

### BATON ROUGE METROPOLITAN AIRPORT

9430 Jackie Cochran Drive Suite 300, Terminal Building Baton Rouge, LA 70807 PHONE (225) 355–0333 FAX (225) 355–2334

Agenda
Baton Rouge Metropolitan Airport Commission
Regular Meeting
Tuesday, December 2, 2025
3:30 p.m.
Airport Administration Conference Room
Suite 300, 3<sup>rd</sup> floor Terminal Building

- 1. Call to Order.
- 2. Pledge of Allegiance.
- 3. Roll Call.

### **Public Comment Policy**

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

- 4. Approval of the minutes of the regular meeting of October 7, 2025.
- 5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Lamar Advertising, to provide Baton Rouge Metropolitan Airport two static billboard panels, in an amount not to exceed \$67,000.00. By: Director of Aviation.
- 6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement between the City of Baton Rouge/Parish of East Baton Rouge and the Greater Baton Rouge Airport District to lease a total of 7.43 acres of land for a period of ten (10) years, with a five (5) year option to renew at a rental rate of \$4,869.47 per month or \$58,433.64 per year. By: Director of Aviation.

- 7. Authorization for the Mayor-President and/or Chairman of the Airport Commission to amend the land lease with America's Auto Auction Baton Rouge to reduce the leased area from 27.292 acres to 20 acres. By: Director of Aviation.
- 8. Approving Change Order No. 1 Baton Rouge Metro Airport Terminal HVAC Upgrades, By: Director of Aviation.

Project Title:

Baton Rouge Airport Terminal HVAC Upgrades

Project Number:

9800000100

Account Number:

9800000100-5821000000-00000000000-652800

Original Estimated Cost:

\$2,521,379.00

Contract Number: Council Award Date: 800006493 August 28, 2024

Contractor:

Bob Bernhard & Associates Mechanical, LLC

Change Order No.

One (1)

Change Order Amount:

\$85,060.95 (Contract time increased by 0 days)

Original Contract Amount:

\$2,738,000.00

Net Previous Changes:

\$-0-

New Contract Amount:

\$2,823,060.95

Description:

This is to install 15- 7'off ground clearance bars and 1-Do Not Enter sign for tug way. Contractor will anchor and hang the clearance bars and sign at 16 different locations. Replacement of refrigerant monitoring system and replace sand base under

structure foundation with limestone.

Why Required:

Clearance Bars are required to protect the new water lines.

The limestone base was required because of standing water in

the foundation.

9. Approving Final Acceptance on the Baton Rouge Metropolitan Airport-Airport Terminal HVAC Upgrades. By: Director of Aviation.

Contractor:

Final Cost:

Bob Bernhard & Associates Mechanical, LLC

Estimated Cost:

\$ 2,521,379.00 \$ 2,738,000.00 \$ 85,060.95

Contract Amount: Total Change Orders (1):

\$ 2,823,060.95

Days Allocated:

385 333

Days Used: Liquidated Damages:

None

- 10. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Legacy Title, L.L.C. to create a comprehensive Exhibit A in accordance with FAA specifications in an amount not to exceed \$158,750.00. By: Director of Aviation.
- 11. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Tyler Technologies, to provide Baton Rouge Metropolitan Airport with Tyler ERP Pro software in an amount not to exceed \$150,000.00. By: Director of Aviation.
- 12. Authorization or the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with ADP, Inc., to provide Baton Rouge Metropolitan Airport with ADP Workforce Now software in an amount not to exceed \$100,000.00. By: Director of Aviation.
- 13. Status Report Report will be given at the January meeting.
- 14. Public Relations /Marketing Report Report will be given at the December meeting.
- 15. Financial Report Report will be given at the December meeting.
- **16.** Business Development Report Report will be given at the January meeting.
- 17. Administrative Matters.
- 18. Adjourn.

**AIRPORT COMMISSION AGENDA** 

SUPPORTING DOCUMENT NO. 4



### BATON ROUGE METROPOLITAN AIRPORT

9430 Jackie Cochran Drive Suite 300, Terminal Building Baton Rouge, LA 70807 **PHONE** (225) 355–0333 **FAX** (225) 355–2334

### **MINUTES**

### BATON ROUGE METROPOLITAN AIRPORT REGULAR MEETING TUESDAY, OCTOBER 7, 2025 3:30 P.M.

AIRPORT ADMINISTRATION CONFERENCE ROOM SUITE 300, 3<sup>RD</sup> FLOOR TERMINAL BUILDING

### 1. CALL TO ORDER.

Chairman, Bill Profita, called the meeting to order.

