



**CATHOLIC CENTRAL
HIGH SCHOOL**



**CATHOLIC
PROMISE**

Applying for the Catholic Promise Instructions

If you have any questions about or difficulties with this process, please contact the admissions office at admissions@grcatholiccentral.org.

Step 1: If your student is **new** to Catholic Central, you must complete an application for admission into Catholic Central High School in order to access the application steps for the Catholic Promise. [Complete an application via this link](#).

If you have completed an application or have a returning student, move on to Step 2.

Step 2: Log back into to your parent portal account on Finals site:

<https://grcatholiccentral.fsenrollment.com/portal>

Step 3: Once in Finals site, this is an example of what you will see for your student:

NEW Student

 **Students**

John T Test

Applying for 9th Grade in 2026-2027

Thank you! Your application process is complete.

0 items left | [View Checklist](#)

RETURNING Student

 **Students**

John T Test

Enrolling for 10th Grade

Thank you! Your enrollment process is complete.

0 items left | [View Checklist](#)

Regardless if you have a new or returning student, please click on the **“View Checklist”** option and proceed to Step 4.

Step 4: Upload a valid copy of your **2024** 1040 Tax Return form to upload into the “Catholic Promise Income Verification” section.

Catholic Promise Income Verification

 Upload

100MB size limit

Upload Form Here

Step 5: If your household has multiple income sources and taxes are filed separately, then you must upload multiple 1040 forms to Finalsight. Once you have uploaded your first 1040 to Finalsight, the “Catholic Promise Income Verification” button will display as shown below:

 Catholic Promise Income Verification

Upload complete 1040 Tax Return Form here

1 Files

Manage Files 

Click on “Manage Files” and a new window will open. Click on “Upload New File” to submit the copy of the second 1040 form.

Step 6: Once you have uploaded all necessary documents to the Income Verification, please click on “Complete Form” to read and sign the Catholic Promise Family Agreement.

Catholic Promise Family Agreement | New Students

 Complete Form

This form confirms your family's participation in the Catholic Promise, a partnership that supports affordable tuition and active engagement in the Catholic Central community.

Step 7: After these steps are completed, you will receive an email reminding you to submit your Parish Support Form to your parish if you have not already done so. This email also includes an invitation to meet with a CC staff member regarding the Family Agreement.

Once your Catholic Promise application is approved, our business office will confirm the Parish Support Form option on your behalf. These three items will then display on your page as shown below:

(Continued on next page)

✓ **Catholic Promise Income Verification**
Upload complete 1040 Tax Return Form here
1 Files [Manage Files](#) 

✓ **Catholic Promise Family Agreement | New Students**
This form confirms your family's participation in the Catholic Promise, a partnership that supports affordable tuition and active engagement in the Catholic Central community.
Submitted on 10/31/2025 [View Form](#) 

✓ **Parish Support Form**
If you are an active parishioner, please submit a completed parish support form to your parish priest. This item will be checked off by our business office once we have received approval from your parish.

If all above items are completed **prior** to December 1st, no further action is required from you at this time. You will be notified if you qualify for the Catholic Promise rate in February along with your tuition statement.

If all above items are completed **after** December 1st, you will be notified if you qualify for the Catholic Promise rate when your tuition statement is sent.

Notes:

- Please note that for **returning** Catholic Central students, your parent portal accounts will display a "Payment Plan Selection" option that you **cannot** complete at this time. You will be notified to update your payment plan upon receiving your tuition statement in 2026.
- If you have **multiple** students attending Catholic Central, you will need to repeat these steps for each individual student.