

COUNCIL VALLEY AMBULANCE EMS DIRECTOR

Job Description

The EMS Director is responsible for overseeing and managing all operations of the Emergency Medical Services Agency within its designated boundaries or district of Adams County, Idaho. This includes planning and coordinating emergency response procedures, staff management, budgeting, and ensuring compliance with relevant healthcare laws and regulations.

- **Job Title:** EMS Director
- **Work Environment:** This position requires both office work and field presence. The EMS Director may be required to work irregular hours and be on-call for emergencies.
- **Salary:** Based candidate experience and qualifications, as well as market and business considerations.
- **Benefits:** None currently.
- **Location:** Council Valley Ambulance EMS Building, Council Idaho
- **Employment Type:** Full-time
- **Equal Opportunity Statement:** We are an equal opportunity employer and value diversity at our company. We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

Duties and responsibilities include:

- Developing and implementing strategies for EMS operations to ensure maximum efficiency and effectiveness
- Overseeing recruitment, training, and performance evaluations of EMS staff
- Developing and managing the EMS department's budget
- Ensuring compliance with local, state, and federal healthcare laws and regulations, including privacy laws and safety standards
- Coordinating with other healthcare departments and community organizations for emergency response planning
- Evaluating the quality of pre-hospital care and implementing improvements as necessary
- Developing and implementing policies and procedures for emergency medical services
- Managing patient complaints and ensuring high standards of patient care
- Staying updated on latest trends and advancements in emergency medical services
- Their primary role is to ensure the efficient delivery of emergency medical services to people in need.
- This involves planning, organizing, and directing the activities of emergency medical technicians (EMTs), paramedics, and other related healthcare staff.
- Coordinate with other healthcare providers, law enforcement agencies, and community organizations to establish effective emergency response protocols.

- Manage budgets, procure necessary equipment and supply, and maintain records of department activities.
- Participate in community outreach programs, providing education about emergency medical services and promoting public safety awareness.
- Respond to emergency scenes and provide direct patient care when necessary.
- Ultimately, the EMS Director is responsible for ensuring that their department provides high-quality pre-hospital emergency medical care.
- EMS director must be licensed, holding a National Registry of Emergency Medical Technicians (NREMT) certification.
- Experience in emergency medical services is a must, usually for a minimum of 3 to 5 years.
- It is also beneficial for the EMS Director to have completed additional training in areas such as public safety, emergency management, disaster response, and employee supervision.

Qualifications

- Proven work experience in a leadership role in EMS or other business entity.
- Knowledge of local, state, and federal EMS regulations
- Ability to manage and lead a diverse team
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Minimum associates degree in healthcare management, emergency medical services or in a first responder field.
- Must be certified as an EMT – B minimum, State accredited EMT instructor, and an AHA BLS certified instructor.

- Must be accepted and approved by the Medical Director for the role of EMS Director.