



BATON ROUGE
METROPOLITAN AIRPORT
9430 Jackie Cochran Drive
Suite 300, Terminal Building
Baton Rouge, LA 70807
PHONE (225) 355-0333
FAX (225) 355-2334

Agenda
Baton Rouge Regional Airport Authority
Governance Transfer Committee Meeting
Tuesday, February 3, 2026
10:30 a.m.
Airport Administration Conference Room
Suite 300, 3rd floor Terminal Building

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment Policy
 - a. All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chair. They will be required to give their name and address, and the Chair will allocate a specific amount of time for members of the public to speak.
5. Receiving a report from Steven Baldwin & Associates on status of Governance Transfer project. By: Chairman
6. Adjournment



BTR

BATON ROUGE REGIONAL AIRPORT AUTHORITY GOVERNANCE TRANSFER COMMITTEE MEETING

**Tuesday, February 3, 2026
10:30 A.M.**

IT'S ABOUT TIME.



BTR

**Call To Order
ITEM NO. 1**

IT'S ABOUT TIME.

Pledge of Allegiance

ITEM NO. 2





BTR

ITEM NO: 3
ROLL CALL



FLY EASY.

PUBLIC COMMENT POLICY

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address, and the Chairman will allocate a specific amount of time for members of the public to speak.



BTR

BATON ROUGE METRO AIRPORT

It's about time.

ITEM NO. 5

Receiving a report from Steven Baldwin & Associates on
status of Governance Transfer Project.

By: Chairman



BTR

BATON ROUGE METRO AIRPORT

It's about time.

Baton Rouge Regional Airport Authority

Governance Transfer Committee Meeting

February 3, 2026



Today's Discussion

- **FAA Application**
- **Services Agreement**
- **Transfer Action Items**
- **Next Steps**

FAA Application

- **Application Contents**
 - Status Update
- **Draft Completion by April**
 - Governance Transfer Committee Review
- **Authority/City-Parish Resolution in May**
 - Submit application to FAA



Baton Rouge Metropolitan Airport
Baton Rouge, Louisiana
Part 139 Application Content

Table of Contents

- Section 1: Introduction**
 - Airport Consultant Cover Letter
 - City-Parish/Authority Supporting Letters
 - Acknowledgements
- Section 2: Form 5280-1**
- Section 3: Opinion of Counsel**
- Section 4: Report of the Airport Consultant**
- Section 5: Exhibits A - L**
 - Exhibit A - Agreements**
 - Assignment and Assumption Agreement
 - Benefits Agreement
 - Services Agreement
 - Exhibit B - Enabling Act**
 - Exhibit C - Articles of Incorporation**
 - Exhibit D - Airport Property Map**
 - Exhibit E - Certification of Good Title**
 - Exhibit F - Airport Layout Plan**
 - Exhibit G - Grant Agreements**
 - Exhibit H - Passenger Facility Charge Records of Decision**
 - Exhibit I - Airport Audits**
 - Exhibit J - Equipment Inventory**
 - Exhibit K - Airport Certification Manual**
 - Exhibit L - Bond Obligations and Amounts**