### 2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Lowery.

### 3. ROLL CALL.

	MEMBERS	<b>MEMBERS</b>	A/P STAFF	OTHERS
	ATTENDING_	ABSENT	ATTENDING	<b>ATTENDING</b>
	Mr. Arrigo		Mr. Edwards	Mr. Krouse
	Councilman Moak		Mr. Hubbard II	Ms. Honore
	Mr. Butler		Mr. Taffaro	Mr. Gillette
4:48pm.	Rep. Hennessy Dickerson		Mr. Milano	
	Councilman Dunn, Jr.		Ms. Butler	
	Mr. Fife		Mr. Vidrine	
	Mr. Lowery		Mrs. Cashio	
4:48pm.	Senator Barrow		Ms. Nolan	
	Ms. Payton		Mrs. Jukkola	
	Mr. Profita		Mrs. Dukes	
4:43pm	Mr. Chambers			
	Mrs. Womack		×.	
	Mr. Johnson IV			

### **Public Comment Policy**

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the regular meeting of September 9, 2025.

A motion was made by Mr. Butler, seconded by Ms. Payton, to approve the minutes of the regular meeting of September 9, 2025.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to enter into an agreement with Raiser, LLC., for transport services for passengers at the Baton Rouge Airport for a period of 5 years at a rate of \$5.00 per pick up. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Arrigo, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Consent to Assignment and Assumption of the lease agreement from All Star Properties, III, L. L. C. to CGR BR CHEV-N. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman Dunn Jr., seconded by Mrs. Womack, to approve the item.

There being no opposition, the motion carried.

7. Accepting the low bid for the Baton Rouge Metropolitan Airport Phase II, Taxiway L Extension and Decommissioning Runway 4R-22L and Taxiway E. By: Director of Aviation.

Estimate: \$21,787,540.00

Bidders	Base Bid
Hendrick Construction, Inc.	\$ 16,416,897.54
Siema Construction, LLC	\$ 19,001,000.00
Command Construction, LLC	\$ 19,096,269.00

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Fife, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

### 8. Authorization Approving Change Order No. 2 Baton Rouge Metro Airport- North Airpark Utility Corridor. By: Director of Aviation.

Project Title:
Project Number:

North Airpark Utility Corridor FP&C 50-N-41-12-01/F,0000732

Account Number:

9800000101-5821000000-0000000000-653100

Original Estimated Cost: Contract Number: \$1,338,989.61 800005715 October 25, 2023

Contractor:

Hendrick Construction, Inc.

Change Order No.

Council Award Date:

Two (2)

Change Order Amount:

\$(123,773.00) (Contract time increased by 270 days)

Original Contract Amount: Net Previous Changes: New Contract Amount: \$1,190,699.88 \$1,248,471.88 \$1,124.698.88

Description:

The changes in this Change Order No. 2 reflect the actual cost for the installation of the utilities versus the bid unit prices.

Deductions are shown as negative values.

Why Required:

The following utility allowances are required to support the infrastructure needs of the project 8" Water Line Allowance (BR Water), 3-Phase Overhead Power Allowance (Entergy), Overhead Fiber Optic Line Allowance (Cox and AT&T), and

2" Polyethylene Gas Line Allowance (Entergy).

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Fife, seconded by Mrs. Womack, to approve the item.

There being no opposition, the motion carried.

### 9. Approving Final Acceptance for Baton Rouge Metro Airport-North Airpark Utility Corridor. By: Director of Aviation.

Contractor:

Hendrick Construction, Inc.

Estimated Cost:
Contract Amount:

\$ 1,338,989.61 \$ 1,190,699.88

Total Change Orders (2): Final Cost:

\$ (66,001.00) \$ 1,124,698.88

Days Allocated: Days Used:

450 450

Liquidated Damages:

None

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Fife, seconded by Mrs. Womack, to approve the item.

There being no opposition, the motion carried.

