

# Mimecast Portal – access instructions

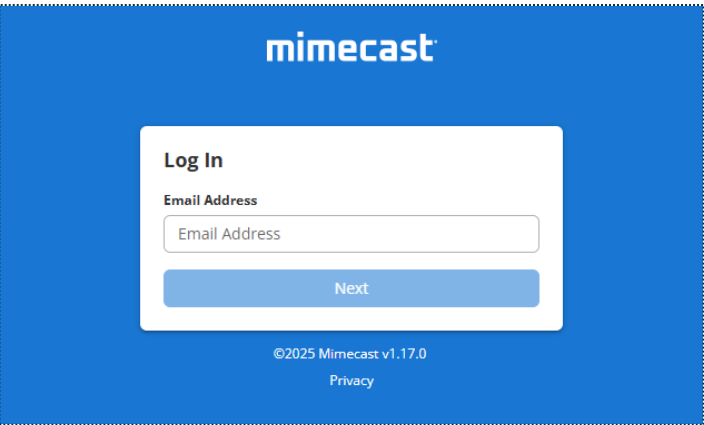
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# Mimecast Portal – access instructions

If for any reason Outlook, or the Mimecast for Outlook tools are unavailable, you can access a separate Mimecast portal from an OC laptop by clicking [here](#), or typing <https://login-uk.mimecast.com/m/portal/app/> into the **Edge** web browser address bar.

In the **Edge** browser window you will need to log into the portal using your Osborne Clarke email address:



**Note:** You can read and send messages, reply, or forward an email and search your email archive via the portal but it is not possible to restore a message to your Outlook mailbox:

## Things to note about Mimecast for Outlook and the Mimecast portal:

OC Laptops	You can access the <a href="https://login-uk.mimecast.com/m/portal/app/">Mimecast portal</a> ( <a href="https://login-uk.mimecast.com/m/portal/app/">https://login-uk.mimecast.com/m/portal/app/</a> ) from an Osborne Clarke corporate laptop using the <b>Edge</b> web browser
OC Mobile Devices	You can also access the <a href="https://login-uk.mimecast.com/m/portal/app/">Mimecast portal</a> ( <a href="https://login-uk.mimecast.com/m/portal/app/">https://login-uk.mimecast.com/m/portal/app/</a> ) from an Osborne Clarke iPhone or iPad.  Open the <b>Safari</b> web browser, enter the web address <a href="https://login-uk.mimecast.com/m/portal/app/">https://login-uk.mimecast.com/m/portal/app/</a> and follow the prompts on screen to enter your OC email address.
OC Calendar	Your <b>OC Calendar</b> is not replicated in Mimecast. However, you will be able to search for any meeting requests you've either sent or replied to.
Deleted Items	Your <b>Deleted Items</b> folder will not be replicated in Mimecast. However, any email which you have deleted will be in your Mimecast archive so you will be able to search for it.
iManage integration	There is no <b>iManage</b> integration in the Mimecast portal so if you send an email from within the portal you will need to remember to manually file it in Outlook afterwards
Metadact integration	There is no <b>Metadact</b> integration in the Mimecast portal. Therefore please double check email addresses for accuracy, particularly if you are sending messages to external recipients. Also, metadata will not be removed automatically from attachments sent to external recipients so you should <a href="#">manually clean any documents before attaching them to your message</a> .

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