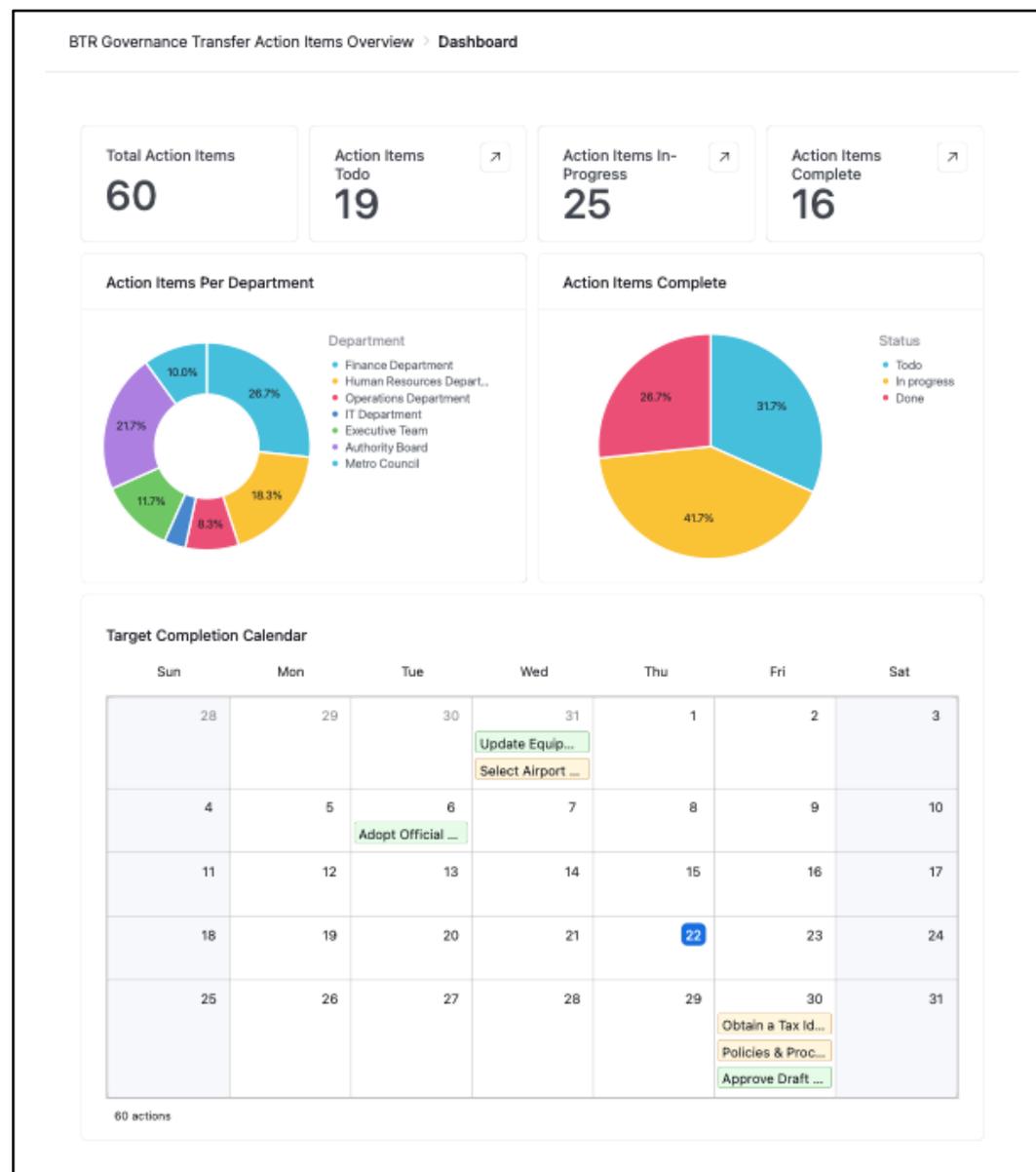
01232026

Services Agreement

- **Agreement to support Authority services from City-Parish**
 - Recognizes existing 2026 Airport Budget/City-Parish services
 - Ensures City-Parish support for a smooth transition to Authority
- **Discussion/Q&A on Draft Services Agreement**

Transfer Action Items

- Transfer Action Items Handout/Discussion



Next Steps

- **Finalize Application Content**
 - Draft application completion targeted by April for Committee Review
 - May Authority/City-Parish resolution to submit application to FAA
- **Finalize and Adopt Agreements with City-Parish**
 - Assignment & Assumption Agreement
 - Benefits Agreement
 - Services Agreement
- **Obtain TIN and Register with SAM**
- **Establish Accounts**

Q&A

Thank You





ITEM NO. 6



BTR

BATON ROUGE METRO AIRPORT

It's about time.

