Applying for the Catholic Promise for Incoming New Students

If you have any questions about or difficulties with this process, please contact the admissions office at admissions@greatholiccentral.org

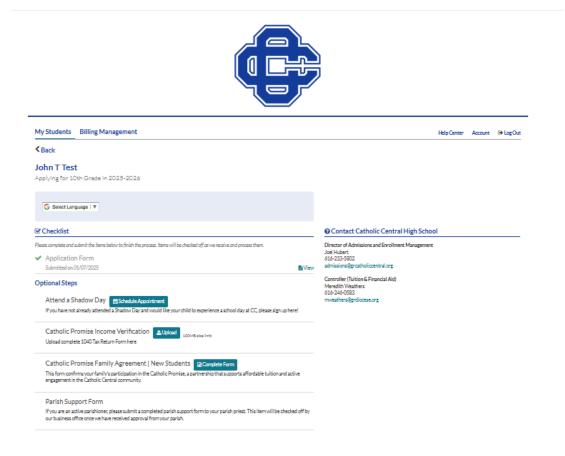
Step 1: If you have not already, you must complete an application to Catholic Central High School in order to see the application steps for the Catholic Promise. Complete an application via this link. If you have completed an application, move on to Step 2.

Step 2: Once you have completed your application to Catholic Central High School, you must log back into to your parent portal account on FinalSite: https://grcatholiccentral.fsenrollment.com/portal

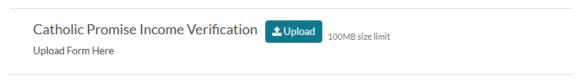
Step 3: Once in FinalSite, this is an example of what you will see for your student:



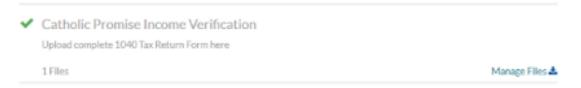
Please click on the "View Checklist" option, and this will bring you to a page that displays as shown below:



Step 4: Upload a valid copy of your **2024** 1040 Tax Return form to upload into the "Catholic Promise Income Verification" section.



Step 5: If your household has multiple income sources and taxes are filed separately, then you must upload multiple 1040 forms to FinalSite. Once you have uploaded your first 1040 to FinalSite, the "Catholic Promise Income Verification" button will display as shown below:

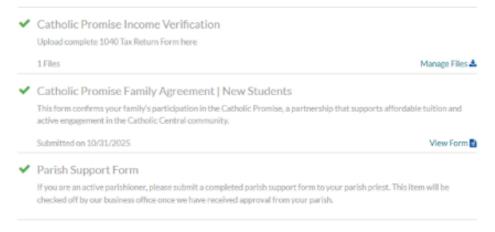


Click on "Manage Files" and a new window will open. Click on "Upload New File" to submit the copy of the second 1040 form.

Step 6: Once you have uploaded all necessary documents to the Income Verification, please click on "Complete Form" to read and sign the Catholic Promise Family Agreement.



Step 7: After these steps are completed, you will receive an email reminding you to submit your Parish Support Form to your parish priest if you have not already done so. Once approved, our business office will check off the Parish Support Form option on your behalf. These three items will then display on your page as shown below:



If all above items are completed prior to December 1st, no further action is required from you at this time. You will be notified if you qualify for the Catholic Promise rate in February 2026 along with your tuition statement.

The deadline for completing these steps in order to be eligible for the Catholic Promise is June 1st or until the program is capped for the year. We highly encourage you to complete these steps before December 1, 2025.

Applying for the Catholic Promise for Returning students

The steps for returning students are the same, except they do not need to submit a new application to the school. Simply sign in to your Parent Portal account to complete the steps listed above. Applications for the Catholic Promise for <u>current</u> CC students will open on Monday, November 17.