

# Job Description:

## Decarbonisation Consultant



**Contract Type:** Consultancy, to cover an initial 3-month Maternity Leave period with a possible additional 2-month period.

**Time period:** Minimum 2-3 days/week for 14 weeks, spanning March to June 2026 (including some handover time needed early to mid-March, and then mid to late-June). The possible second period will likely be November to December 2026.

**Location:** Remote, and able to work in GMT+0/1 time zones.

**Reports to:** Director of Programmes.

### Projects

1. Finalisation of the standard revision workstream on harmonisation of site-level emissions accounting methodologies & product-level requirements.
2. Lead the standard revision workstream on inclusion of product emissions boundaries in Decarbonisation Progress Level (DPL) determination.
3. Consolidation across standard revisions workstreams to synthesise the standard revision proposal and prepare relevant documents for public consultation.

### Responsibilities

This consultant will work closely with the GHG Analyst, and be responsible for:

- Driving forward the technical work within the standard revision scope for Principle 10 – GHG Emissions and Climate Change.
- Convening members to guide and inform the standard revision.
- Preparing key documents for review by stakeholders, based on technical research and multi-stakeholder engagement.

### Required Skills & Competencies

- 2+ years of emissions accounting in industry (preferably in the steel sector); knowledge of both site-level and product-level methodologies.
- Experience drafting standards.
- Experience in convening multi-stakeholder groups.

### Preferred Knowledge Base

- Understanding of ResponsibleSteel as an organisation, and Principle 10 of the ResponsibleSteel International Production Standard.
- Understanding of multi-stakeholder decision making processes in voluntary standards systems.

## Scope of Work

### 1. Finalisation of standard revision workstream: harmonisation of site-level emissions accounting methodologies & product-level requirements

This revision workstream focuses on harmonisation of site-level methodologies. It commenced in February with a planned timeline of 6 weeks and should see the completion of related Working Groups and Technical Advisory Groups by mid-March. Following, consolidation of outcomes and drafting of revised standard requirements must take place. There will be some overlap between the consultant and Decarbonisation Lead at this point, to ensure this workstream is closed out before commencing the next.

Steps:

- Attend at least 1xWG and 1xTAG with the Decarbonisation Lead present.
- Prepare a draft proposal for standard revision based on the stakeholder discussions, for review by the Working Group, Technical Advisory Group and ResponsibleSteel Secretariat. The proposal is then to be updated based on comments received, ready for approval by the Board committee prior to public consultation.

### 2. Lead standard revision workstream: inclusion of product emissions boundaries in Decarbonisation Progress Level (DPL) determination

The DPLs, calculated based on the ResponsibleSteel crude steel emissions intensity and scrap %, are currently determined based on a fixed site-level emissions boundary. Consequently, all steel produced at a site will have the same crude steel emissions intensity, scrap % and DPL. This revision scope seeks to introduce emissions boundary optionality by expanding the applicability to product lines (e.g. a split site approach) and/or products (e.g. through batch processing). The aim is to facilitate product certification using product-level emissions boundaries, which enables classification differentiation for different products within a single site.

Note that the revision scope of the previous harmonisation workstream includes integrating flexibility into the ResponsibleSteel emissions boundary, enabling not only crude steel emissions intensity declarations but potentially hot rolled steel (downstream of crude steel), pellets and iron (upstream of crude steel). Hence this revision work should consider the implications across multiple emissions boundary cut-off points – iron, crude steel, and hot rolled steel – although the focus remains on crude steel emissions intensity declarations which are applicable to DPL determination.

Steps:

- Prepare a discrete work plan for the revision scope.
- Conduct research to develop clear technical proposals to bring to the membership for discussion.
- Convene the members Working Group and Technical Advisory Group meetings (approx. 5, to be carried out over April and March) – 2x WG meetings required per topic for inclusion of members across different time zones (typically 9am CET, and 4pm CET). Includes preparation of pre-reading

materials and slide packs, as well as review of the meeting minutes, in collaboration with the GHG Analyst.

- Consult with the ResponsibleSteel Secretariat on claims implications for Steel Certification.
- Prepare a draft proposal for standard revision based on the stakeholder discussions, for review by the Working Group, Technical Advisory Group and ResponsibleSteel Secretariat. The proposal is then to be updated based on comments received, ready for approval by the Board committee prior to public consultation.

### 3. Consolidation of P10 standard revision workstreams

Connect and synthesise all workstreams within the P10 standard revision scope:

Workstream 1: Climate Transition Plans (Criteria 10.1, 10.2, 10.5, 10.7)

Workstream 2: Harmonisation of site-level emissions accounting methodologies & product-level requirements (Criteria 10.3, 10.4, 10.7)

Workstream 3: Inclusion of product emissions boundaries in Decarbonisation Progress Level (DPL) determination (Criterion 10.6)

Steps:

- Assess in parallel the outcomes from the earlier revision work on harmonisation of site-level methodologies, with that on inclusion of product emissions boundaries in DPL determination. Following, identify any contradictions, overlaps/underlaps, and opportunities for simplification. Following, consolidate and update the P10 standard revision proposal for public consultation.
- Review the Crude Steel Emissions and DPL Calculation Tool (developed by the ResponsibleSteel Secretariat), assessing and implementing the required changes to ensure applicability to products/product lines.

## To Apply

- Express your interest by email to [adevlin@responsiblesteel.org](mailto:adevlin@responsiblesteel.org), with your CV included as an attachment.
- Please note that you must have authorisation to work in your designated country of employment.