Gloria Baylis Foundation Grant Proposal Preview Form

This document contains the full list of questions as they appear in the online application portal. It is provided for preview purposes only to help applicants prepare their responses in advance. All questions are subject to change.

An asterisk (*) indicates a required question.

About the Grant

The Gloria Baylis Foundation supports Canadian organizations whose efforts resonate with our core priorities: healthcare, education, and community advancement & well-being. Please explore the Grant Programs section of our website for detailed information on funding priorities and grant types.

Applicants may request up to 10% of their organization's annual revenue, to a maximum of $50,000 for registered charities and qualified donees, or $25,000 for non-qualified donees.

Applications are reviewed twice per year:

- First Grant Cycle (Spring): applications must be submitted by April 30. Successful applicants are notified in the second week of May.
- Second Grant Cycle (Fall): applications must be submitted by October 31. Successful applicants are notified in the second week of November.

Applications received after a cycle's deadline will be considered during the next available grant cycle.

Organization Information

1. What is the full legal name of your organization? *

2. What is your organization's complete mailing address? *

3. What is your organization's website?

4. Who is the primary contact for this application? *

   First and Last Name:

   Email Address:

   Phone Number:

5. Which of the following best describes your organization? *

- CRA registered charity
- Other qualified donee under the Canadian Income Tax Act
- Non-qualified donee

6. What is your organization's charitable registration number? *

7. Describe your organization's mission, and primary purpose. *

8. Describe the communities or populations your organization serves, including any relevant demographic, geographic or socioeconomic characteristics that help define those you support. *

9. Describe your organization's primary programs and objectives. *

10. What was your organization's total operating revenue for its most recently completed fiscal year?*

11. Are all of your organization's activities carried out in Canada? *

- Yes
- No

12. In which countries does your organization currently carry out activities?

Funding Request

13. What is the name of the project, program or initiative for which you are requesting funding? *

14. Are you requesting funding for more than one year? *

Multi-year funding is available to organizations that have previously received and completed at least one year of funding from the Gloria Baylis Foundation.

- Yes
- No

15. If yes, how many years of funding are you requesting? *

- 2 Years
- 3 Years
- Other (please specify)

16. What is the total amount you are requesting from the Gloria Baylis Foundation? *

17. What is the total budget required to deliver the proposed project, program or initiative in full? *

Preview only - submissions must be completed through the official application portal.

18. How will the requested funding be used? *

- **Project Grants:** One-year grants that support a specific program, project, or activity. This is the primary grant type available to first-time applicants.
- **Capacity Building Grants:** Reserved for select returning grantees, these grants help organizations strengthen their internal capacity and long-term sustainability.
- **General Operating Grants:** Reserved for select returning grantees, these grants provide unrestricted support for an organization's core operating needs.

19. Which Gloria Baylis Foundation priority does this request support? *

- Healthcare
- Education
- Community advancement & well-being

20. Where will the activities supported by this funding take place? *

City/Region:

Province/State, if applicable:

Country:

21. What is the anticipated period during which the requested funding will be used? *

Start Date:

End Date:

Need and Proposed Approach

22. What need or challenge is this initiative intended to address? *

Describe the issue, the population or community affected, and any relevant information or evidence that demonstrates the need for this initiative.

23. Describe the project, program or initiative for which you are requesting support, including how it will be delivered and the primary activities that will be undertaken. *

Where applicable, include details such as the program structure, key activities, courses or curriculum offered, frequency and duration of programming, method of delivery, and any other components that are important to understanding how the initiative will operate.

If the initiative includes multiple activities or program components, describe each and how they contribute to the overall objectives of the initiative.

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24. What specific results, deliverables or objectives do you expect to achieve with the funding requested from the Gloria Baylis Foundation? *

The results identified should reflect what you expect to accomplish with the specific funding requested through this application.

25. Who will directly benefit from the proposed initiative? *

Include, where applicable:

- The primary beneficiary population
- The estimated number of direct beneficiaries
- The geographic area(s) served
- Any relevant characteristics of the population or community the initiative is intended to reach

Expected Outcomes and Impact

26. What specific results do you expect to achieve with the requested funding? *

For each key result, identify what you expect to achieve, the target and how progress will be measured.

27. What broader or longer-term impact do you expect this initiative to have on the individuals or communities served? *

28. How will your organization monitor progress and evaluate whether the initiative has been successful? *

Describe the key measures, data or other information that will be used to assess progress and results.

Financial Information and Sustainability

29. Upload a detailed budget for the proposed project, program or initiative. *

The budget should identify:

- Anticipated expenses
- The amount requested from the Gloria Baylis Foundation
- Other confirmed or anticipated sources of funding, where applicable

30. Has funding from other organizations or funders been secured or requested for this initiative? *

- Yes
- No

31. If yes, how much funding has been secured toward the total project or program budget? *

32. Is the project, program or initiative intended to continue beyond the proposed Gloria Baylis Foundation funding period? *

- Yes
- No
- Not applicable

33. How will the initiative be financially and/or operationally sustained beyond the proposed grant period? *

Organizational Capacity and Accountability

34. What experience and capacity does your organization have to successfully deliver the proposed initiative? *

> Include relevant experience delivering similar initiatives, organizational expertise, partnerships or other capabilities that demonstrate your ability to undertake the proposed work.

35. Will any third-party organization or individual be responsible for delivering a material portion of the activities supported by the requested funding? *

- Yes
- No

36. Identify the organization(s) or individual(s), describe the activities they will undertake, and explain how your organization will oversee their work and the use of Foundation funds. *

37. What processes and controls does your organization have in place to ensure grant funds are appropriately managed, tracked and reported? *

Previous Support from the Gloria Baylis Foundation

38. Has your organization previously received funding from the Gloria Baylis Foundation? *

- Yes
- No

39. If yes, kindly provide the following information: *

Year:

Grant Amount:

Purpose:

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40. Have you completed the Gloria Baylis Foundation Impact Reporting Form for your most recently completed year of funding? *

If you have not yet submitted your Impact Reporting Form, you will be asked to complete it using the link provided in the application.

- Yes
- No

Required Documentation

41. Upload your organization's most recent financial statements. *

42. Is there additional documentation that would assist the Gloria Baylis Foundation in reviewing this application?

Examples may include:

- Annual report
- Project or implementation plan
- Impact or evaluation report
- Other materials directly related to the proposed funding request

If you would like to submit multiple documents, combine them into a single PDF before uploading.

Banking and Payment Information

To support timely processing should an application be approved, banking documentation and a verification contact are required. Submission of banking information does not indicate or guarantee funding approval. Banking information will only be used for verification and payment processing should funding be approved.

43. Upload one of the following: *

- A void cheque; or
- Official banking information issued on your financial institution's letterhead

The documentation must clearly identify the organization or account holder and include the banking information required to process payment.

44. Please provide the contact information for an individual within your organization who is authorized to verify your banking details prior to payment being issued. *

As part of our due diligence process, our payment processing team may contact your organization to verify the banking information provided.

First and Last Name:

Phone Number:

Email Address:

Declaration

45. We ask that you kindly review and confirm the following: *

- I am authorized to submit this application on behalf of the organization.
- The information provided in this application is accurate and complete to the best of my knowledge.
- The requested funding will be used for the purposes described in this application.
- The organization will notify the Gloria Baylis Foundation of any material changes to the information provided while the application is under review.
- I understand that submission of an application does not constitute a commitment or guarantee of funding by the Gloria Baylis Foundation.

Applicants must select "I confirm and Agree" to officially submit the application.