Adjourn



**Baton Rouge Metropolitan Airport
Baton Rouge, Louisiana
Part 139 Application Content**

Table of Contents

Section 1: Introduction

Airport Consultant Cover Letter
City-Parish/Authority Supporting Letters
Acknowledgements

Section 2: Form 5280-1

Section 3: Opinion of Counsel

Section 4: Report of the Airport Consultant

Section 5: Exhibits A - L

Exhibit A - Agreements

Assignment and Assumption Agreement
Benefits Agreement
Services Agreement

Exhibit B - Enabling Act

Exhibit C - Articles of Incorporation

Exhibit D - Airport Property Map

Exhibit E - Certification of Good Title

Exhibit F - Airport Layout Plan

Exhibit G - Grant Agreements

Exhibit H - Passenger Facility Charge Records of Decision

Exhibit I - Airport Audits

Exhibit J - Equipment Inventory

Exhibit K - Airport Certification Manual

Exhibit L - Bond Obligations and Amounts

COOPERATIVE ENDEAVOR AGREEMENT
FOR THE SUPPLY OF MUNICIPAL SERVICES
BY THE CITY OF BATON ROUGE AND THE PARISH OF EAST BATON ROUGE
TO THE BATON ROUGE REGIONAL AIRPORT AUTHORITY

This **COOPERATIVE ENDEAVOR AGREEMENT** (“Services Agreement”) is made as of _____ 2026, by and between the **CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE** of 222 Saint Louis Street Baton Rouge, LA 70802 (“City-Parish”) and the **BATON ROUGE REGIONAL AIRPORT AUTHORITY** of 9430 Jackie Cochran Drive, Baton Rouge, LA 70807 (“Authority”).

RECITALS

WHEREAS, the City-Parish is the owner of the Baton Rouge Metropolitan Airport (“Airport”) located in the Parish of East Baton Rouge, Louisiana and operates the Airport as the Greater Baton Rouge Airport District.

WHEREAS, the Authority was created under the Baton Rouge Regional Airport Authority Act, Act 118 of the 2025 Regular Session, Louisiana Revised Statutes 2:701-714, as amended, (“Act”).

WHEREAS, on August 27, 2025, the City-Parish Metropolitan Council held a public hearing in accordance with the Act and approved Resolution No. 58789 adopting Articles of Incorporation for the Authority. The Articles of Incorporation were submitted to the Secretary of State and upon filing on December 3, 2025, the Authority was created.

WHEREAS, the Authority has all the rights and powers granted by the Act to plan, promote, extend, maintain, purchase, construct, install, improve, repair, enlarge, and operate the airport and airport facilities under the operational jurisdiction of or owned by the regional airport authority, and to enter into all contracts and agreements necessary or incidental to the performance of its duties and execution of any other powers of the regional airport authority conferred by the Act.

WHEREAS, the City-Parish and the Authority seek approval and recognition by the Federal Aviation Administration (“FAA”) for the Authority to act as the sponsor for purposes of the receipt of federal funds, including the obligation to comply with the responsibilities imposed under the FAA Sponsor’s Assurances in connection with the Grant Agreements.

WHEREAS, in addition to this Services Agreement, the parties have contemporaneously executed an Assignment and Assumption Agreement (“Assignment”) and an intergovernmental agreement for benefits administration (“Benefits Agreement”).

WHEREAS, the Act authorizes the Authority in section 2:708(A)(6) to enter into all contracts and agreements necessary or incidental to the performance of its duties and execution of its powers with a state or local governmental agency.

WHEREAS, the City-Parish may provide the Authority with transitional services previously performed by the City-Parish at the request of the Authority as authorized in the Act in section 2:710(D).

NOW, THEREFORE, in order to assure that the Authority will have all of the operational support it needs from the City-Parish to carry out the operation of the Airport and the requirements of its federal obligations, the parties wish to enter into this Agreement for the provision of necessary municipal services under the authority of Article VII, Section 14 of the Louisiana Constitution and the Intergovernmental Cooperation Act, La. R.S. 33:1321–1337.

