



FOXGLOVE  
QUEENS WHARF

FUNCTIONS PACK





# FOXGLOVE IS A PREMIUM BAR AND RESTAURANT LOCATED ON THE WELLINGTON WATERFRONT.

The original building was built in the late 1800s as a marine warehouse.

Now with two bars, dry-aged steak restaurant and expansive outdoor decking space, Foxglove is the perfect location for your next gathering or event.

With the help of our dedicated events team, we will create a tailored experience for you and your guests.

## CONTACT

events@foxglove.co.nz | 04 460 9410  
33 Queens Wharf, Wellington Central

## CONTENTS

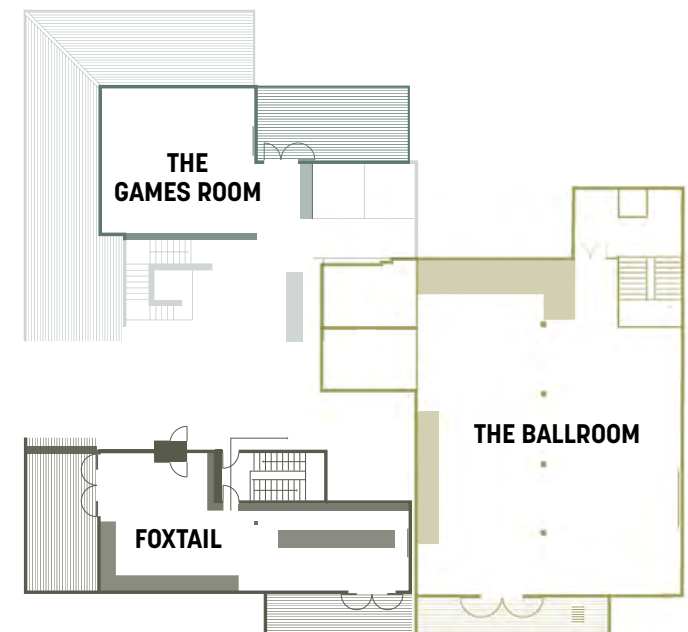
→ The Spaces	03
→ Menu	08
→ Beverages	10
→ Vendors	12
→ General Information	14





## EVENT SPACES

Spaces	Theatre	Seated	Standing
→ The Ballroom	125	150	250
→ Foxtail	-	32	80
→ The Ballroom & Foxtail	-	150	350
→ The Games Room	50	54	70







## THE BALLROOM

*\*Minimum spends may vary depending on day/time of booking.*

A unique blend of historical ambience and contemporary convenience.

From business meetings to large banquets and conferences, balls or Christmas parties. The Ballroom is a stylish venue right on Wellington's stunning waterfront, that can easily be adapted to suit any function throughout the day or evening.

### FEATURES

- private entrance
- exclusive use of outdoor deck
- private bar
- microphone and audio system
- screen and ceiling mounted projectors
- service lift
- private bathrooms

### CAPACITY

Theatre style	125 max
Sit down dining	150 max
Standing	250 max

### PRICES

Venue hire	\$750
Cleaning fee	\$150
Draping	\$150
AV	\$250
Clicker	\$15
Min spend	from \$4000*

### FLOORPLAN







## FOXTAIL

*\*Minimum spends may vary depending on day/time of booking.*

Foxtail is one of Wellington's hidden treasures.

Spot the oak wardrobe and walk through to this plush, secret bar. The unique and elegant interior is perfect for a more exclusive affair such as private parties, cocktail wedding receptions, product launches and corporate entertaining.

