

AMERIGO REFUND POLICY

US Signature Programs

This document outlines the detailed tuition and refund terms for Amerigo's U.S. Signature Programs.

Once Parent submits an executed Amerigo Education Student Contract, Waiver and Release with the required Enrollment Deposit, Student will be enrolled for the entire academic year (or partial remainder of the year if applicable). In years after the Parent first executes the Contract, Student will be enrolled for the subsequent entire academic years once the required Enrollment Deposit is paid for that particular year.

Withdrawing from the program may have immigration, academic and financial consequences. Parents are encouraged to understand the consequences before choosing to withdraw; meeting with an Amerigo Admissions or Campus staff member is highly recommended. Detailed information about the cancellation of enrollment and withdrawal from the school is available below.

Parent may terminate this Contract by submitting a WRITTEN Termination Notice to Amerigo's Admissions Department (admissions@amerigoeducation.com) at any time. The Termination Notice must (a) be dated, (b) state the Student's name, (c) provide a reason for the termination of the Contract.

STUDENT WITHDRAWAL PRIOR TO START OF PROGRAM

Visa and Immigration Related Cancels

For the purpose of this policy, a *visa denial* specifically refers to an F-1 student visa denial, which means the applicant was not granted a student visa to enter the United States. Denials of other non-immigrant or immigrant visas or statuses do not qualify as a visa denial under this policy. Amerigo reserves the right to review and assess each case individually.

If a student is denied an F-1 visa, Amerigo will refund the Enrollment Deposit, minus a \$1,000 administrative fee. To request this refund, the student must submit a written request via email to admissions@amerigoeducation.com and provide official evidence of the visa denial within 30 days of receiving the visa refusal.

Students who change their immigration status or receive approval for another type of visa or residency status after enrollment will not be eligible for a refund under this visa denial policy. Any withdrawals due to a change in immigration status will be subject to Amerigo's standard refund policy.

Amerigo does not consider delays related to passport renewals or other travel disruptions as grounds for an Enrollment Deposit refund. It is the responsibility of the student and their family to ensure that all travel documents are valid and up to date well in advance of the program start date. Amerigo reserves the right to evaluate extenuating circumstances on a case-by-case basis but is not obligated to issue refunds for delays that are outside of a formal visa denial.

Termination Notice and Withdrawal Dates

If a written Termination Notice is received by the Admissions Department **on or before the applicable Withdrawal Date**, the Parent will be refunded all Tuition and Student Fees paid, excluding the nonrefundable, nontransferable Enrollment Deposit. Additionally, the Parent will be released from any future payments or fees that would have otherwise been due after the Withdrawal Date.

Withdrawal Dates:

School	Fall Withdrawal Date All Students	Midyear Withdrawal Date New Students*
Anaheim Union School District	June 1	December 1
Ambassador Christian School	June 1	December 1
Bishop Montgomery High School	June 1	December 1
Carmel Catholic High School	June 1	December 1
Covenant Christian School	June 1	December 1
Cretin-Derham Hall High School	June 1	November 1
Justin-Siena High School	May 1	December 1
Lexington Catholic High School	June 1	December 1
Mater Dei Catholic High School	June 1	December 1
Mater Dei High School Orange County	May 1	December 1
Saint Anthony's High School	June 1	December 1
Saint John's High School	June 1	December 1
St James Catholic Middle School	June 1	December 1

* The "Midyear Start Withdrawal Date" applies only to newly enrolled students whose programs begin in Semester 2 or Trimester II. Returning or full year program students are not eligible for this midyear withdrawal date.

If a Termination Notice is received after the applicable Withdrawal Date, any refund will be calculated according to the policy below.

- **On or before the Withdrawal Date:** 100% of Tuition and Fees paid are refundable, excluding the Enrollment Deposit.
- **After the Withdrawal Date but within 30 days of the Start Date:** 40% of net Tuition is refundable. Fees are non-refundable.
- **More than 30 days after the Start Date:** No refund will be issued.
- **Self-Accommodation Students:** Students in self-accommodation are not eligible for any refund after the Program Start Date.

Definitions:

- **Start Date** means the first day of Student Orientation.
- **Net Tuition** means Tuition and Accommodation (if applicable) less any Fees (including Student Fees, Registration, and Health Insurance) as well as any Scholarships, Financial Aid, or Discounts applied to the student's account.

HOUSING ACCOMMODATION CHANGES

All housing change requests, whether to Residential, Homestay, or Self-Provided (No Accommodation), are subject to approval and availability.

Submitting a request does not guarantee a change, and students must remain in their current housing assignment until Amerigo provides written confirmation of the new placement or approval.

Most changes require 3–6 weeks for processing, and final billing or move-out dates will be based on the official approval date, not the date the request was submitted.

Before Program Start (After Withdrawal Date):

- Accommodation changes made after the Withdrawal Date but before the program begins as defined by "Start Date" above **may be subject to a \$2,000 change fee**

After Program Start Date:

Residential Program

- Students who begin in the residential program are required to pay the **full first semester residential fee**, regardless of when they move out.
- If the student notifies Amerigo **on or before November 1** of their intent to change housing for the second semester, a prorated refund will be calculated based on the new housing type.
- If notice is received **after November 1**, the student will remain responsible for the **full-year residential fee**, and no refund or adjustment will be made.
- No refunds are provided for midyear program starts or midyear housing changes.

Homestay Program

Students who begin in the homestay program and choose to leave after the start of the program will receive a refund based on the number of unused full months of homestay, minus a \$2,000 change fee.

REFUND AND TUITION CREDIT TIMING FOR ACCOMMODATION CHANGES

Before Program Start

If a student requests a housing change after the Withdrawal Date but before the Program Start Date, any refund due (e.g., difference between residential and homestay fees) will be processed according to the standard refund timeline. Refunds will only be issued if the student remains enrolled in the program.

After Program Start Date:

If a student changes accommodation after the Program Start Date:

- No immediate refund will be issued.
- If the student remains enrolled, any applicable amount will be issued as credit toward future tuition (e.g., following year).
- If the student later withdraws from the program:
 - No refund will be provided if the withdrawal occurs more than 30 days after the Start Date, regardless of the housing change.

- If the student completes the academic year, any eligible housing refund will be processed after the end of the year, based on the standard refund schedule.

This policy ensures that housing changes are not used to bypass standard tuition refund limits and align adjustments with continued enrollment.

THIRD-PARTY OR ADD-ON PROGRAMS

Certain optional programs at partner schools (for example, sports academies, athletic training, or other specialty enrichment packages) are administered by third-party providers or the school directly. While Amerigo may collect these fees on behalf of the school or provider as part of the overall invoice, Amerigo does not manage or approve refunds for these programs. Any refund requests must be directed to the school or the external provider in accordance with their own refund policies.

CONTACT

For additional details or clarification regarding refund eligibility or timelines, please reach out to payment@amerigoeducation.com.