AGREEMENT

The parties agree as follows:

- 1. Incorporation of Recitals.** The above recitals are made a part of this Services Agreement.
- 2. Effective Date.** The Effective Date of this Services Agreement is the date the Federal Aviation Administration approves the transfer of Sponsorship and issues an Airport Operating Certificate to the Authority under 14 C.F.R. Part 139 (“Effective Date”).
- 3. Term.** This Services Agreement begins on the Effective Date and will continue for an initial term of 12 months. The Authority may extend the term of this Services Agreement for an additional year by providing 3 month’s written notice to the City-Parish.
- 4. Contracting for City-Parish Central Services Support.** For the Term of this Services Agreement, together with any extensions, the City-Parish will continue to provide services to the Authority. Such services shall include those adopted within the 2026 annual budget for City-Parish Central Services Support to the Airport, a copy of which is attached and incorporated into this Services Agreement by reference. At minimum, the following support shall be provided by the City-Parish in order to assure a smooth transition to the Authority:
 - (a) Information technology (IT) services for support of the Airport’s computing environment, which includes computers, servers, networks, software, telephones, displays, and related infrastructure; and
 - (b) Human Resources support to transfer all Airport personnel records from the City-Parish to the Authority, and to provide support for the ongoing administration of City-Parish benefits programs (i.e., retirement and healthcare) utilized by the Authority.
 - (c) Financial Management services to support the transfer of accounts to the Authority system, including access to all historical financial data for the Airport within the City-Parish Financial Management System (i.e., Tyler Munis), and to support the overall administration of Airport financials by Authority personnel during the inaugural year; and

- (d) Treasurer services to facilitate the payment of vendors and contractors of the Airport until such time that the Authority takes on these services directly; and
- (e) Purchasing services to support competitive bid processes and compliance with regulatory requirements thereof. The Authority will adopt its own purchasing policies and provide the City-Parish with necessary information to support the administration of purchasing services; and
- (f) Audit services to support Airport financial information on the City-Parish's Financial Management System, if necessary. If the auditors determine a separate single audit is necessary for the Airport, then the Authority shall be responsible for the additional costs of that audit.

5. Other Services. The parties may mutually agree that the City-Parish will perform other services that it regularly performs for its various departments and that it is capable of performing from time to time for the Authority.

6. Reimbursement to the City-Parish. The Authority shall pay the City-Parish the direct and indirect costs of services rendered and expenditures actually incurred by the City-Parish. Indirect costs shall be allocated to the Authority in accordance with the City-Parish's annual Cost Allocation Plan meeting the requirements of 2 C.F.R. Part 200 which are made a part of this Services Agreement. The City-Parish will maintain records of direct and indirect costs under this Services Agreement in such detail as it determines to be reasonable and necessary to bill the Authority for services provided under this Services Agreement. It is recognized that the 2026 Cost Allocation Plan is based on the 2025 budget and 2024 actual costs.

7. Payment Terms. The Authority will pay to the City-Parish one-fourth of the annual budgeted cost of services and expenditures on or before the first of each quarter of each fiscal year in which services are to be provided or expenditures made, subject to the City-Parish's annual reconciliation of the Authority's payments to the City-Parish's actual costs under its Cost Allocation Plan. The Authority will receive a bill or a credit based on the reconciliation of costs allocated to the Airport under the Cost Allocation Plan. The parties' obligation to reconcile the costs under the City-Parish Cost Allocation Plan shall survive the Services Agreement.

8. Relationship of the Parties. The parties acknowledge and agree that they are dealing with each other as independent contractors. Neither this Services Agreement, nor any terms or conditions in this Services Agreement may be construed as creating or constituting an employee-employer relationship, a partnership, a joint venture, a franchise, or an agency between the Authority and the City-Parish, or their employees and agents.

9. Duty to Cooperate. Each party will cooperate in good faith with the other to implement the terms and intent of this Services Agreement.

10. No Third Party Beneficiaries. The intention of the parties is to not create any rights in or provide any remedies to any person not a party to this Services Agreement.

11. Notice. Any notice required or permitted to be given under or in connection with this CEA shall be in writing and shall be either hand-delivered or mailed, postage prepaid by first-class mail, registered or certified, return receipt requested, or by private, commercial carrier, express mail, such as Federal Express, or sent by electronic mail or other similar form of rapid transmission confirmed by written confirmation mailed (postage prepaid by first-class mail, registered or certified, return receipt requested or private, commercial carrier, express mail, such as Federal Express) at substantially the same time as such rapid transmission, or personally delivered to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or numbers set forth below, or as to each party at such other address or numbers as shall be designated by such party in written notice to the other party.

