



ADAMS COUNTY STATE OF IDAHO ALCOHOL BEVERAGE CATERING PERMIT APPLICATION

DATE OF APPLICATION : ____/____/____

CONTACT NAME: _____ PHONE: _____

CATERING ORGANIZATION NAME: _____

BUSINESS ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

STATE ALCOHOL BEVERAGE LICENSE # _____

COUNTY ALCOHOL BEVERAGE LICENSE # _____

DAY OF EVENT: _____ HOURS OF EVENT: ____:____ AM/PM TO ____:____ AM/PM
(IF MORE THAN ONE DAY, FILL IN THE REMAINING DATES BELOW.)

DAY OF EVENT: _____ HOURS OF EVENT: ____:____ AM/PM TO ____:____ AM/PM

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NAMES OF ORGANIZATION(S), GROUP(S) OR PERSON(S) SPONSORING THE EVENT:

VENUE ADDRESS: _____

SERVING (Check all that will be served at event): ☐ Wine ☐ Liquor ☐ Beer

The sponsored event will be open to the named organization, group or person and guests for a period of _____ day(s), not to exceed five (5) consecutive days at a fee of Twenty (\$20.00) per day.

TOTAL # OF DAYS: _____ X \$20.00/day = _____

Total Fee Enclosed

I/we, the undersigned applicant(s), acknowledge that Idaho Code Title 23, relevant IDAPA regulations, and Adams County Ordinance 1983-3 govern the issuance and use of the permit sought herein. I/we do hereby agree that activity undertaken pursuant to the sought permit will comply with these statutes and regulations. I/we certify under penalty of perjury pursuant to the law of the state of Idaho that the foregoing is true and correct.

Signature of Licensee Please Print Name Date

Signature of Licensee Please Print Name Date

Receipt # _____ Paid: _____

Approved By: _____ Date: _____

Alcohol Beverage Catering Application Instructions:

Fill in the information, including a contact person and phone number, for the catering application. The catering permit will be limited to authorization to sell liquor, beer, wine, or any combination, based upon the type of license the applicant possesses.

You may submit your application in person at the Adams County Clerk's office, via mail, or electronic communication, along with a copy of your current state alcohol beverage license and total fee due per the application. If submitting electronically, it is the applicant's responsibility to follow up with the County Clerk's office that the application was received.

Adams County Clerk's office is located at 201 Industrial Ave, Council, ID 83612.

Adams County Clerk's mailing address is P.O. Box 48, Council, ID 83612.

Adams County Clerk's email address is hcombs@co.adams.id.us

Adams County Clerk's phone number is (208) 253-4561.

Application, copy of state license and application fee must be received by the clerks office at least five (5) days prior to the first day of the event for processing. The application fee shall be made payable to Adams County and will not be refunded in any event.