### FEATURES

- waterfront views
- outdoor deck
- private bar
- microphone and audio system
- AUX and DJ input
- 50" TV screen
- free WIFI

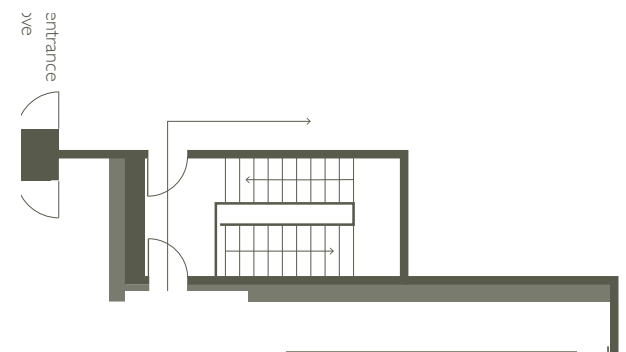
### CAPACITY

Sit down dining	32 max
Standing	80 max

### PRICES

Venue hire	\$500
Cleaning fee	\$100
Min spend	from \$3000*

### FLOORPLAN







## THE BALLROOM & FOXTAIL

*\*Minimum spends may vary depending on day/time of booking.*

For a special inclusion to your Ballroom event, Foxtail offers additional space for your guests. A breakout space or private area for your occasion. When combined, the Ballroom and Foxtail can host up to 350 guests for a standing event.

### FEATURES

- 2 private entrances
- access to a private and waterfront deck
- projectors and screens
- wireless microphone
- AUX and DJ input
- private bathrooms
- 50" TV screen
- audio sound system
- free WIFI

### CAPACITY

Sit down dining	150 max
Standing	350 max

### PRICES

Venue hire	\$1000
Cleaning fee	\$200
Draping	\$150
AV	\$250
Clicker	\$15
Min spend	from \$6500*

### FLOORPLAN







## THE GAMES ROOM

*\*Minimum spends may vary depending on day/time of booking.*

Located on the first floor of Foxglove's bar, is an impressive venue for your more informal gathering. The Games Room is a semi private section of the bar that is reserved for you and your guests. The perfect space for your function, be it a birthday party, a gathering of colleagues, or a place for friends to meet.

### FEATURES

- waterfront views
- private deck
- microphone
- 50" TV screen
- free WIFI

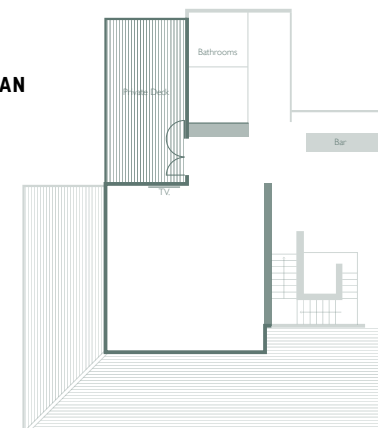
### CAPACITY

Theatre style	50 max
Sit down dining	54 max
Standing	70 max

### PRICES

Venue hire	\$0
Cleaning fee	\$75
Min spend	from \$2000*

### FLOORPLAN







**MENUS**





## FOOD MENUS

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Our events team will work closely with you to curate a menu that is perfect for your event.

The carefully crafted menus can be tailored to accommodate dietary requirements and customisable to fit any budget.

**Canapés** from \$28pp

Bites of decadent flavours served as light refreshments or to get the party started.

**Grazing/Platters** from \$190

A stylish and impressive way to present a variety of delicious food for your guests.

**Set menu** \$85pp

Carefully crafted to delight your taste buds. Perfect for special occasions or events and allows guests to enjoy a curated dining experience.

**Banquet** from \$70pp

Curate your own menu from a selection of exquisite dishes, beautifully presented and served with exceptional hospitality.

**Morning tea** \$24pp

A selection of sweet and savoury refreshments, to accompany a morning coffee and keep your guests going.

**Walk & fork** \$50pp

A delicious and convenient, walk and fork style menu. Perfect for working lunches and standing events.

*\*Set menu applicable for bookings up to 20 pax ONLY. Any bookings over 20 pax will need to choose from the banquet or walk & fork menu.*





**BEVERAGES**





## BEVERAGES

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Our drinks menu includes a wide range of craft beer, as well as a curated list of New Zealand wine and French champagne.

Your events coordinator can help you customise a drinks list to suit your event, with beverages being charged on consumption as a bar tab, subsidised or cash bar.