Page 4 Airport Commission Minutes October 7, 2025

10. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 1 with Airport Business Solutions (ABS) to expand the scope of services so as to include a market saturation analysis of the FBO marketplace at BTR and to increase the amount of the contract by \$21,500 for a total contract not to exceed \$49,000.00. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman Dunn Jr., seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

- 11. Status Report Report was presented by Alan Krouse, P.E. Program Manager, AMG.
- 12. Public Relations /Marketing Report- Report will be given at the December meeting.
- 13. Financial Report Report was presented by Nicholas Vidrine, Airport Finance Manager.
- 14. Business Development Report Report will be given at the November meeting.
- 15. Administrative Matters. None
- 16. Adjourn.

A motion was made by Mrs. Womack, seconded by Mr. Fife, to adjourn the meeting. The meeting adjourned at 4:12 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lb

PROJECT MANAGER: ALAN KROUSE

### BATON ROUGE METROPOLITIAN AIRPORT October 7, 2025

TOTALS						S 08 105 153		1000
Ticket Counters & Baggage Improvements	50% Preliminary design plans submitted and under review.		CIHM		, W	Ş		
Taxiway F	Preliminary Design plans received.		Stanley Consultant	TRD	30%	\$ 636.551.00	\$ 222.077.00	\$ 414,474.00
Runway 22R Lighting Repairs	Bids received 7/31. Going to Council for approval.		Garver	Hendrick	100%	\$ 700,000,00	\$ 82,575.00	\$ 617,425.00
HVAC Upgrades	Contractor working on punch list.		MCA	Bob Bernhard	%56	\$3,240,236	\$2,290,375	\$949,861
Taxiway Widening	Received 100% plans and reviewing.		ICE	TBD	%06	\$300,000	\$52,964	\$257,022
Taxiway L and Decommissioning of 4R 22L.	Phase I Construction underway. Installing concrete pavement PH2 bids going to Commission & Council for approval.		Stanley Consultants	Hendrick	25.00%	\$30,000,000	\$3,757,884	26,242,116
North Airpark Infrastructure Development	Closing out Phase I. Phase II plans under design.		Forte & Tablada	Hendrick	50% Design Phase 2.	4,375,000	\$1,481,380	2,989,020
Runway 13/31 Safety Area//RPZ Total Project (Total)	Shopping Center Demo is underway. Working on interim plans & EMAS removal.		Volkert/Stanley Consultants	TBD	25%	50,853,366	25,236,679	25,616,687
Project Name	Status	senss	Consultant	Contractor	Percentage Complete	Current Budget	Paid to Date	Remaining Balance



### GREATER BATON ROUGE AIRPORT DISTRICT STATEMENT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING AUGUST 2025

	2025 APPROVED BUDGET	2025 EXPENDITURES/ (-) REVENUES		(=) 2025 BALANCE	VARIANCE	AUGUST 2024 EXPENDITURES/ REVENI IES
Total Expenditures	11,416,405.59	10,900,928.07	07	515,477.52	-4.52%	11,596,825.23
Total Revenues	11,180,973.33	11,653,112.80	2.80	472,139.47	4.22%	11,196,287.22
Surplus (Deficit)		752,184.73	4.73			(400,538.01)

EXPENDITURES/ REVENUES COMPARED TO 2024

%00.9-

4.08%



### BATON ROUGE METRO AIRPORT **CUSTOMER FACILITY CHARGE** ACCRUAL BASIS

% Change 24/25 12.12%

4.54% 0.79%

-9.99% -4.03% -2.46% -9.65%

0.39%

-1.78%

									_
		2022		2023	2	2024		2025	_
January	s	145,416.75	S	124,789.65	\$ 12	121,739.25	\$	136,499.25	_
February		158,190.30		148,725.45	16	167,003.25		174,592.35	
March		191,895.15		193,983.30	18	186,554.10		188,030.10	
April		203,718.75		168,245.55	19	192,107.55		172,919.52	
May		193,540.50		174,703.05	19	192,989.15		185,213.40	
June		178,060.95		179,616.90	17	170,447.25		166,252.95	
July		175,810.05		171,093.00	18	188,263.80		170,100.02	
August		171,683.40		176,664.90	17	175,600.95		176,277.79	
September		171,861.75		175,594.80	16	165,551.85		ì	
October		172,599.75		192,999.30	21	216,498.45		ı	
November		159,162.00		171,345.15	17	177,501.30		T	
December		140,951.85		140,552.10	16	163,657.65		1	
Totals for the Period Ending									
August 31,2025	\$ 1	,418,315.85	\$ 1	\$ 1,418,315.85   \$ 1,337,821.80   \$ 1,394,705.30   \$ 1,369,885.38	\$ 1,39,	4,705.30	\$ 1,	369,885.38	



