

CATHOLIC SECONDARY SCHOOLS



DIOCESE OF GRAND RAPIDS

Position Title: School Transportation Bus Driver

Hours/Shift: 20 + hours/week during the school year (mostly morning/afternoon school hours, but some hours may be available for events during evenings and weekends)

Responsibilities:

- Safely transport high school and elementary students to and from school, or school-related activities, following a set route and schedule.
- Ensure the safety and well-being of students during transportation.
- Conduct pre-trip and post-trip inspections to ensure it is in good working condition.
- Adhere to all traffic laws and regulations.
- Maintain a clean and organized bus interior.
- Commitment to promoting the mission-centered work of the schools in daily interactions with students, coworkers, parents, and members of the community.

Qualifications:

- Maintain a valid State of Michigan CDL.

Requirements:

- Ability to provide positive communication to students and parents.
- Ability to work a flexible schedule.
- Complete the required training for school bus drivers
- Pass a background check, drug screening, and DOT physical. Submit to random drug and alcohol tests and in-vehicle monitoring to ensure safe driving

Paid training starts at \$21.00/hr. Part-time employee health benefits are available.

Position is eligible for current part-time employee tuition discount of 33% after one year of service for students attending Catholic Central High School or West Catholic High School.

Please call Don St. Andre at (616) 264-6272 for additional information. Interested candidates should complete an application for employment using the following link:

https://dioceseofgrandrapids.na2.echosign.com/public/esignWidget?wid=CBFCIBAA3AAABLbIqZhAHdeCPYzn8dqw0HgkHC-Jr3AGAbipm8REtN7k4w1vwSN0RF2FrHjcEXSw20T4z8AI*