VENDORS





## VENDORS

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DJ  
**Mesala Groove**  
021 0247 5757



Media  
**AV Media**  
0800 237 110  
[www.avmedia.co.nz](http://www.avmedia.co.nz)



Event design  
**Red Pebble Event Design**  
04 528 5532  
[www.redpebble.co.nz](http://www.redpebble.co.nz)



Cake  
**Stiletto Studio**  
[stiletto-studio-cakes.myshopify.com/](http://stiletto-studio-cakes.myshopify.com/)



Florist  
**Floriade**  
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[www.floriade.co.nz](http://www.floriade.co.nz)



Furniture  
**Hiremaster**  
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[www.hiremaster.co.nz](http://www.hiremaster.co.nz)



Photo Booth  
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029 479 1751  
[www.photoboothfun.co.nz](http://www.photoboothfun.co.nz)





**FOXGLOVE**  
WOLF

# GENERAL INFORMATION



# GENERAL INFO

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## FOOD

Large bar bookings have the option of pre-ordering from the events menu or bar menu, private functions can pre-order food from the events menu only.

Menus subject to change based on seasonal availability.

## BEVERAGE

### **Cash bar**

Guests purchase beverages as they require from our full beverage menu.

### **Bar tab**

You can specify the range of beverages available and a credit limit for the event account. Your guests can then charge drinks onto the account throughout the event. Once the account limit has been reached, you can choose to either increase your account limit, or guests can purchase from a cash bar.

### **Subsidised bar tabs**

Subsidised bar tabs are available and the host will specify how much they want to contribute towards each drink up to a limit.

## FEES

### **Deposits & minimum spends**

We have a venue hire fee of \$250 to \$500 depending on the event space, with a cleaning fee of \$50 to \$150. The minimum spend is quoted on the space, date and time and may vary depending on availability. Minimum spend is to be met via your food and beverage order. This is to be completed 14 days prior to the event, final numbers and dietary requirements to be confirmed 7 days prior to the event.

### **Guest Numbers**

Minimum guest numbers and catering requirements are required no less than 7 working days prior to your event date. Payment is due on the date of the event unless the invoice option has been arranged prior.

### **Credit Card Fees**

All credit card payments will incur a 2% surcharge.

## FAQS

### **Are we allowed a band or DJ?**

This is only available for private, full venue hires.

### **What time does the bar close?**

We are licenced until late, however service of beverages is at the discretion of the manager on duty and our host responsibility policy will also apply.

### **Can we decorate the venue?**

Yes, however decorations must be set up by you on the night of the event. Please only use Blu Tak when attaching items to walls or surfaces. Any small particle decorations such as glitter, confetti, confetti-filled balloons or sawdust are not allowed.

### **What can I leave in the venue overnight?**

Decorations, gifts and equipment brought in by you or your suppliers must be removed by you at the end of the event.

### **Can we bring our own alcohol or food?**

Due to the nature of our license, this is not possible.

### **Can you cater to dietary requirements?**

Yes, please refer to our event menus for more information.

### **What ID do you accept?**

Only a NZ drivers licence, valid passport or Kiwi Access card (all within expiry date) will be accepted as proof of age. We are legally required to ask anyone who looks under 25 to present ID.

### **Is car parking available?**

There's plenty of street parking around the city, and Wellington station is also only an 8 minute walk away!

### **Can we bring children?**

Children are permitted in the venue but must be supervised by a parent or legal guardian at all times.

### **Do you provide AV?**

Please discuss your individual requirements with your event manager.





# WANT \$1 BACK FOR EVERY \$10 YOU SPEND?

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Join Star Social, the loyalty programme that rewards you with \$1 back for every \$10 you spend, plus access to exclusive member deals and promotions at any of Star Group's 50+ bars, pubs and restaurants across the North Island.

1. Download the Star Social app,  
or visit [starsocial.co.nz](https://starsocial.co.nz) to register
2. Verify your account
3. Redeem Star Points for food or drink at over 50 bars,  
pubs & restaurants

View locations and find out more at [starsocial.co.nz](https://starsocial.co.nz)



\*1 Star Point equals \$1NZD. Earn up to a maximum of 1000 Star Points per day. Star Points expire 6 months from the date earned. See all Star Social Terms & Conditions at [stargroup.nz/starsocial-terms](https://stargroup.nz/starsocial-terms).





FOXGLOVE

QUEENS WHARF