As to the City-Parish:

Mayor-President
City of Baton Rouge and Parish of East Baton Rouge
222 Saint Louis Street, 3rd Floor
Baton Rouge, LA 70802
Email: _____

With a copy by identical means of communication to:

Office of the Parish Attorney
222 St. Louis Street, Suite 902
Baton Rouge, LA 70802
Lisa C. Smith
Email: lcsmith@brla.gov

As to the Authority:

Chief Executive Officer
Baton Rouge Regional Airport Authority
9430 Jackie Cochran Dr, Suite 300
Baton Rouge, LA 70807
Email: medwards@flybtr.com

With a copy by identical means of communication to:

Airport Legal Counsel
Baton Rouge Regional Airport Authority
9430 Jackie Cochran Dr, Suite 300
Baton Rouge, LA 70807
Email: mtaffaro@flybtr.com

12. Legally Binding. All of the covenants, and conditions contained in this Services Agreement will be binding upon and inure to the benefit of the successors, assigns, and legal representatives of the parties.

13. Entire Agreement. This Services Agreement constitutes the entire understanding and agreement of the parties and supersedes all prior agreements and understandings between them, whether written or verbal, with respect to the subject matter hereof.

14. Non-Waiver; Modification. No failure by either party to insist upon the strict performance of any provision of this Services Agreement or to exercise any right or remedy upon a breach, and no acceptance of full or partial compensation or other performance by either party during the continuance of any breach will constitute a waiver of a breach of any provision. No oral modification of this Services Agreement will be binding, and any modification must be in writing and signed by the parties.

15. Severability. Should any provision of this Services Agreement be held invalid under applicable law, such invalidity will not affect any other provisions of this Agreement that can be given effect without the invalid provision, and to that end, the provisions are severable.

16. Construction. Each party acknowledges that both of them participated equally in the drafting of this Services Agreement. Any rule to the effect that the Services Agreement is to be construed more strictly against one party than another is not applicable.

17. Governing Law. This Services Agreement shall be construed in accordance with and governed by the laws of the State of Louisiana.

18. Venue. The Nineteenth Judicial District Court for the Parish of East Baton Rouge, State of Louisiana, shall be deemed to be the exclusive court of jurisdiction and venue for any litigation, special proceeding or other proceeding as between the parties that may be brought, or arise out of in connection with, or by reason of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Services Agreement to be executed by their duly authorized representatives as of the day and year first above written.

**CITY OF BATON ROUGE AND
PARISH OF EAST BATON ROUGE**

By: _____

Date: _____

Attest:

**BATON ROUGE REGIONAL
AIRPORT AUTHORITY**

By: _____
Chairperson

Date: _____

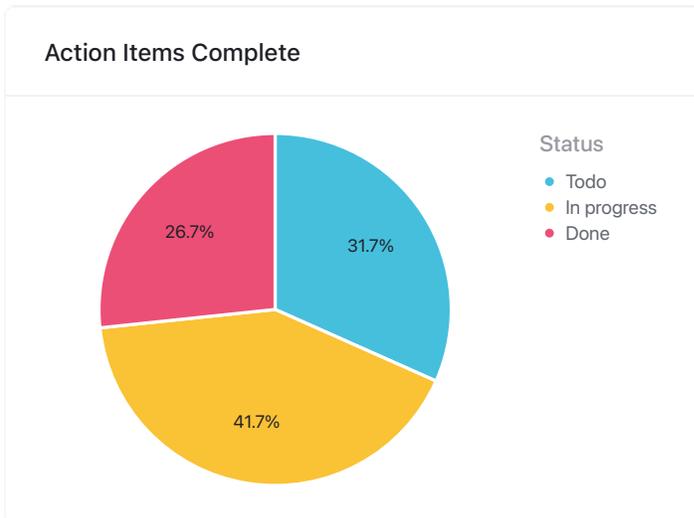
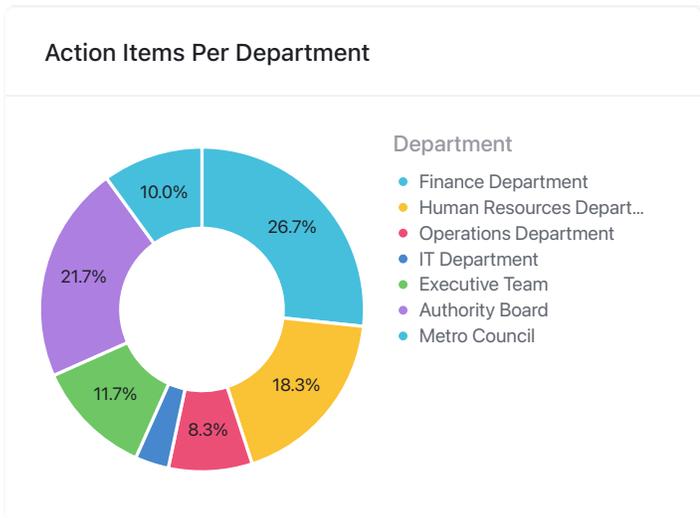
Attest:

