities. The Milken Institute ranks the Palm Bay-Melbourne-Titusville Metropolitan Statistical Area, the No. 10 best-performing tier one large city in the U.S.

Application Process

The Search Advisory Committee will begin reviewing applications immediately and will continue until the position is filled. For best consideration, please submit application materials by **Friday, August 22, 2025**. All applications and nominations will be handled in confidence.

Applications should include:

- A comprehensive curriculum vitae,
- A letter of interest that addresses the qualifications and responsibilities identified in the position description (not to exceed five pages),
- A vision statement for advancing research at the Florida Institute of Technology (not to exceed three pages), and
- Contact information for five professional references (references will not be contacted without permission).

Please direct all inquiries, nominations, and applications to:

Jacob Anderson, Senior Principal
Scott Gaffney, Executive Recruiting Coordinator
Parker Executive Search
Five Concourse Parkway, Suite 2875
Atlanta, GA 30328
(770) 804-1996 ext. 111

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Equal Opportunity

Florida Institute of Technology does not discriminate on the basis of race, color, national or ethnic origin, religion, disability, age, genetic information, marital status, citizenship status, veteran status, and other legally protected characteristics in its activities and programs. In accordance with Title IX of the Education Amendments of 1972, Florida Tech does not discriminate on the basis of sex. Inquiries concerning the application of the Non-Discrimination and Anti-Harassment policy may be directed to the Equal Opportunity Director and Investigator at 150 West University Blvd, Melbourne, FL 32901, or email kgarrett@fit.edu, or +1 321-674-7153; or to the U.S. Department of Education Office for Civil Rights.