# **PRIVACY POLICY**

Nurselink.co.nz

Last updated: 20th December 2025

This Privacy Policy explains how Nurselink, ("we", "us", or "our"), collects, uses, stores, and protects personal information.

We comply with:

- Privacy Act 2020 (New Zealand)
- Privacy Act 1988 (Australia)
- Applicable healthcare and employment data obligations

By using our website or services, you agree to this Privacy Policy.

### 1. Information We Collect

We may collect personal information including:

# From Nurses:

- Name, email address, phone number
- Professional qualifications, registrations, experience
- Employment preferences and availability
- Uploaded documents (e.g. CVs)

# From Employers:

- Business name and contact details
- Job listings and recruitment requirements
- Billing and subscription details

# **Automatically:**

- IP address, browser type, device data
- Usage data and cookies

# 2. How We Use Your Information

We use personal information to:

- Provide and operate the Nurselink platform
- Match nurses with employers

- Process payments and subscriptions
- Communicate service updates and support
- · Improve platform performance and security
- Meet legal and regulatory obligations

We do not sell personal data.

### 3. Healthcare & Recruitment Disclaimer

Nurselink is a recruitment platform only.

We do not:

- Verify professional registration unless explicitly stated
- Employ nurses directly
- Provide clinical advice or supervision

Employers are responsible for:

- Credential verification
- · Regulatory compliance
- Employment decisions

### 4. Disclosure of Information

We may share information:

- Between nurses and employers for recruitment purposes
- With trusted service providers (payment processors, hosting)
- Where required by law or regulation

All third parties must comply with confidentiality and privacy obligations.

#### 5. International Data Transfers

Your data may be stored or processed outside New Zealand or Australia.

Where this occurs, we take reasonable steps to ensure equivalent data protection standards.

# 6. Data Security

We use reasonable technical and organisational safeguards to protect personal information.

However, no system is 100% secure, and you use the Site at your own risk.

7. Data Retention

We retain personal information only for as long as necessary to:

Provide services

• Meet legal or regulatory obligations

• Resolve disputes

You may request deletion of your account at any time.

8. Your Rights

Depending on your location, you have the right to:

• Access your personal information

Request correction

Withdraw consent

• Request deletion (subject to legal requirements)

Requests can be made via <a href="mailto:support@nurselink.co.nz">support@nurselink.co.nz</a>.

9. Cookies

We use cookies to improve user experience and site performance.

You can disable cookies via your browser settings.

10. Changes to This Policy

We may update this Privacy Policy from time to time.

Changes will be posted on the Site and take effect immediately.

11. Contact Us

Email: support@nurselink.co.nz

Website: www.nurselink.co.nz