Recording Secretary

DRAFT

BTR Governance Transfer Action Items Overview > Dashboard

<p>Total Action Items</p> <h1>60</h1>	<p>Action Items Todo</p> <h1>19</h1>	<p>Action Items In-Progress</p> <h1>25</h1>	<p>Action Items Complete</p> <h1>16</h1>
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Target Completion Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31 Update Equip... Select Airport ...	1	2	3
4	5	6 Adopt Official ...	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 Obtain a Tax Id... Policies & Proc... Approve Draft ...	31

60 actions

Grid view

#	Action Item	Point of Contact	Status	Target Date	Notes	Attachments	Links
Department: Finance Depart...							
1	Identify Insurance Requirements	Renee Cashio	In p...	10/27/...	Property, General Liability, Workers Comp, Auto, Cyber, etc. Properties handled at Airport. Workers compensation to be updated, working with Sirwana on this.		
2	Select Airport CPA Consultant	Nick Vidrine	In p...	12/31/...	Outreach to seven auditors before thanksgiving.		
3	Obtain a Tax Identity Number (TIN)	Nick Vidrine	In p...	1/30/2...	TIN required before SAM registration. Need registration with the Secretary of State to be complete. Recording it with the Commissions Dept./Division. Request faxed into IRS to setup account, pending return information from them before other steps can move forward.		
4	Bonds Agreement with City-Parish	Michael Taffaro, Nick Vidrine	In p...	2/3/20...	Have to work with bond counsel to develop agreement. Working on the legal agreement.		
5	Apply for Unique Entity Identifier (UEI)	Nick Vidrine	Todo	2/6/20...			https://www.sam.gov
6	Register with the System for Award Management	Nick Vidrine	Todo	2/13/2...			https://www.sam.gov/portal/public/SAM/
7	Letter to the Federal Service Desk	Nick Vidrine	Todo	2/20/2...	Mail an original, signed notarized		

					letter within 60 days of activation.		
8	Establish Procurement Policies & Procedures	Steven Baldwin Associates	Todo	3/3/2...	Louisiana Procurement Policy Benchmark. Review existing City policy and build out for BTR. Can reach out to Lafayette and Lake Charles.		
9	Fuel Management System	Nick Vidrine, Craig Alford	Todo	4/1/20...	Fuel card payment system. Currently Mansfield. Need cards for each vehicle and PIN numbers. Usage reports for tracking. Possible RFQ in January. Nick to reach out to DPW to see how it is structured.		
10	Purchasing Card	Nick Vidrine	Todo	4/7/20...			
11	Establish & Activate Bank Accounts	Nick Vidrine	Todo	4/30/...	Work with existing banks (Capital One) to setup and establish accounts under Authority to be ready for effective date of transition.		
12	Provide a W-9 & ACH forms directly to FAA accounting (AMK)	Nick Vidrine	Todo	4/30/...			
13	Request access to Delphi e-Invoicing	Nick Vidrine	Todo	5/1/20...	Access through ADO.		https://einvoice.esc.gov
14	Review Airport Budget Under Authority	Nick Vidrine	In p...	5/5/20...	To present to the Authority Board in May 2026 prior to the transition.		
15	Post Suitable Bond of => \$100,000 for the CEO & CFO	Renee Cashio	Todo	5/5/20...	Per Enabling Act 706 C. Surety Bond.		
16	Activate Financial System	Nick Vidrine	In p...	7/1/20...	Tyler ERP Pro. Contracting underway in Jan 2026. Plan to		