### BATON ROUGE METRO AIRPORT PASSENGER FACILITY CHARGE ACCRUAL BASIS

1.13%

\$ 904,225.86 \$ 1,042,980.59 \$ 1,183,776.67 \$ 1,197,095.93

August 31,2025

ı			_				_					_			
	% Change	24/25	4.53%	4.93%	8.63%	-3.80%	2.60%	-4.95%	3.37%	-3.76%	ı	J	,	1	
		2025	117,796.87	131,059.06	155,787.93	156,986.40	175,942.42	154,593.85	158,663.38	146,266.02		1	ı	IC.	
			\$												
		2024	112,686.91 \$	124,895.50	143,412.52	163,180.69	171,490.96	162,636.33	153,487.57	151,986.19	145,510.94	163,062.16	162,149.04	148,250.30	
			\$												
		2023	\$ 105,684.86	113,349.80	133,833.54	137,982.09	138,324.51	142,872.55	136,910.93	134,022.31	147,363.52	156,534.23	150,871.13	127,489.99	
		2022	\$ 86,324.96	100,157.85	110,685.07	115,404.32	125,887.64	123,749.71	121,387.89	120,628.42	136,972.39	137,802.10	127,520.72	123,964.82	
			January	February	March	April	May	June	July	August	September	October	November	December	Totals for the Period Ending



### BATON ROUGE METROPOLITAN AIRPORT

### BATON ROUGE METRO AIRPORT PARKING GARAGE REVENUES ACCRUAL BASIS

% Change

24/25 0.44% -2.55% 6.47% -5.54% -1.99%

-3.21% -1.42%

0.08%

		2022		2023		2024		2025	
January	49	181,478.40	69	244,899.03	69	266,572.06	69	267,744.78	_
February		195,427.23		251,233.76		285,296.00		278,010.43	
March		249,244.17		281,831.74		300,449.29		319,873.94	
April		231,779.46		299,575.72		340,342.86		321,502.81	
May		249,357.44		294,524.60		361,546.15		354,344.24	
June		268,143.25		329,547.07		389,505.68		376,987.00	
July		281,993.87		332,207.37		363,652.57		358,488.26	
August		274,856.40		313,523.29		348,382.08		348,670.59	
September		299,707.15		350,206.48		374,177.53		1	
October		321,501.79		368,849.92		370,935.00		1	
November		259,789.19		307,151.87		315,042.26		1	
December		241,864.02		258,291.00		295,288.76		ı	
Totals for the Period Ending									
August 31,2025	\$ 1,	932,280.22	\$ 2,	,347,342.58	\$ 2,	\$ 1,932,280.22   \$ 2,347,342.58   \$ 2,655,746.69   \$ 2,625,622.05	\$ 2	,625,622.05	

-1.13%



### BATON ROUGE METROPOLITAN AIRPORT

## BATON ROUGE METRO AIRPORT TRANSPORTATION NETWORK CARRIERS ACCRUAL BASIS

							% Change
	2023 Pickups	2023 Fees	2024 Pickups	<b>2024 Fees</b>	2025 Pickups	2025 Fees	24/25
January	3,411	\$ 9,721.35	3,895	\$ 11,100.75	4,172	4,172 \$ 11,890.20	7.11%
February	2,658	7,575.30	3,251	9,265.35	3,508	9,997.80	7.91%
March	3,643	10,382.55	4,091	11,659.35	4,127	11,761.95	0.88%
April	3,372	9,610.20	4,380	12,483.00	4,935	14,064.75	12.67%
Мау	3,319	9,459.15	3,593	10,240.05	4,680	13,338.00	30.25%
June	3,335	9,504.75	3,609	10,285.65	3,916	11,160.60	8.51%
	3,068	8,743.80	3,689	10,513.65	3,946	11,246.10	6.97%
August	3,541	10,091.85	3,779	10,770.15	4,213	12,007.05	11.48%
September	3,783	10,781.55	3,731	10,633.35	1		1
October	4,411	12,571.35	4,397	12,531.45	,	ı	1
November	4,019	11,454.15	4,269	12,166.65	а	1	,
December	2,676	7,626.60	3,589	10,228.65	3		
Totals for the Period Ending							
August 31,2025	26,347	26,347 \$ 75,088.95	30,287	30,287 \$ 86,317.95	33,497	33,497 \$ 95,466.45	10.60%
					50800 SLICE STREET	2000000	-

