



Estd. 1999

Yashraj Biotechnology Ltd.



Job Description

Job Title:	Manager		
Function:	Finance - Accounting	Report to:	Chief Finance Officer
Location:	Turbhe, Navi Mumbai	Position Type:	Full Time

About Yashraj Biotechnology Ltd:

Yashraj Biotechnology Ltd (YBL) is a research and innovation driven, UL registered and ISO 13485:2016, ISO 9001:2015 and ISO 45001:2018 certified company, established in 1999 at Navi Mumbai, Maharashtra, India. YBL also has offices in Germany and USA.

Our Vision:

Be the key player in Life Sciences – Diagnostics and drive innovation for making a Healthier World.

Our Values:

- Commitment
- Consistency
- Fairness
- Innovation
- Responsible Business

Website – www.yashraj.com - Visit our website, understand about our products.

LinkedIn Profile - <https://lnkd.in/dGiDfjg>

Roles and Responsibilities

- ❖ To own YBL Vision, Values and Mission.

General and Task Management

- ❖ Ensuring proper maintenance of books of accounts, as per applicable Accounting Standards.
- ❖ Preparation of Monthly/Quarterly and Annual Financials.
- ❖ Filing of returns and payment of taxes related to Goods & Services Tax Act, Income Tax Act, Maharashtra Profession Tax Act, etc.
- ❖ Interacting with statutory auditors, internal auditors, tax auditors and GST consultants and ensuring audits/compliances are completed smoothly and within decided timelines.
- ❖ Preparation and revision in SOPs & Accounting Policies.
- ❖ Preparation and revision in Internal Financial Control (IFC) documents.
- ❖ Accounts Receivable and Accounts Payable management.
- ❖ Analyzing product costs and product pricing structures.
- ❖ Interacting with other departments for Budgets, Inventory, MIS reports and Variance analysis.
- ❖ Work alongside CFO in contributing to overall business objectives.
- ❖ Handling the TCS Ion software and acting as the problem solver/coordinator between the TCS Ion team and users.

Relationship Management

- ❖ Maintain co-ordial relations with banks/financial institutions/auditors/ tax departments.
- ❖ Should approach users from multiple departments in case of any queries/suggestions.
- ❖ Should be able to guide team members and improve their skill sets.
- ❖ Any other activities related to smooth functioning of YBL.

Qualifications and Educational Requirement	
<ul style="list-style-type: none"> ❖ Qualified Chartered Accountant with minimum of 5-10 years of work experience or Semi Qualified CA or sM.Com with 10 to 15 years of work experience. ❖ Age will not be constraint in deserving cases. ❖ We are gender neutral. 	
Desired Expectations	
<ul style="list-style-type: none"> ❖ An emphatic communicator with pleasant personality. 	
Desired Qualities	
<ul style="list-style-type: none"> ❖ Good people skills ❖ Adaptability ❖ Holistic Approach ❖ Integrity ❖ Smart and Hard working ❖ A Team player ❖ Delegation ❖ Analytical skills 	
Compensation	Compensation and other perquisites would not be a constraint for the right candidate
Email Id	career.ybl@yashraj.com