					run parallel program from April through June following build out.		
Department: Human Resourc...							
17	Identify Shared Services	Sirwana Granger-Dukes	Done	10/17/...	Meetings with airport directors held in October to address services and needs. Development of the services agreement ongoing.		
18	Retirement System Plan Identification	Sirwana Granger-Dukes	Done	10/31/...	Existing retirement systems to be used per the enabling act. Sirwana working with plan administrators on setup.		
19	Healthcare Benefits Plan Identification	Sirwana Granger-Dukes	Done	10/31/...	Airport executive team and Sirwana working with the City-Parish to remain on the current plan. City legal counsel indicated it is possible. Need to negotiate with City Admin regarding continuing this into the future. Hub benefits broker for alternative plans in event City does not permit the airport to remain on the existing plan.		
20	Identify Statutory Training Requirements	Sirwana Granger-Dukes	Done	10/31/...	ethic, sexual harassment, cyber		
21	Policies & Procedures Review & Development	Sirwana Granger-Dukes	In p...	1/30/2...	Ethics Policy, Leave Policy, etc. Metro Net		
22	MPERS Enrollment	Sirwana Granger-	Todo	2/9/20...	See November 13 email from MPERS. MPERS Enrollment &		

		Dukes			Contribution Responsibilities for Baton Rouge Airport Police. Required to enroll all police officers 90 days prior to hire. Must be complete by April 1st at latest.		
23	Review Union Agreements	Sirwana Granger-Dukes	In p...	2/27/2...	Police and maintenance union. Authority to honor existing terms.		
24	Establish Organizational Structure with Executive Team	Sirwana Granger-Dukes	In p...	3/3/2...	Procurement, ASD, and HR Manager positions added to org chart.		
25	Activate HRIS System	Sirwana Granger-Dukes	In p...	7/1/20...	ADP Workforce Now. Contract approval underway in January 2026.		
26	Healthcare Benefits Implementation	Sirwana Granger-Dukes	In p...	7/1/20...	Implement healthcare plan and setup employees in program. Working with City and outside brokers, if needed.		
27	Retirement System Plan Implementation	Sirwana Granger-Dukes	In p...	7/1/20...	Implement retirement plan and setup employees in system. MPERS membership transfer confirmed as of 11/13/2025. Awaiting CPERS confirmation on whether additional action is required or if enabling legislation will suffice.		
Department:		Operations Dep...					
28	Update Equipment Inventory	Steven Baldwin Associates	Done	12/31/...	Equipment inventory documentation complete, pending any new purchases		

					between now and the application submission.		
29	Update ACM	Steven Baldwin Associates	In p...	2/20/2...	Updated body of ACM document. ACM appendix documents that need updating are organizational chart, personnel training forms, safety area diagram, airfield grid map, and SMS waiver. Updates are airport name and logo that contain "Metropolitan".		
30	Update Security Plan	Robert Stikes	In p...	2/27/2...			
31	Notify TSA of Upcoming Transfer	Robert Stikes	In p...	2/27/2...	Mike verbally discussed with the FSD. Will need to formally send email/letter as well with target transition date.		
32	Rebranding Authority	Craig Alford	Todo	3/31/2...	Identify changes		
Department: IT Department							
33	Identify Systems & Software Requirements	Eric Milano	Done	10/31/...	Inventory systems across the airport. Meet with Eric Ramaro about the existing systems and maintaining under authority. Fiber connection directly connected to City system, only physical connection. Example vendors Adobe, Dell.		
34	Establish New Accounts as Needed	Eric Milano	Todo	7/1/20...			
Department: Executive Team							
35	File Articles of Incorporation with	Michael	Done	12/3/2...	Michael to capture signatures		