## **Business Development** Report

October 2025



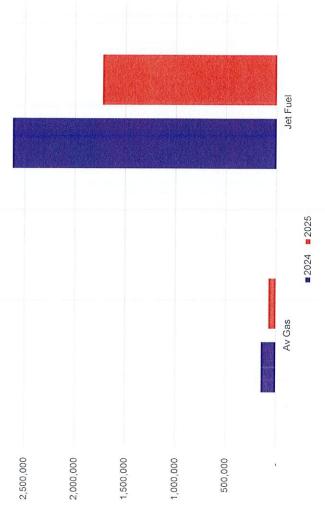




## Fuel Flowage

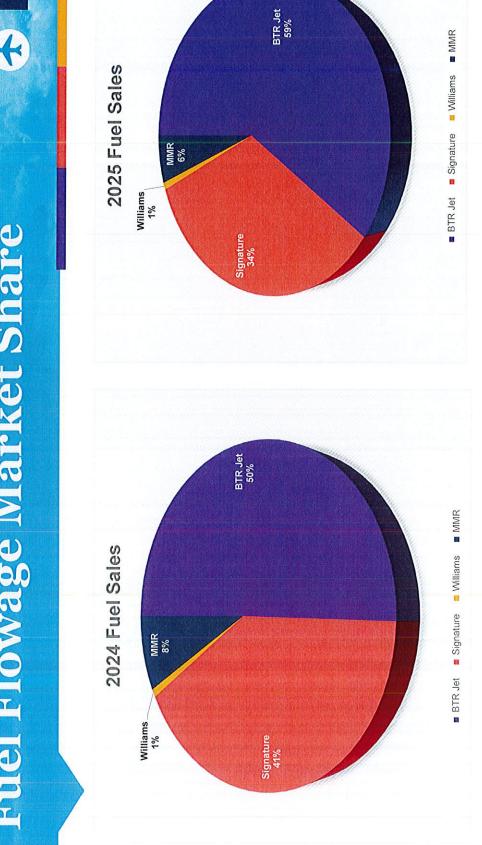


3,000,000



# Fuel Flowage Market Share

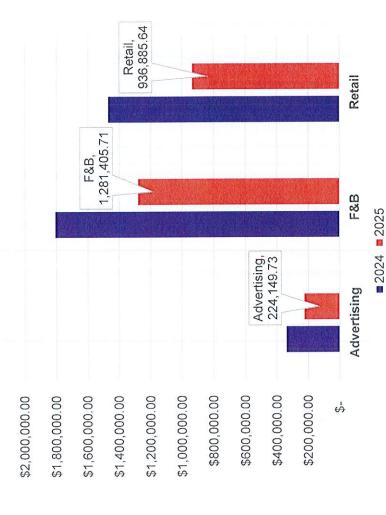




## In-Terminal Concessions Gross 2024 vs 2025

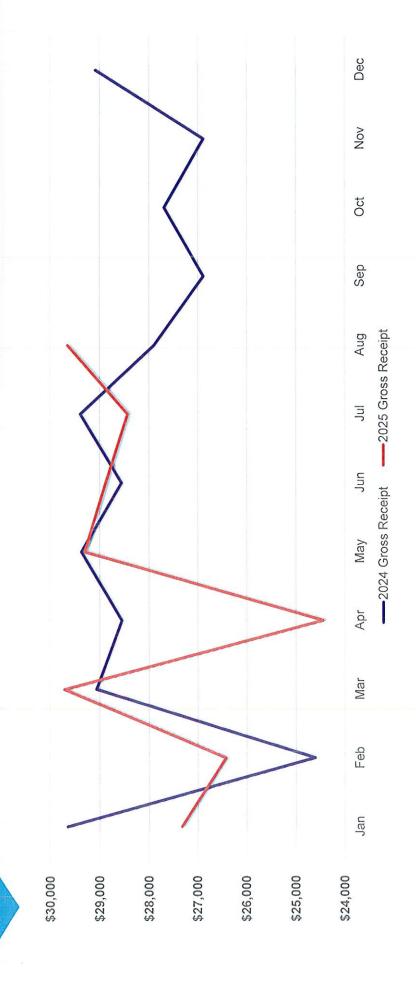


Month	2024	2025
January	232,104.50	242,701.02
February	255,724.89	318,290.97
March	290,478.47	319,154.38
April	337,985.18	343,412.29
Мау	356,173.41	377,673.09
June	319,836.77	346,673.33
July	321,238.03	326,519.57
August	313,427.44	284,126.35
September	281,599.52	1
October	316,256.79	1
November	312,928.43	i
December	276,103.26	•
Total	3,615,880.69	2,444,466.08
VOV Comparison		-5%



