



## **Millersville University Head Football Coach**

### **About the University**

Millersville University (Millersville) is a nationally recognized public institution known for academic excellence, student-centered learning, and exceptional value. Founded in 1855 as Pennsylvania's first Normal School, it is part of the Pennsylvania State System of Higher Education and offers over 130 undergraduate and graduate programs. Located on a 250-acre campus in Lancaster County, Millersville serves roughly 7,200 students in a supportive environment that fosters innovation and personal growth.

Guided by its mission to provide high-quality education at exceptional value and its vision to inspire learners to change the world, Millersville's culture is grounded in its EPPIIC values: Exploration, Professionalism, Public Mission, Inclusion, Integrity, and Compassion. Rich traditions, such as the historic stained-glass windows from Old Main and the resident swans, Miller and S'Ville reflect a strong sense of community and pride. Nationally, Millersville is ranked #33 among Top Public Schools and #11 in Undergraduate Teaching by U.S. News & World Report, has earned the HEED Award for Inclusive Excellence for 14 consecutive years, and holds the Carnegie Community Engagement Classification, highlighting its sustained local and regional partnerships.

### **The Position**

Reporting to the Director of Athletics, The Head Football Coach is responsible for leading a program that has enjoyed a rich tradition in the PSAC and NCAA Division II. The Coach will direct all phases of the football program, by establishing and maintaining a high standard of excellence, which includes recruiting academically qualified student-athletes, scheduling, scouting, conditioning, supervising the coaching staff, managing the program budget, generating revenue, and other duties assigned. In addition, the Head Coach is responsible for making sure that all duties are executed in compliance with NCAA, PSAC and institutional regulations.

### **Duties and Responsibilities**

In addition to the duties and responsibilities listed below, this position is a member of the APSCUF Non-Faculty Athletic Coaches union. The collective bargaining agreement for members of that unit can be found here: <https://www.passhe.edu/hr/labor-relations/documents/cba/coaches-cba.pdf>

- Advise student-athletes and staff of applicable intercollegiate athletic rules, regulations, and University policies and ensure compliance of such regulations.
- Evaluate performance of assistant coaches.
- Develop and conduct pre-season, in-season, and off-season training and conditioning programs for the team.
- Recruit student-athletes who can achieve athletic and academic success.
- Inform student-athletes of academic and other matters pertaining to their enrollment and educational progress.
- Retain and graduate student-athletes.
- Plan and direct athletic skill development for student-athletes.
- Ensure appropriate safety measures are observed when conducting team activities.
- Work with the Director of Intercollegiate Athletics on the selection and scheduling of team contests.
- Cooperate with the University Health Services and Athletic Trainers to ensure student-athletes receive proper medical and physical training services.
- Collaborate with Strength and Conditioning Coach to build and enhance performance for student athletes.
- Fundraise for scholarships and operational expenses.
- Work within budgetary guidelines established by the Director of Athletics.
- Coordinate all activities in preparation for scheduled competition.
- Attend all team practices and home and away contests.
- Monitor student-athlete academic performance and implement team, athletic department, and University measures to support their academic performance.
- Assume responsibility to student-athlete compliance with all applicable rules and regulations. Assist the Director of Athletics in resolving cases where a student-athlete violates an applicable regulation.
- Work with Director of Athletics to develop and create alumni engagement events to seek support for the team, not limited to Wall of Honor event.
- Submit monthly work schedules to the Director of Athletics or designee and comply with schedule once approved.
- Attend appropriate athletic departmental staff meetings.
- Ensure student-athletes participation in NCAA CHAMPS/Life Skills programs.
- All other duties as assigned.

### **Required Qualifications**

- Bachelor's degree.
- Five (5) years of football coaching experience at high school, college, and/or professional level.
- Demonstrated commitment to promoting student-athlete welfare, academic success, and holistic development of student-athletes.
- Excellent oral, written, and interpersonal communication skills.
- Knowledge of:

- recruiting prospective student-athletes.
- working with volunteers.
- managing budgets.
- NCAA and PSAC rules and regulations.
- Commitment to inclusive practices and working with diverse populations.
- Valid driver's license.
- Successful interview.
- Successful completion of three background checks.

### **Preferred Qualifications**

- Successful head coaching experience at the intercollegiate level.
- Knowledge and/or experience at the NCAA DII level.
- Knowledge and/or experience recruiting within the PA and Atlantic region.
- Successful fundraising experience.
- Knowledge of strength and conditioning techniques.

### **Equal Opportunity for All**

Millersville University is an **equal opportunity employer**. We welcome applicants from all backgrounds and are committed to providing a workplace free from discrimination. Individuals from traditionally underrepresented groups are **strongly encouraged to apply**.

### **Application Process**

Millersville University invites applications, letters of nomination, or expressions of interest for the position of Head Football Coach to be submitted to the search firm assisting the University. Confidential review of materials will begin immediately and continue until the appointment is made. For full consideration, application materials should be submitted to the Parker Executive Search's [website](#) by December 12, 2025. For additional information, please contact:

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