



Board of Directors Policies

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| Policy Number: 301 | Subject: Disclosure of Cooperative Information |
| Effective Date: 03/24/2026 | Previous Version: 02/27/2024 |

OBJECTIVE

To establish procedures for responding to requests for Delta-Montrose Electric Association (DMEA) information.

ACCOUNTABILITY

Board of Directors and the Chief Executive Officer (CEO)

POLICY

1. Definitions.

- a. **"Non-Privileged Information"** as used in this policy shall mean the documents, records and information specifically identified in sections 2 and 3 below.
- b. **"Privileged Information"** shall mean all other documents, records and information of DMEA or its subsidiary not specifically identified in sections 2 and 3 below.

2. Non-Privileged Public Information.

- a. DMEA will make the following documents publicly available on its website, www.dmea.com:
 - i. DMEA's Articles of Incorporation, Bylaws, Board Policies, and its most recent annual report;
 - ii. Recent publications, such as member newsletters and press releases;
 - iii. Rate schedules and tariff sheets;
 - iv. Maps of Director districts and the DMEA service territory;
 - v. A list of names, phone numbers, and e-mail addresses of current Directors;
 - vi. Notices of Annual Meetings of members;
 - vii. Agendas of all annual, regular, and special meetings of the Board or members for the prior rolling 12 months;
 - viii. Minutes of all annual, regular, and special meetings of the Board and members for the prior rolling 12 months;
 - ix. Construction handbook;
 - x. The most recent Board-approved audit and IRS Form 990; and
 - xi. Net metering information.



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3. Requests for Non-Privileged Information.

- a. Anyone is entitled to inspect, during regular business hours at a location deemed appropriate by the CEO of DMEA (which may be via e-mail), the following documents and records:
 - i. Any non-confidential, service-related information directly pertaining to a member or member-authorized representative ("member agent") making the request for information;
 - ii. Director fees and expenses;
 - iii. Adopted annual budgets;
 - iv. Regular Board meeting public packets for meetings prior to the most recent regular Board meeting; and
 - v. Any other documents, records, and information DMEA is required by law to make available.
- b. Requests to inspect such Non-Privileged Information may be made orally or in writing to the CEO. If the requester fails to inspect such Non-Privileged Information within thirty (30) days of the initial request, the request shall expire, and the requester must submit a new request to view the information requested.
- c. The CEO shall have the discretion to permit and arrange for inspection of documents, records, and information not specifically identified in section 2.a. but which are already publicly available as of the date of the request.
- d. DMEA will make reasonable efforts to arrange for inspection of the requested Non-Privileged Information within five (5) business days after the date of the request.

4. Requests for Privileged Information.

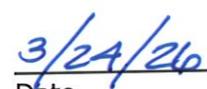
- a. Information concerning a member's account(s) is confidential and will not be provided to anyone except the member or member agent.
- b. All requests for the inspection of Privileged Information must be completed in writing utilizing a form provided by DMEA and must comply with the following:
 - i. The requestor identifies whether they are a member, member agent, or non-member (in each case, the "Requester");
 - ii. The request is made for a purpose reasonably related to the business of DMEA, as determined by the CEO or Board, depending on the nature of the request, in consultation with General Counsel;
 - iii. The Requester describes with reasonable particularity the purpose for the



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6. **Non-Application of Policy.** This policy does not apply to documents, records, and information that are required to be disclosed as a matter of law, rule, regulation, subpoena, court order, or similar judicial or regulatory process.

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|  Board President |  Date |
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