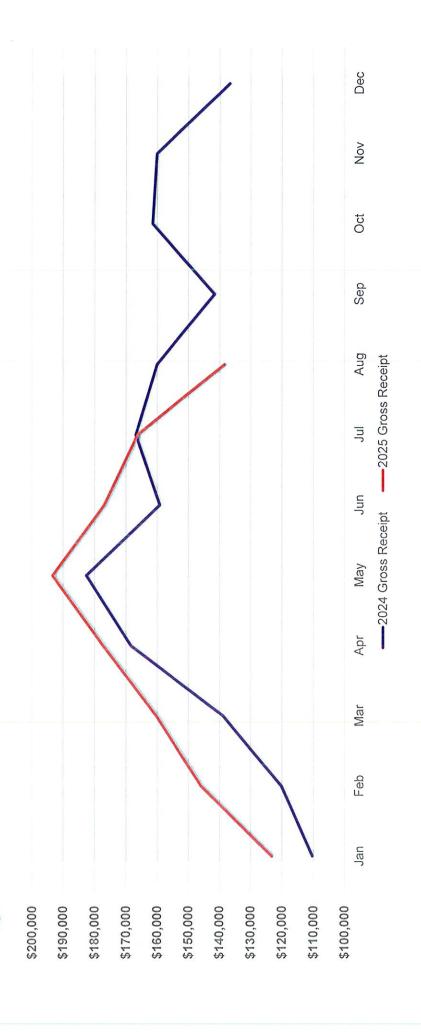
# In-Terminal Advertising











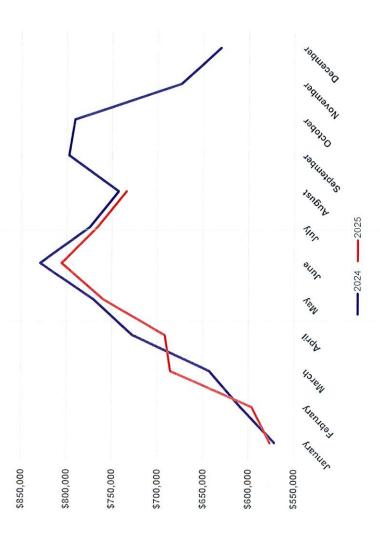
## News & Gift





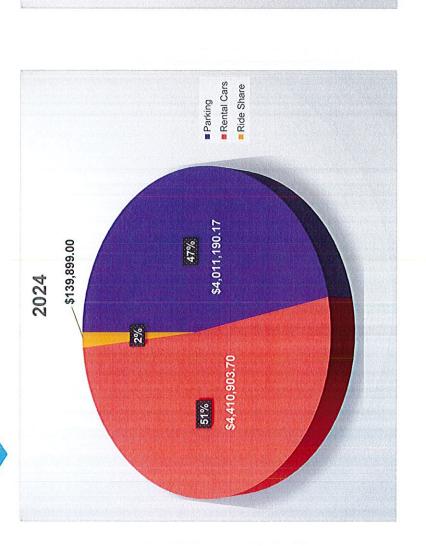


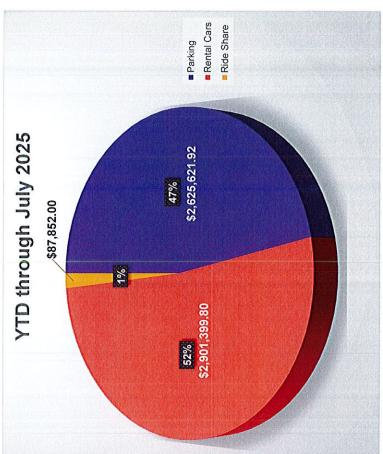
January	571,353.06	576,118.78
February	608,731.26	595,735.93
March	643,066.29	685,715.64
April	727,689.86	691,568.41
May	770,925.15	760,024.24
June	829,194.18	805,605.37
July	774,555.57	766,155.76
August	742,765.18	733,949.59
September	797,640.03	č
October	791,108.27	
November	674,238.26	
December	630,725.76	
Total	8,564,016.87	5,616,898.72
YOY Comparison		-1%



# **Ground Transportation Market Share**

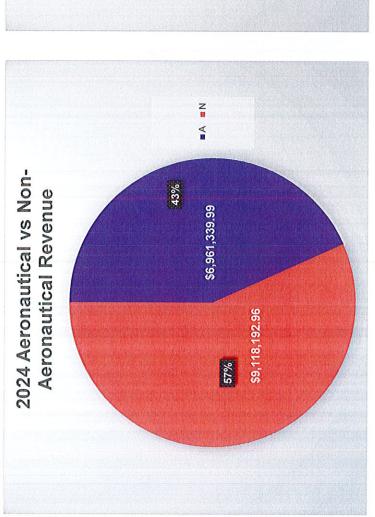


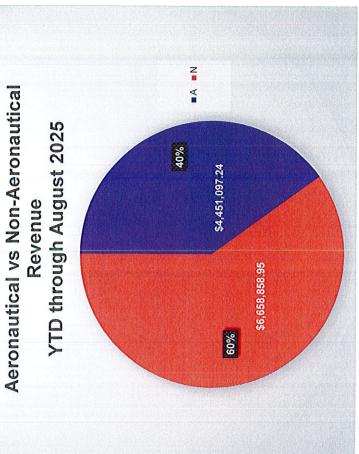




# Revenue Breakdown







### **AIRPORT COMMISSION AGENDA**

supporting document no. 13

### PROJECT MANAGER: ALAN KROUSE

### BATON ROUGE METROPOLITIAN AIRPORT December 2, 2025

TOTALS		A specialism		Hallant Sala		\$ 98,105,153	\$ 33,422.817	64,787,722
Ticket Counters & Baggage Improvements	80% Preliminary design plans submitted and under review.		WHLC	TBD	75%	\$8,000,000	\$298,883	\$7,701,117