	Secretary of State	Taffaro			and file. Commissions Division. Articles filed on December 3, 2025.		
36	Approve Draft Agreements	Mike Edwards	Done	1/30/2...			
37	Opinion of Counsel	Michael Taffaro	In p...	2/20/2...			
38	Evaluate Personnel Needs Under Authority	Mike Edwards	In p...	2/27/2...			
39	Policies & Procedures Approval	Mike Edwards	Todo	3/3/2...	Seek Authority Board approval of policies and procedures.		
40	Establish Organizational Structure	Mike Edwards	In p...	3/3/2...	Last update was on 01/06/2026.		
41	Review Draft & Final Application	Mike Edwards	Todo	3/20/2...	Part 139 Application prepared by SBA		
Department: Authority Board							
42	Subscribe Board Members to the Constitutional Oath of Office	Steven Baldwin Associates	Done	12/2/2...	Conducted at 12/2/2025 Board meeting.		
43	Appoint Officers	Steven Baldwin Associates	Done	12/2/2...	Appointed at 12/2/2025 Board meeting. Bill Profita (Chair), Kizzy Payton (Vice Chair), and Joy Womack (Secretary). Lakebia Butler appointed Recording Secretary.		
44	Establish Meeting Place, Time, & Schedule	Steven Baldwin Associates	Done	12/2/2...	Adopted at 12/2/2025 Board meeting.		
45	Adopt Bylaws	Steven Baldwin Associates	Done	12/2/2...	Adopted with amendments at 12/2/2025 Board meeting.		

46	Appoint Audit Committee	Steven Baldwin Associates	Done	12/2/2...	Appointed at 12/2/2025 Board meeting. Members: Cleve Dunn Jr (Chair),		
47	Review & Adopt Assignment & Assumption Agreement	Steven Baldwin Associates	Done	12/2/2...	Adopted at 12/2/2025 Board meeting.		
48	Adopt Official Journal	Mike Edwards	Done	1/6/20...	Official Journal Adopted on 01/06/2026 by Authority Board. The Advocate.		
49	Review & Adopt Services Agreement	Steven Baldwin Associates	In p...	3/3/2...	Meeting with Governance Transfer Committee in February for draft review.		
50	Approve Bonds Agreement with City-Parish	Michael Taffaro	In p...	3/3/2...			
51	Review & Approve Union Agreements		Todo	3/3/2...	Authority could adopt existing agreement. No changes are required.		
52	Review & Adopt Benefits Agreement	Sirwana Granger-Dukes	In p...	3/3/2...	Benefits agreement prepared and under review with City-Parish. Personnel Committee to review draft agreement on 02/03/2026.		
53	Review & Adopt Resolution Approving Application	Steven Baldwin Associates	Todo	4/14/2...	Part 139 Application prepared by SBA		
54	Review & Adopt Policies of Authority	Mike Edwards	Todo	6/2/20...			
Department: Metro Council							
55	Appoint Authority Board Members	Steven Baldwin	Done	10/8/2...	Oct 2nd applications due.		https://city.brla.gov/dept/council/boardapp

		Associates					lication.asp
56	Review & Adopt Assignment & Assumption Agreement	Steven Baldwin Associates	In p...	2/11/2...	Meeting with City Attorney's office on 12/02. Some language from City for property transfer is pending. Support memo drafted by SBA for Metro Council introduction.		
57	Review & Adopt Services Agreement	Steven Baldwin Associates	In p...	3/11/2...	Parish Attorney's Office has draft agreement under review.		
58	Approve Bonds Agreement with Authority	Michael Taffaro	In p...	3/11/2...	Michael is working with bond counsel at the City on this.		
59	Review & Adopt Benefits Agreement	Sirwana Granger-Dukes	In p...	3/11/2...	Benefits agreement prepared and under review with City-Parish. Personnel Committee to review draft agreement on 02/03/2026.		
60	Review & Adopt Resolution Approving Application	Steven Baldwin Associates	Todo	4/8/2...	Part 139 Application prepared by SBA		