

## Job Description

<b>Job Title:</b>	Executive		
<b>Function:</b>	OPS - Quality Control	<b>Report to:</b>	Manager - OPS - Quality Control
<b>Location:</b>	Turbhe, Navi Mumbai	<b>Position Type:</b>	Full Time

### About Yashraj Biotechnology Ltd:

Yashraj Biotechnology Ltd (YBL) is a research and innovation driven, UL registered and ISO 13485:2016, ISO 9001:2015 and ISO 45001:2018 certified company, established in 1999 at Navi Mumbai, Maharashtra, India. YBL also has offices in Germany and USA.

### Our Vision:

Be the key player in Life Sciences – Diagnostics and drive innovation for making a Healthier World.

### Our Values:

- Commitment
- Consistency
- Fairness
- Innovation
- Responsible Business

Website – [www.yashraj.com](http://www.yashraj.com) - Visit our website, understand about our products.

LinkedIn Profile - [www.linkedin.com/company/yashraj-biotechnology-ltd/](http://www.linkedin.com/company/yashraj-biotechnology-ltd/)

## Roles and Responsibilities

- ❖ To own YBL Values.
- ❖ Instrument handling experience / theoretical experience such as CLIA, ECLIA, HPLC, Densitometry. Knowledge of bio-analytical techniques such as ELISA, SDS AGE, Western Blot, CIE, Turbilatex, Real Time PCR etc.
- ❖ Working Knowledge of documentation SOPs and quality management systems
- ❖ Maintain QMS as per ISO13485: 2016 and ISO 9001:2015 standards
- ❖ On time planning and release of product, In process material and Raw material
- ❖ Develop and maintain strong relationships with internal stakeholders to ensure optimal performance
- ❖ Work collaboratively, negotiate and engage with key stakeholders to facilitate delivery and compliance with the Quality Control strategy
- ❖ On time release of Raw material, Intermediate, Bulk and Finish Product.
- ❖ Acts as a peer reviewer / mentor for the work of others.
- ❖ Give direction to team and lead from front.
- ❖ Always give due regards to Vision & Mission, ethics and culture of our company.
- ❖ Create conducive environment for personnel and professional growth of each and every team member with succession plan and desired skill matrix required for the same.
- ❖ Any other activity in the overall interest of YBL.

## Qualifications and Educational Requirement

- ❖ Should have Master's degree in Analytical Chemistry/ Biochemistry/ Biotechnology with 0 to 5 years of experience in Quality Control.
- ❖ Age will not be constraint in deserving cases.

### Desired Expectations

- ❖ Release COAs as per TAT
- ❖ On time Planning and Reviewing of verification & validation new products as per specifications submitted by R&D
- ❖ Conduct product and process quality checks following established work instructions and sampling plans, and ensure that all products and processes meet the standards, Customer quality requirements, and regulatory requirements and regulatory requisites.
- ❖ Should work as informed voice as customers' representative in our premises.
- ❖ Demonstrates a detailed working knowledge and experience of all relevant regulations in one or more areas of regulatory activity within the organization.
- ❖ Ensure compliance to Current Good Manufacturing Practices ISO and other regulatory requirements
- ❖ Good communications skills (written and oral) and good listener, quick learner.

### Desired Qualities

- ❖ Good people skills
- ❖ Adaptability
- ❖ Holistic Approach
- ❖ Integrity
- ❖ Smart and Hard working
- ❖ A Team player
- ❖ Delegation.
- ❖ Analytical skills

<b>Compensation</b>	Compensation and other perquisites would not be a constraint for the right candidate
<b>Email Id</b>	<a href="mailto:career.ybl@yashraj.com">career.ybl@yashraj.com</a>