



# THE VANCOUVER CLUB

## VENUE SPACES

915 WEST HASTINGS STREET



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# CLUB BUYOUT

A Club buyout includes the use of the Lobby, Bar & Grill / Atrium, Ballroom, Georgian Room, University Rooms, Boardroom, Reading Room, Chef's Table, Corner Suite, and Enoteca.

The buyout includes dinner tables (round or rectangular), hightop tables, DJ/cake/gift tables, white linens, silver chargers, glassware/flatware/dishware, in-house AV equipment, and one hotel room for the couple to stay in on the wedding night.

It excludes overnight guest suites, Bar III & Member's Lounge, 1893 Lounge, the Gym, the Yoga studio, the Rooftop, and the Coworking Space.

Exclusive of service charge and tax.

	<b>Room Rental Fee*</b>	<b>Minimum Food &amp; Beverage Spend</b>
<b>MONDAY TO FRIDAY</b>		
Subject to approval		
<b>SATURDAY</b>		
October 1 - April 30	\$10,000	\$22,000
May 1 - September 30	\$12,000	\$28,000
<b>SUNDAY</b>		
October 1 - April 30	\$8,500	\$18,000
May 1 - September 30	\$10,000	\$20,000

*\*A taxable administration charge of 22% applies to all food & beverage. Vancouver Club members are eligible for special rates.*



# THE GRAND BALLROOM

## CAPACITIES

Dining Capacity	200
Dinner & Dancing Capacity	170
Cocktail Reception & Dancing Capacity	280

## ROOM RENTAL RATES\*

Room Rental Rate Daytime 7:00 am - 3:00 pm	\$3,000
Room Rental Rate Evening 5:00 pm - 1:00 am	\$3,000
Room Rental Rate All Day	\$5,000
Minimum Food & Beverage Spend	\$20,000*

*\*Room capacities are subject to individual event requirements and are subject to change. The capacities noted reflect full capacity with no restrictions in place.*

*\*Based on half-day rates and weekdays only, not applicable for package bookings.*

*\*\*If the minimum food & beverage spend is met on a weekday booking, the room rental fee is waived.*



## THE GEORGIAN ROOM

### CAPACITIES

Dining Capacity	60
Dinner & Dancing Capacity	60
Cocktail Reception & Dancing Capacity	120
Ceremony Capacity (Theatre Style)	100

### ROOM RENTAL RATES\*

Room Rental Rate Daytime 7:00 am - 3:00 pm	\$2,500
Room Rental Rate Evening 5:00 pm - 1:00 am	\$2,500
Room Rental Rate All Day	\$4,000
Minimum Food & Beverage Spend	\$10,000*

*\*Room capacities are subject to individual event requirements and are subject to change. The capacities noted reflect full capacity with no restrictions in place.*

*\*Based on half-day rates and weekdays only, not applicable for package bookings.*

*\*\*If the minimum food & beverage spend is met on a weekday booking, the room rental fee is waived.*



## THE UNIVERSITY ROOM

### CAPACITIES

Dining Capacity	80
Dinner & Dancing Capacity	60
Cocktail Reception & Dancing Capacity	150
Ceremonial Capacity (Theatre Style)	170

### ROOM RENTAL RATES\*

Room Rental Rate Daytime 7:00 am - 3:00 pm	\$1,800
Room Rental Rate Evening 5:00 pm - 1:00 am	\$1,800
Room Rental Rate All Day	\$2,800
Minimum Food & Beverage Spend	\$8,000*

*\*Room capacities are subject to individual event requirements and are subject to change. The capacities noted reflect full capacity with no restrictions in place.*

*\*Based on half-day rates and weekdays only, not applicable for package bookings.*

*\*\*If the minimum food & beverage spend is met on a weekday booking, the room rental fee is waived.*



## ENHANCEMENTS

### AUDIO / VISUAL

Podium With Fixed Microphone ... \$150  
Handheld Wireless Microphone & Speaker ... \$150  
Wireless Lapel Microphone & Speaker ... \$150  
Streaming Camera ... \$200  
Mixer ... \$150  
Projector With Video Screen, 2 AV Carts ... \$225  
46" LCD TV & Stand ... \$225  
75" LCD TV & Stand... \$275  
Video Screen, 2 AV Carts ... \$50  
Presentation Clicker ... \$30  
DI Box ... \$30  
Speaker ... \$50  
Laptop ... \$150

Tech Assistance ... *Contact our Catering Team for an estimate.*

### EVENT ADD-ONS

Small Wood Dance Floor (up to 15' x 15') .... \$250  
Large Wood Dance Floor (up to 21' x 18') ... \$450  
Small White Dance Floor (up to 16' x16') ... \$400  
Large White Dance Floor (up to 20' x20') ... \$600  
Stage (per 6'x4' piece, up to 9 pieces) ... \$50  
Gold Chivari Chairs (per chair) ... \$8  
Chivari Chair Pad Cover - black, navy, burgundy, blush (per chair) ... \$2  
White Resin Louis Chairs (per chair) ... \$14  
Hightop/Lowtop Table with Black Linen... \$35  
Hightop/Lowtop Table With White Linen ... \$25  
Poker Table (9 players) ... \$100  
Area Rug Removal ... \$200  
Ballroom Chandelier Shade Installation ... \$1,000

# GENERAL INFORMATION

(Collectively “Claims”) arising from or caused by the host person/organization’s negligence or intentional misconduct.

The host person/organization shall not have waived or be deemed to have waived, because of this paragraph, any defense that it may have with respect to such claims.

Any repairs or replacement shall be conducted by the Club and its approved contractors and suppliers.

## **FORCE MAJEURE**

The performance of this Agreement is subject to any circumstances making it illegal or impossible to provide or use The Vancouver Club facilities, including Acts of God, war, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities. This Agreement may be terminated for any one of the above reasons by written notice from The Vancouver Club.

## **DRESS CODE**

Visitors are kindly requested to follow The Vancouver Club House Rules regarding attire. Event hosts have the responsibility to know the House Rules and an obligation to observe them. In addition, hosts should ensure that their guests are familiar with a number of the House Rules, particularly those regarding cell phones & electronic devices, dress code, and Club property.

## **DRIVEWAY**

The fire lane access/driveway off Cordova Street shall be kept clear of all vehicles at all times unless prior arrangements have been made with the Club.

## **ELEVATOR ACCESS**

Members, guests, and vendors shall not use the guest elevators to transport materials to function rooms. The service elevator is to be used exclusively for the transport of equipment and supplies through the building.

## **CANCELLATION POLICY\***

*\*All cancellations must be sent by email and confirmed by The Vancouver Club.*

Cancellation up to 30 business days prior to the event: no penalty (with the exception of deposit & prepayment)

Cancellation with less than 30 business days' notice: 100% of deposit and prepayment

Cancellation with less than 10 business days' notice: 100% of deposit & estimated total food & beverage

