Join Our Team!

Part-Time Animal Care Specialist

Cochrane & Area Humane Society (CAHS)

Do you love animals, enjoy working as part of a team, and take pride in a job that makes a real difference?

At the Cochrane & Area Humane Society, no two days are quite the same! We're a busy, compassionate, and hands-on organization dedicated to improving the lives of animals in our community. Our team works together to provide exceptional care, support one another, and make a difference every day. We work hard, pitch in where needed, and believe that a positive, respectful team makes all the difference.

We're looking for a reliable, caring, and hardworking **Animal Care Specialist** to join our team!

What You'll Do

- Provide daily care, feeding, medication, exercise, and enrichment for animals in our care.
- Clean and sanitize animal areas to maintain a healthy, safe environment.
- Monitor animals for signs of illness, injury, or behavioural concerns and communicate observations promptly.
- Use humane, positive-reinforcement handling methods.
- Work collaboratively with staff and volunteers to keep daily operations running smoothly.
- Maintain accurate records and follow established animal care and safety procedures.
- Assist with animal transportation, veterinary appointments, and other duties as needed.

What We're Looking For

- A genuine commitment to animal welfare and compassionate care.
- A dependable team player who is also comfortable working independently.
- Strong communication, organization, and time-management skills.
- The ability to work in a physically active, fast-paced environment.
- Confidence handling dogs of various sizes, cats, and other domestic animals.
- Previous animal care experience is an asset.
- Volunteer experience and PACE, IAABC, or CPDT certification are definite assets.
- Basic computer skills and a valid driver's licence with a current driver's abstract.

Most importantly, we're looking for someone who brings a positive attitude, takes initiative, communicates respectfully, and understands that we're all here for the same reason: **to make life better for animals.**

Position Details

- **Schedule:** Sunday – Wednesday, 4:00 p.m. – 8:00 p.m.
- **Hours:** 16 paid hours per week
- **Reports to:** Shelter Coordinator
- **Start Date:** Immediate

Consistent attendance, punctuality, and reliability are essential.

Ready to Join Us?

If you're looking for meaningful work with a team that cares about animals, supports one another, and makes a difference every day, we'd love to hear from you!

Please submit your resume and cover letter, including salary expectations, to:

Attention: Karie Armstrong, Shelter Coordinator
Cochrane & Area Humane Society
62 Griffin Industrial Point
Cochrane, AB T4C 0A3

Email: karie.armstrong@cochranehumane.ca

Only candidates selected for further consideration will be contacted.

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