Taxiway F	Preliminary Design plans received.		Stanley Consultant	TBD	30%	\$ 636,551.00	\$ 222,077.00	\$ 414,474.00
Runway 22R Lighting Repairs	Contract being executed.		Garver	Hendrick	100%	\$ 700,000.00	\$ 82,575.00	\$ 617,425.00
HVAC Upgrades	Project Complete		MCA	Bob Bernhard	100%	\$3,240,236	\$2,290,375	\$949,861
Taxiway Widening	Bids opened 11/20 and being evaluated.		OE	TBD	%06	\$300,000	\$52,964	\$257,022
Taxiway L and Decommissioning of 4R 22L.	Phase I Construction underway. PH2 Contract signed. Schedling a pre- contruction meeting.		Stanley Consultants	Hendrick	25.00%	\$30,000,000	\$3,757,884	26,242,116
North Airpark Infrastructure Development	Closing out Phase I. Phase II plans under design.		Forte & Tablada	Hendrick	75% Design Phase 2.	4,375,000	\$1,481,380	2,989,020
Runway 13/31 Safety Area//RPZ Total Project (Total)	Shopping Center Demo is underway. Working on interim plans & EMAS removal.		Volkert/Stanley Consultants	TBD	25%	50,853,366	25,236,679	25,616,687
Runway 13/31 S Areal/RPZ Total Project Name Project (Total)	Status	senss	Consultant	Contractor	Percentage Complete	Current Budget	Paid to Date	Remaining Balance