

CREDIT LIMIT/REDRAW BALANCE DECREASE REQUEST



47 Burelli Street
Wollongong NSW 2500
PO Box 2077
Wollongong NSW 2500
133 462 imb.com.au

Account number

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Date

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Account name(s)

I/we the undersigned authorise the following adjustments to the above account, and acknowledge the terms and conditions of the original credit contract are still applicable to my IMB Home Loan.

Please tick (✓) whichever is applicable.

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CANCEL credit limit of

\$

to

\$

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***DECREASE** Equity Line
credit limit from

\$

to

\$

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***^DECREASE** advance
balance of

\$

to

\$

- *Limit decrease or reduction in advance balance is permanent, and may not be re-instated at a later date.
- ^Decrease in advance balance on FIXED RATE loans may incur Break Costs.

SIGNATURE(S)

For business/organisation accounts directors'/partners'/office bearers' signature, name and title required.

Name (please print)

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Signature(s)

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ALL account holders must sign

Account number										
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OFFICE USE ONLY**BRANCH PROCEDURES**

1. Verify signature(s) via BDS Signature Enquiry.

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Initials

2. For S products verify account balance is not overdrawn and balance does not exceed new credit limit via BDS General Enquiry

3. Processed by:

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Staff no.

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Date

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4. Forward form to Lending Services Administration for processing.

LENDING SERVICES PROCEDURES

1. Verify signature(s) to original contract.

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Initials

2. For S products Access Revolving Credit, via BDS facilities drop-down menu and process cancellation/adjustment via Revolving Credit Maintenance.

3. For L products amend advance balance via FACTS payable screen

4. Processed by:

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Staff no.

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Date

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5. **File form with original contract.**